2021
Tax Solutions

The "New Normal"
Requires A New Mindset:
The Post-Pandemic World Is Digital

ALTEC

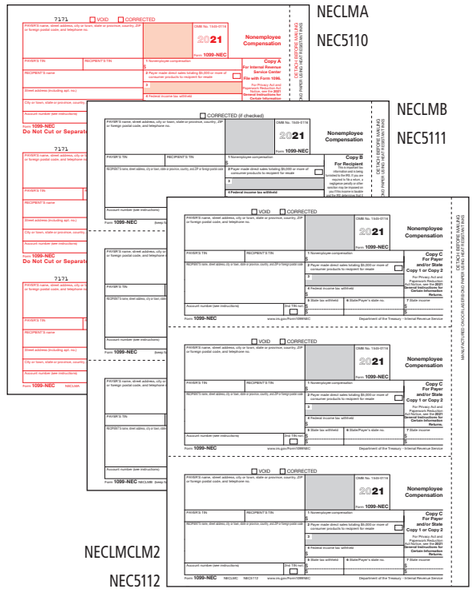
23422 Mill Creek Drive Suite 225 Laguna Hills, CA 92653
Phone: 800-333-5180
Fax: 949-597-1200
www.altecproductsinc.com

TABLE OF CONTENTS

	Page
1099-NEC TaxRight Kits by ComplyRight	3
Service Bureau - Tax	4
White Label E-file Site	5
W-2 TaxRight Kits by ComplyRight	6
W2 Ordering Information	7–9
W2 IRS Form Changes & Filing Information	10
Fast File Cards, 1099 & W-2 Resource Guide	11
W2 Pre-Printed Blank Laser Forms	12–16
W2 TFP Packaged Laser Sets	17
W2 Apex Packaged Laser Sets	18
W2 Pre-Printed & Blank Pressure-Seal	19–21
W2 Continuous Forms & Mailers	22
Service Bureau - Print & Mail	23
W2 Envelopes	24
1099-MISC TaxRight Kits by ComplyRight	25
1099 Preprinted, Blank Forms & Kits Ordering Info	26
1099 Guide to Filing Requirements	27
1099 Formats Information	28
1099 Pre-Printed & Blank Laser Forms	29–39
1099 TFP Packaged Laser Sets	40–42
1099 APEX Packaged Laser Sets	43–44
1099 Pre-Printed & Blank Pressure-Seal Forms	45–47
1099 Continuous Forms & Mailers	48–49
1099 Envelopes	50
Software	51
ACA Forms Ordering & Filing Information	52
ACA Pre-Printed & Blank Laser/Pressure-Seal Forms	53
Miscellaneous Forms	54–55
ComplyRight Ordering Page	56
Terms & Conditions	57
IRS Changes Form	58
Form Directory by Form Number	59

What's New?

FORM 1099-NEC Resized



The 2021 NEC form was streamlined in format and includes a few strategic changes, such as the addition of Box 2 to avoid the need to file both a 1099-MISC and 1099-NEC. The IRS also deleted the FATCA filing requirement box and two large red boxes

As a result of the form updates, the 2021 form was resized to accommodate three forms on a page.

TaxRight by ComplyRight:

1099-NEC KITS

A Convenient Tax Form Solution for Small Businesses

ComplyRight offers a suite of convenient electronic solutions for customers to conduct seamless, swift, and socially distant transactions.

Everything Needed in One Kit

- ✓ All in one kit that includes 1099-NEC forms, 1096 Transmittals, envelopes and optional software.
- ✓ Compatible with today's leading payroll and accounting software.
- ✓ Free tip sheet included. Clear, legally sound information takes the guesswork out of the regulations. Includes minimum requirements, penalties, common errors and employer do's and don'ts.

Three Easy Questions:

10, 25 or 50 employees?
With or without software?
Ready to Order?

1099-NEC Kits with Software

Software sets include **FREE e-file** for 5 forms!

Set No.	No. of Employees	No. of 1099 Forms	No. of Self-Seal Envelopes	No. of 1096 Transmittal Forms
NECC6103ES10	**10**	10 (4-Part)	10	3
NECC6103ES25	**25**	25 (4-Part)	25	3
NECC6103ES	**50**	50 (4-Part)	50	3

Kits contain 1099 & W-2 Filing Software and one ComplyRight Employer Tip Sheet.

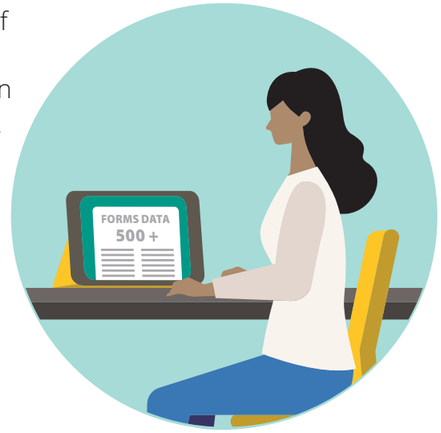
1099-NEC Kits without Software

Set No.	No. of Employees	No. of 1099 Forms	No. of Self-Seal Envelopes	No. of 1096 Transmittal Forms
NECC6103E10	**10**	10 (4-Part)	10	3
NECC6103E25	**25**	25 (4-Part)	25	3
NECC6103E	**50**	50 (4-Part)	50	3

Kits contain one ComplyRight Employer Tip Sheet.

ComplyRight Service Bureau — 1099, W-2 & ACA Processing Services

It's never been easier to eliminate the administrative legwork of annual tax filing while maintaining strict IRS compliance. ComplyRight Service Bureau is a convenient outsourcing option for high-volume filers — typically businesses with 500 or more.



ComplyRight Service Bureau provides enhanced services such as Data mapping/conversion, 1099 TIN checking, Social Security number masking, and CASS-NCOA processing. Businesses simply provide a file with the required form data, and we handle the printing and mailing to recipients. All processing takes place in a secure printing facility that is SOCII-certified by the American Institute of CPAs and 100% HIPAA-compliant.

Secure Print & Mail Services

SERVICES WE OFFER:

- ✓ Print & Mail to Recipients
- ✓ Bulk Delivery (Deadline to submit files is January 20)
- ✓ E-file
- ✓ Ship CD with Images Back to Sender
- ✓ Data Conversion/Technical Support
- ✓ SSN Masking on Recipient Document
- ✓ TIN Matching (Available May-December)*
- ✓ CASS Address Validation (Available May-December)*

** Pre-Season data preparation services*

COMPLYRIGHT SB

You Provide the Customers, We Handle the Rest.

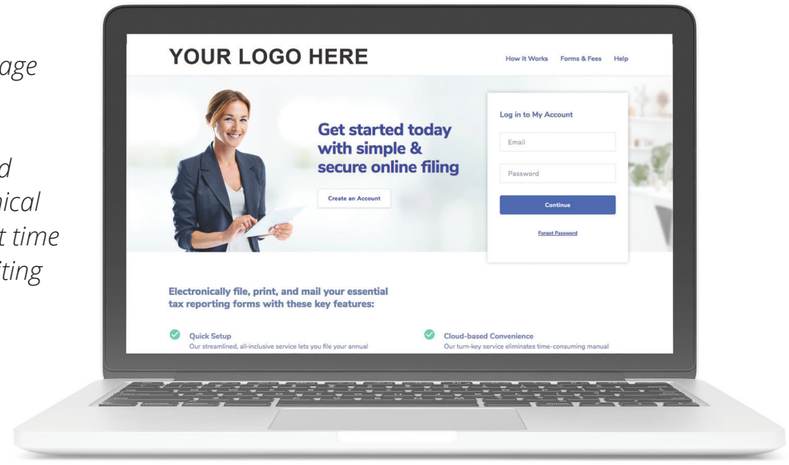
WHITE LABEL E-FILE SITE

E-Filing Has Become The New Normal

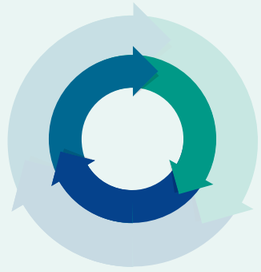
Social-distancing norms and lockdown measures during the COVID-19 pandemic have increased the need for customers to move online. Brands that had a strong digital presence find themselves at an advantage in catering to this increased online traffic.

Grow your business with a White Label E-File Site, boost revenue, profitability and customer retention. This represents a perfect sales opportunity to "close the loop" with your existing customers.

We will set up and manage the e-file site with your branding, administer payment processing and provide dedicated technical support. Now is the best time to get on board. An exciting and lucrative selling opportunity awaits.



SOFTWARE DATA MAPPING TEMPLATE



DESIGNED SPECIFICALLY FOR SOFTWARE USERS, our code-free software data mapping template prevents bottlenecks through seamless mapping of exported data. By eliminating the need to manually copy and paste data, your customers can enjoy a faster, more accurate e-file process. The software template converts data exported from your software into a compatible template FOR SEAMLESS UPLOADING TO YOUR WHITE-LABEL E-FILE SITE.

TaxRight by ComplyRight:

W-2 KITS

A Convenient Tax Form Solution for Small Businesses

ComplyRight offers a suite of convenient electronic solutions for customers to conduct seamless, swift, and socially distant transactions.

Everything Needed in One Kit

- ✓ All in one kit that includes W-2 forms, W-3 Transmittal forms, envelopes and optional software.
- ✓ Compatible with today's leading payroll and accounting software.
- ✓ Free tip sheet included. Clear, legally sound information takes the guesswork out of the regulations. Includes minimum requirements, penalties, common errors and employer do's and don'ts.

Three Easy Questions:

10, 25 or 50 employees?
With or without software?
Ready to Order?

W-2 Kits with Software

Software sets include **FREE e-file** for 5 forms!

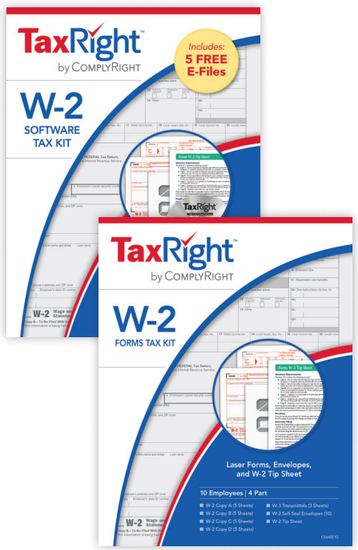
Set No.	No. of Employees	No. of W-2 Forms	No. of Self-Seal Envelopes	No. of W-3 Transmittal Forms
C5650ES10	**10**	10 (6-Part)	10	3
C5650ES25	**25**	25 (6-Part)	25	3
C5650ES	**50**	50 (6-Part)	50	3
C5645ES10	**10**	10 (4-Part)	10	3
C5645ES25	**25**	25 (4-Part)	25	3
C5645ES	**50**	50 (4-Part)	50	3

Kits contain 1099 & W-2 Filing Software and one ComplyRight Employer Tip Sheet.

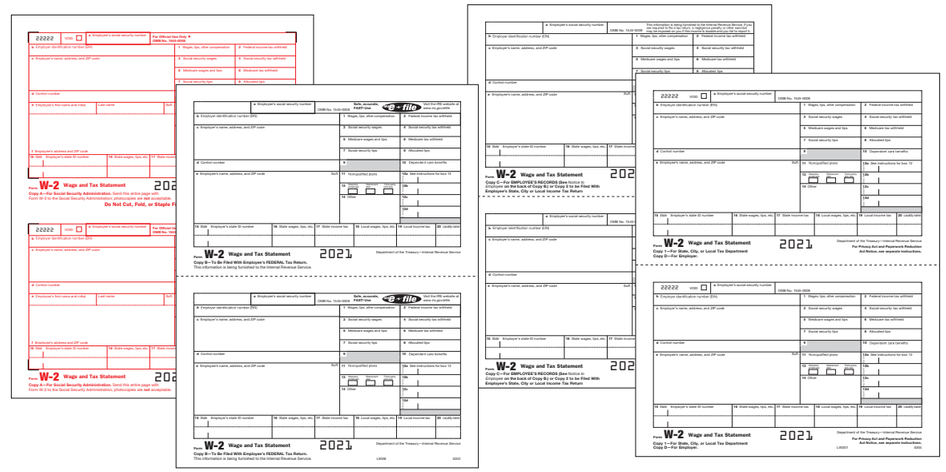
W-2 Kits without Software

Set No.	No. of Employees	No. of W-2 Forms	No. of Self-Seal Envelopes	No. of W-3 Transmittal Forms
C5650E10	**10**	10 (6-Part)	10	3
C5650E25	**25**	25 (6-Part)	25	3
C5650E	**50**	50 (6-Part)	50	3
C5645E10	**10**	10 (4-Part)	10	3
C5645E25	**25**	25 (4-Part)	25	3
C5645E	**50**	50 (4-Part)	50	3

Kits contain one ComplyRight Employer Tip Sheet.



INFORMATION FOR ORDERING W2 FORMS



PARTS DESCRIPTION
W2 FORM

EMPLOYER'S COPIES

Copy A For Social Security Administration
Copy 1 For State, City, or Local Tax Department
Copy D For Employer's Records

EMPLOYEE'S COPIES

Copy B To be filed with Employee's Federal Tax Return
Copy C For Employee's Records
Copy 2 To be filed with Employee's State, City or Local Income Tax Return

W-2 GUIDE TO INFORMATION RETURNS

				Due Date	
Form	**Title**	**What to Report**	**Amounts to Report**	**To IRS**	**To Recipient** (unless indicated otherwise)
W-2	Wages and Tax Statement	Wages, tips, other compensation; social security, Medicare, withheld income taxes, and advance earned income credit (EIC) payments. Include bonuses, vacation allowances, severance pay, certain moving expense payments, some kinds of travel allowances, and third-party payments of sick pay.	See separate instructions	February 1 for Paper and e-filing	February 1
W-2G	Certain Gambling Winnings	Gambling winnings from horse racing, dog racing, jai alai, lotteries, keno, bingo, slot machines, sweepstakes, wagering pools, poker tournaments, etc.	Generally, $600 or more; $1,200 or more from bingo or slot machines; $1,500 or more from keno	March 1 for Paper and March 31 for e-filing	February 1

If the due date falls on a Saturday, Sunday, or legal holiday, the due date is the next business day.

YOU CAN ORDER
PREPRINTED FORMS
BLANK FORMS • SETS & KITS

OUR BASIC W2 FORM IRS FORMAT
Each sheet contains information for two employees. All copies are printed separately and the employee copies must be collated for envelope insertion. Forms are sold in packages of 50 8-1/2" x 11" sheets yielding 100 individual W2 forms. Bulk packages of 500 sheets yielding 1,000 forms are available.

W2 BLANK FORMS FOR YOUR SOFTWARE
Blank forms are available for use with software and features perforations depending on how your software outputs the data. Blank forms are available with or without Copy B, Copy C, and Copy 2 backer information.

PACKAGE SETS
Our Package Sets offer you everything you need together in one convenient package for 25 to 50 employees and 20 to 100 employees. Our Package Sets add our self-seal envelopes to the mix. Package Sets are available in Laser forms and are matched to your software capabilities. If your software prints only the variable data you'll choose the pre-printed forms. If your software prints the complete form then you'll order the blank perforated forms. Remember that the Federal Copy A of all W2 and 1099 forms must be completed on pre-printed forms with scannable red ink.

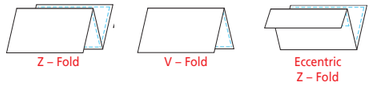
ALL FORMS HAVE BEEN OFFICIALLY APPROVED
We work closely with government agencies to ensure that we offer the most complete and compliant line of forms available in the industry today. All forms meet rigid IRS and SSA printing standards in order to pass their OCR (Optical Character Recognition) requirements. All changes and updates have been made and new forms added. In addition, all form have been approved by the Federal Government as well as State and City Tax Agencies.

LASER FORMS:
Our laser forms come in 8.5"x 11" sheets and come pre-printed or blank format to accommodate output of data of the majority of software programs. They are 20# white bond that are IRS official specs, our lasers are available in standard and bulk packages as described throughout our catalog. They accommodate the traditional Laser and ink-jet printers that are in use in business and home office.

PRESSURE SEAL TAX FORMS are self-mailing forms that are growing in popularity due to the convenience of one-piece mailing and built-in security of a sealed form. They are printed on 28# white ledger bond paper using heat resistant inks. There is an adhesive around the edge of the forms that when run through a sealing machine the minuscule glue capsules burst and create a bond, thus creating the self-mailer. There are 500 forms per package.

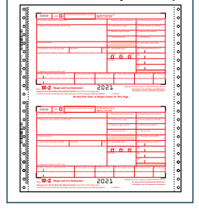
PRESSURE-SEAL FORMS: HOW ARE THEY USED?
Pressure-seal forms ensure security and are used by a wide variety of customers. Instead of requiring a separate envelope, pressure-seal forms have thin strips of adhesive that — when pressed together — create a "self-mailer." Customers require specialized sealing equipment to generate these, but the efficiency is often worth it. We offer a full line of stock pressure-seal tax forms, and can also quote on custom jobs.

We offer these in a variety of Z-fold, V-Fold and Eccentric Fold



CONTINUOUS FORMS
Continuous forms accommodate the traditional pin-feed printers also known as high impact, dot matrix and pin feed printers. We offer various types of constructions for clearer print quality. Twin sets are two 3-Part or 4-Part sets collated so the employer's and employee's forms are separated. Self-mailers save time and money as all the employee forms are pre-inserted in the envelope ready for mailing. We use the official IRS format so our forms will fit the majority of software programs. If in doubt, ask for samples.

Two official Forms W2 are contained on a single page that is 8½" wide by 11" deep.



If filing 250 or more forms you must submit them electronically. Employers who are electronically filing their wage information to SSA require only the forms for the employee and possibly their own State and/or File copies. Various combinations are available in 1-wide, carbonless non-mailer format. Order in the number of forms needed.

E-FILE AND SECURE PRINT AND MAIL CENTER
The market for paper tax forms is declining 3-5% every year, because businesses are filing differently. Rely on the experts for fast, secure processing of W2s, 1099s and ACA forms. Today, more and more businesses are switching from traditional paper filing to outsourcing the processing of 1099's, W2s and, most recently ACA forms. As a result, there's never been a greater time to take advantage of print, mail and e-file services. It's a dedicated print and mail resource for high-volume 1099, W2 and ACA forms filing.

HOW MANY FORMS DO I NEED?

THE FOLLOWING IS ONE EXAMPLE OF HOW TO PURCHASE
2-UP LASER W2s

IF YOU REQUIRE THE EQUIVALENT OF 100 – 6 part W2 forms, you would order:

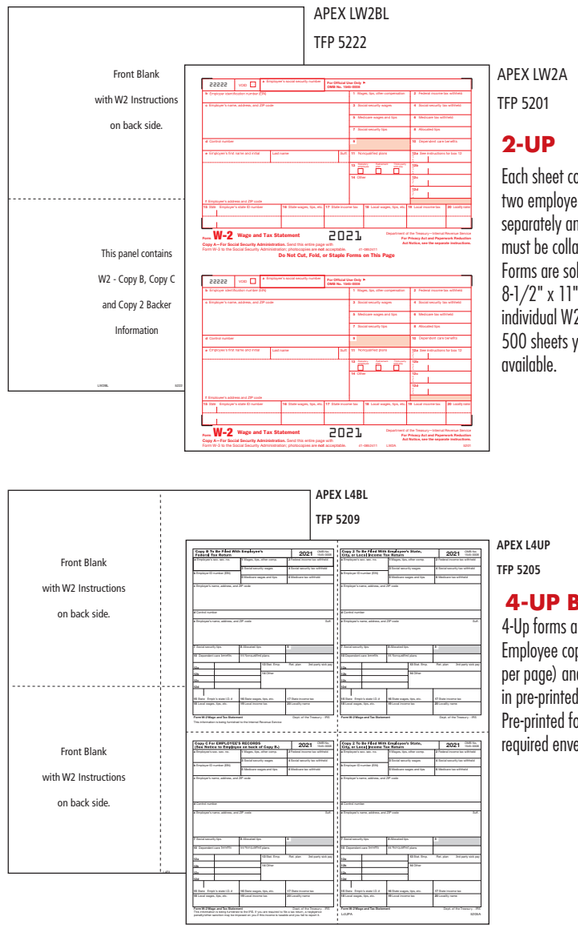
100 – 5201/ LW2A (Copy A)
100 – 5202/ LW2B (Copy B)
200 – 5203/ LW2CLW22 (Copy 2 and/or Copy C)
200 – 5204/ LW2D1 (Copy D and/or Copy 1)

THE FOLLOWING IS ONE EXAMPLE OF HOW TO PURCHASE
4-UP FORMS

IF YOU REQUIRE THE EQUIVALENT OF 100 – 6 part W2 forms, you would order:

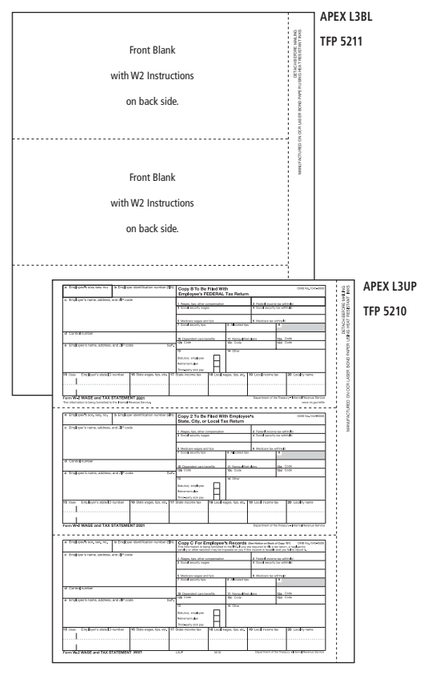
100 – 5201/ LW2A (Copy A)
100 – 5205/ L4UP (Copy B, C, 2 and 2 or Extra Copy)
200 – 5204/ LW2D1 (Copy D and/or Copy 1)

WHAT FORMATS ARE AVAILABLE



2-UP
Each sheet contains information for two employees. All copies are printed separately and the employee copies must be collated for envelope insertion. Forms are sold in packages of 50 8-1/2" x 11" sheets yielding 100 individual W2 form. Bulk packages of 500 sheets yielding 1,000 forms are available.

4-UP BOX
4-Up forms are available for Employee copies (one employee per page) and Employer copies in pre-printed and blank formats. Pre-printed forms are grouped by required envelope they use.



3-UP HORIZONTAL
Available as a pre-printed form or as a blank form with perforations and backer copy. Provides Employee Copy B, 2 and C with one employee per page. 100 forms per package. Also available in bulk packages of 500 forms.

2021 IRS FORM CHANGES & STATE FILING REQUIREMENTS

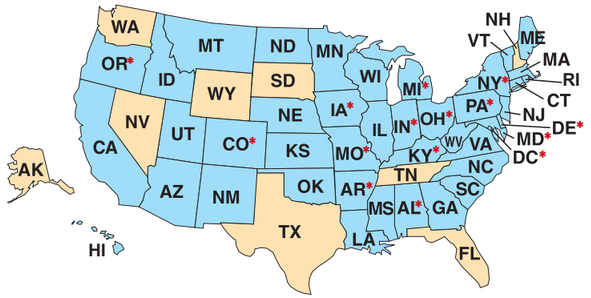
FORM	POSTED OR REV	2021 TAX FORM IRS CHANGES
W 2	12/17/20	**No reprogramming necessary. Minor verbiage changes on backers to include text additions, text deletions, year updates, and date changes.**
W 2 VI	12/17/20	No reprogramming necessary. Minor verbiage changes on backers to include text additions, text deletions, year updates, and date changes.
W 2AS	1/25/21	No reprogramming necessary. Minor verbiage changes on backers to include text additions, text deletions, year updates, and date changes.
W 2GU	12/17/20	No reprogramming necessary. Minor verbiage changes on backers to include text additions, text deletions, year updates, and date changes.
W 2C	08/14 Revision	Current Format of Form up to date since last Revision
W 2G	12/16/20	No reprogramming necessary. Minor verbiage changes on backers to include text additions, text deletions, year updates, and date changes.
W 3	12/13/20	No reprogramming necessary. Minor verbiage changes on backers to include text additions, text deletions, year updates, and date changes.
W 3C	11/15 Revision	Current Format of Form up to date since last Revision
W 4	12/31/20	No reprogramming necessary. Minor verbiage changes on backers to include text additions, text deletions, year updates, and date changes.
3921	10/17 Revision	Current Format of Form up to date since last Revision
3922	09/16 Revision	Current Format of Form up to date since last Revision
W 9	10/18 Revision	Current Format of Form up to date since last Revision

State W-2 Part Requirements:

6-Part States*

*May need to add additional parts for city withholding tax

4-Part States



W-2 AND 1099 PART REQUIREMENTS

	W-2	1099		W-2	1099		W-2	1099		W-2	1099		W-2	1099		W-2	1099
Alabama*	6	4	Dist. of Columbia*	6	4	Kansas	6	4	Mississippi	6	4	New York*	6	4	Rhode Island	6	3	Washington	4	3
Alaska	4	3	Florida	4	3	Kentucky*	6	3	Missouri*	6	4	New York City	6	4	South Carolina	6	4	West Virginia	6	3
Arizona	6	4	Georgia	6	4	Louisiana	6	4	Montana	6	4	North Carolina	6	4	South Dakota	4	3	Wisconsin	6	4
Arkansas*	6	4	Hawaii	6	4	Maine	6	3	Nebraska	6	3	North Dakota	6	4	Tennessee	4	3	Wyoming	4	3
California	6	4	Idaho	6	4	Maryland*	6	3	Nevada	4	3	Ohio*	6	3	Texas	4	3			
Colorado*	6	3	Illinois	6	3	Massachusetts	6	4	New Hampshire	4	3	Oklahoma	6	4	Utah	6	4			
Connecticut	6	4	Indiana*	6	4	Michigan*	6	3	New Jersey	6	3	Oregon*	6	4	Vermont	6	3			
Delaware*	6	4	Iowa*	6	4	Minnesota	6	4	New Mexico	6	3	Pennsylvania*	6	4	Virginia	6	4			

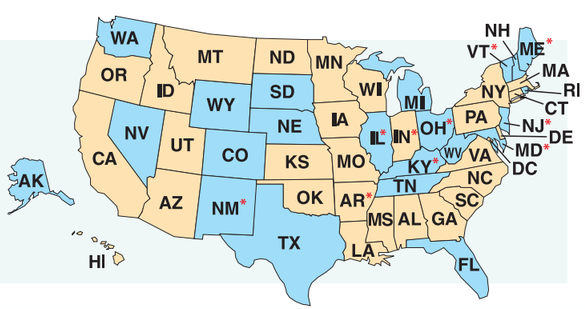
*Certain Cities in Alabama, Arkansas, Colorado, D.C., Delaware, Indiana, Iowa, Kentucky, Maryland, Michigan, Missouri, New York, Ohio, Oregon, Pennsylvania will require our 8 part all-purpose form.

State 1099 Part Requirements:

3-Part States

4-Part States

*4 parts required if state tax was withheld
Only 3 parts required if state tax not withheld



Jump Start Your Digital Tax Business Today With the Fast File Cards

While the world works on containing the pandemic, businesses do whatever is needed to ensure business continuity and survival. To grow and thrive in a post-COVID-19 world, swift digital transformation into a pandemic-proof process is vital.

FAST FILE CARDS

Expand your digital tax-filing offerings with the Fast File Cards. When it comes to e-filing W-2 and 1099 forms, Fast File is the perfect solution for small business customers. Fast File is a user-friendly electronic option that guides employers step-by-step through the filing process. The Fast File card allows users to E-file, Print & Mail for 10 or 25 employees. It's the quickest, smartest way for businesses with 25 or less employees to meet their annual tax-filing responsibilities.

SKU	Product Name
FASTFILE10	ComplyRight™ FAST File Card – E-file, Print & Mail for 10 Employees
FASTFILE25	ComplyRight™ FAST File Card – E-file, Print & Mail for 25 Employees

How E-file Works:

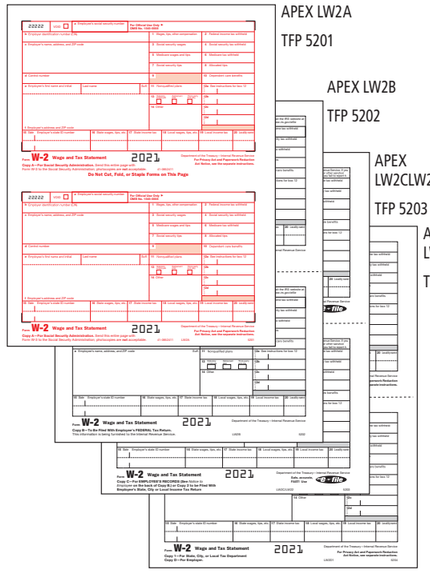
1.
Files are uploaded online to our secure server.

2.
Data is processed in our SSAE 16, SOC II, HIPAA compliant facility.

3.
We e-file directly to the IRS and print and mail to the recipient.

PRE-PRINTED AND BLANK W2 FORMS

INDIVIDUAL 2-UP LASER PACKS



APEX LW2A

TFP 5201

APEX LW2B

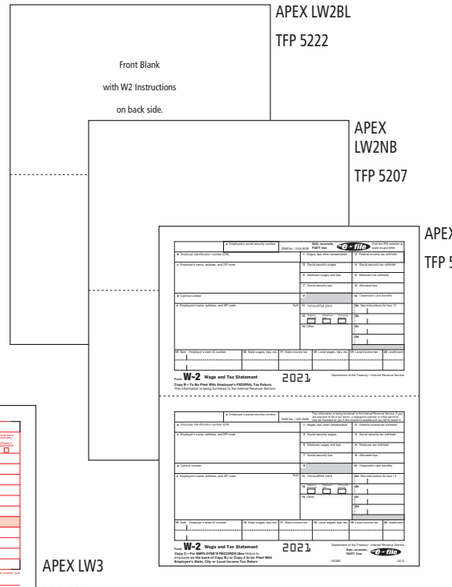
TFP 5202

APEX LW2CLW22

TFP 5203

APEX LW2D1

TFP 5204



APEX LW3

TFP 5200

APEX LW2BL

TFP 5222

APEX LW2NB

TFP 5207

APEX LW2BC

TFP 5212

Apex DWCL or DWCLS

TFP 66661 or 66662 required envelope

5 Transmittal W3 forms are included with each Red Federal Copy A form order

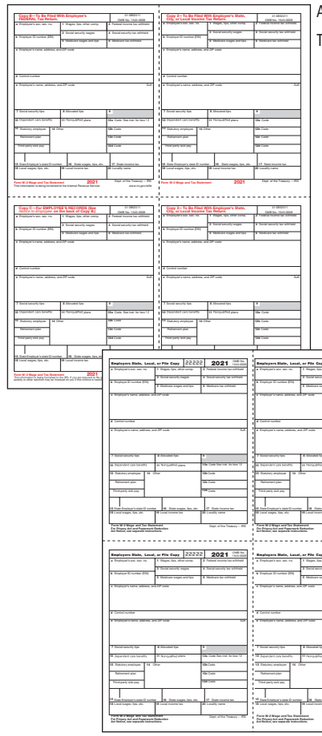
APEX Sheets per pack	
50's	**500's**
LW3	LW3500
LW2A	LW2A500
LW2B	LW2B500
LW2CLW22	LW2CW22500
LW2D1	LW2D1500
LW2BL	LW2BL500
LW2NB	LW2NB500
LW2BC	LW2BC500
50's	**500's**
LW3C	N/A
LW2CA	LW2CA500
LW2CB	LW2CB500
LW2CC	LW2CC500
LW2C2	LW2C2500
LW2CD1	LW2CD1500

TFP Forms per pack		
100's	**1000's**	**FORM DESCRIPTION**
5200 (10 or 25 forms per package)	5200B (500 forms per package)	Laser W3 Transmittal Of Income And Tax Statement
5201	5201B	Laser W2 IRS Federal Copy A – 1 Page Equals 2 Forms
5202	5202B	Laser W2 Employee's IRS Federal Copy B – 1 Page Equals 2 Forms
5203	5203B	Laser W2 Employee's Copy C and/or State, City Or Local Copy 2 – 1 Page Equals 2 forms
5204	5204B	Laser W2 Employer's Copy D and/or State, City Or Local Copy 2 – 1 page equals 2 forms
5222	5222B	Laser W2 Blank Face, With W2 Backer Instructions – 1 Page Equals 2 Forms
5207	5207B	Laser W2 Blank Face, No Backer – 1 Page Equals 2 Forms
5212	5212B	Laser W2 Employee's Copies B & C Combined – 1 Page Equals 1 Form
100's	**500's**	**FORM DESCRIPTION**
5309	N/A	W3C Transmittal of Corrected Income and Tax Statement
5313	5313B	W2C Corrected Income Fed Copy A – 1 page equals 1 form
5314	5314B	W2C Corrected Income Employee's Fed Copy B – 1 page equals 1 form
5316	5316B	W2C Corrected Income Employee's Copy C and/or State, City, Local Copy 2 – 1 page equals 1 form
5316	5316B	W2C Corrected Income Employee's Copy C and/or State, City, Local Copy 2 – 1 page equals 1 form
5315	5315B	W2C Corrected Income Employer's Copy D and/or State, City, local Copy 1 – 1 page equals 1 form

WE OFFER W-2 CORRECTION FORMS IN SETS, SEE PAGE 17.

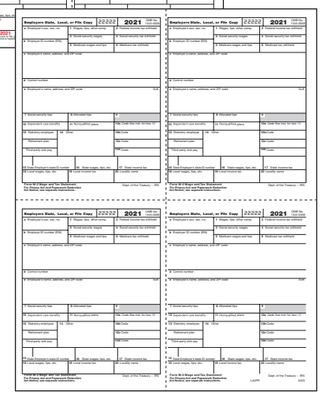
PRE-PRINTED W2 FORMS

COMBINED 4-UP LASER



APEX L4UP

TFP 5205

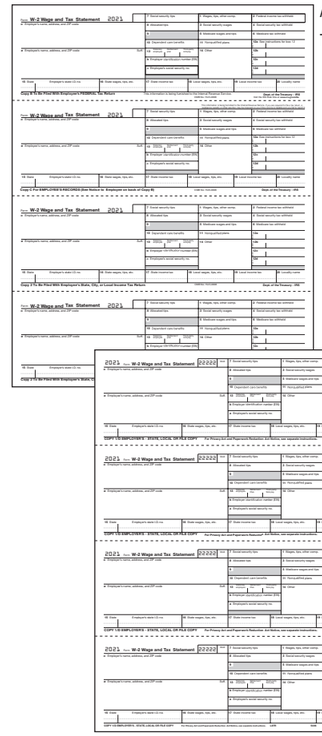


APEX L4UPR

TFP 5405

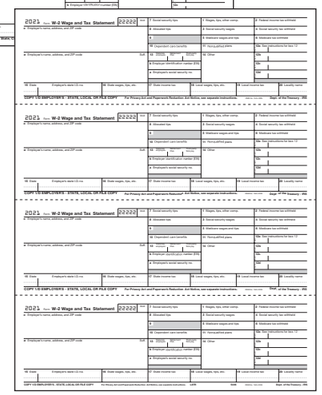
Apex DW4S or DW4SS

TFP 99991 or 99992 required envelope



APEX L87

TFP 5206



APEX L87R

TFP 5406

Apex DW387 or DW387S

TFP 44441 or 44442 required envelope

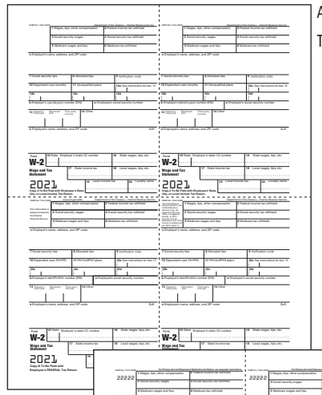
A full PDF Image Library available at Complyrightdealer.com

APEX Sheets per pack	
50's	**500's**
L4UP	L4UP500
L4UPR	L4UPR500
N/A	L4UP24500
L87	L87500
L87R	L87R500
N/A	L8724500

TFP Forms per pack		
100's	**500's**	**FORM DESCRIPTION**
5205	5205B	Laser W2 4-Up Box Employee's Copies B, C, 2 & 2 Combined – 1 Page Equals 1 Form
5405	5405B	Laser W2 4-Up Box Employer's Copies 1/D, 1/D, 1/D, 1/D – 1 Page Equals 1 Form
N/A	N/A	Available On 24# Paper Stock – 1 Page Equals 1 Form
5206	5206B	Laser W2 4-Up Horizontal Employee's Copies B, C, 2 & 2 Combined – 1 Page Equals 1 Form
5406	5406B	Laser W2 4-Up Horizontal Employer's Copies 1/D, 1/D, 1/D, 1/D Combined – 1 Page Equals 1 Form
N/A	N/A	Available On 24# Paper Stock – 1 Page Equals 1 Form

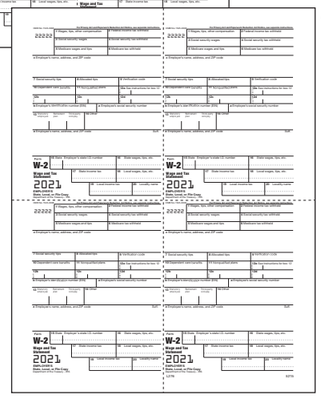
PRE-PRINTED W2 FORMS

ALTERNATE 4-UP LASER COMBINED FORMAT



APEX L275

TFP 5214

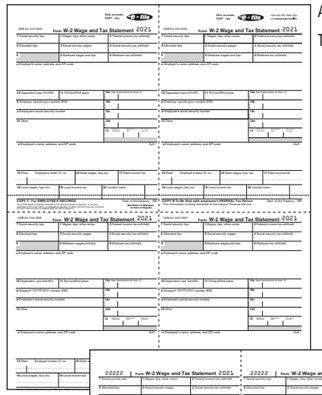


APEX L276

TFP 5215

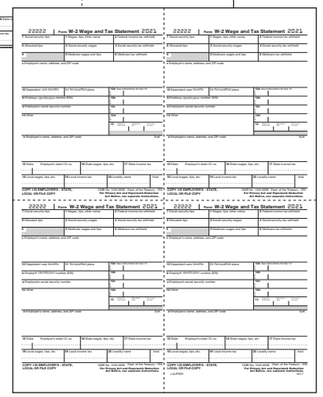
Apex DW298

TFP 91911 required envelope



APEX L4UPW

TFP 5216



APEX L4UPWR

TFP 5217

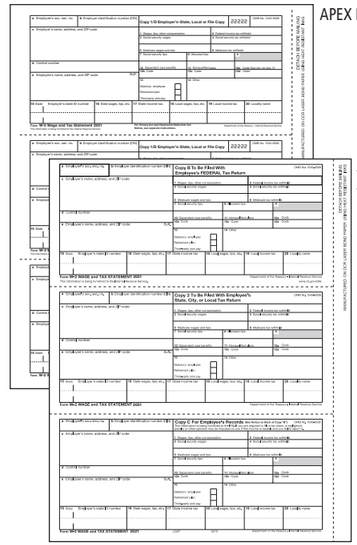
Apex DW4MW/D or DW4MWS

TFP 61611 or 61612 required envelope

APEX Sheets per pack		TFP Forms per pack		
50's	**500's**	**100's**	**500's**	**FORM DESCRIPTION**
N/A	N/A	5213	N/A	Laser W2 T-Style Alternate 4-Up Employee's Copies B, C, 2, 2 – 1 Page Equals 1 Form TFP 31311 Required Envelope
L275	L275500	5214	5214B	Laser W2 M-Style Alternate 4-Up Employee's Copies B, C, 2, 2 – 1 Page Equals 1 Form
L276	L276500	5215	5215B	Laser W2 M-Style Alternate 4-Up Employer's Copies 1/D, 1/D, 1/D, 1/D – 1 Page Equals 1 Form
L4UPW	L4UPW500	5216	5216B	Laser W2 W-Style Alternate 4-Up Employee's Copies B, C, 2, 2 – 1 Page Equals 1 Form
L4UPWR	L4UPWR500	5217	5217B	Laser W2 W-Style Alternate 4-Up Employer's Copies 1/D, 1/D, 1/D, 1/D – 1 Page Equals 1 Form

PRE-PRINTED W2 FORMS

ALTERNATE LASER COMBINED FORMAT



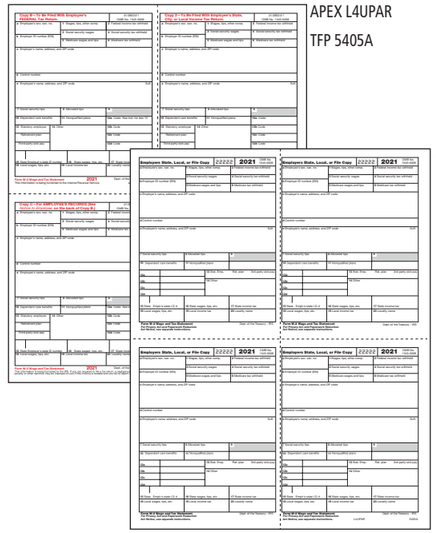
APEX L3UPR

APEX L3UP

TFP 5210

Apex DW3 or DW3S

TFP 33331 or 33332 required envelope



APEX L4UPAR

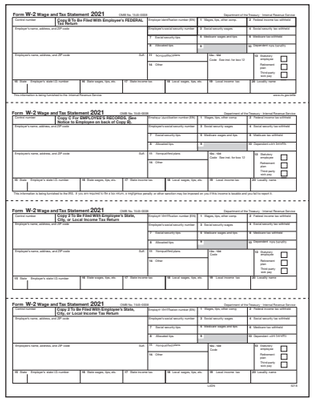
TFP 5405A

APEX L4UPA

TFP 5205A

Apex DW4S/D or DW4SS

TFP 99991 or 99992 required envelope



APEX L4DN

TFP 5218

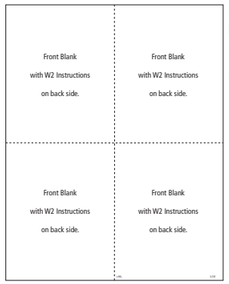
Apex DW4DN or DW4DNS or DW4DND

TFP 51511 or 51512 required envelope

APEX Sheets per pack		TFP Forms per pack		
50's	**500's**	**100's**	**500's**	**FORM DESCRIPTION**
L3UP	L3UP500	5210	5210B	Laser W2 W-Style 3-Up Employee's Copies B, C & 2 Combined – 1 Page Equals 1 Form
L3UPR	L3UPR500	N/A	N/A	Laser W2 W-Style 3-Up Employer's Copies 1/D, 1/D, 1/D – 1 Page Equals 1 Form
L4UPA	L4UPA500	5205A	5205AB	Laser W2 P-Style 4-Up Employee's Copies B, C, 2, 2 Combined – 1 Page Equals 1 Form
L4UPAR	L4UPAR500	5405A	5405AB	Laser W2 P-Style 4-Up Employer's Copies 1/D, 1/D, 1/D, 1/D – 1 Page Equals 1 Form
L4DN	L4DN500	5218	5218B	Laser W2 N-Style 4-Up Employee's Copies B, C, 2, 2 Combined – 1 Page Equals 1 Form

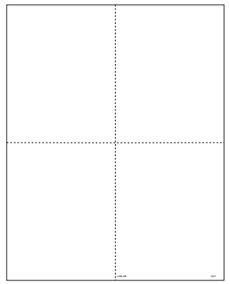
BLANK W2 FORMS

W2 BLANK & COMBINED FORMS



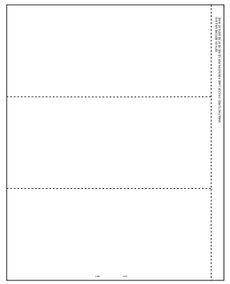
APEX L4BL

TFP 5209



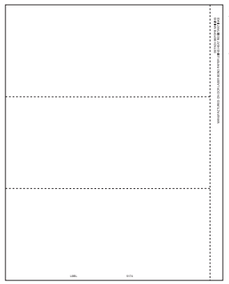
APEX L4BLNB

TFP 5221



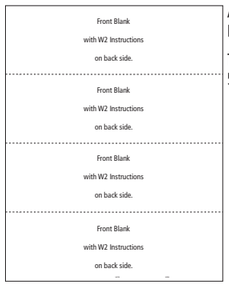
APEX L3BL

TFP 5211



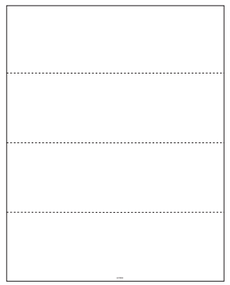
APEX L9BL

TFP 5174



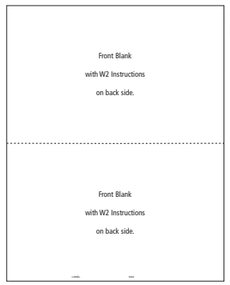
APEX L87B

TFP 5208



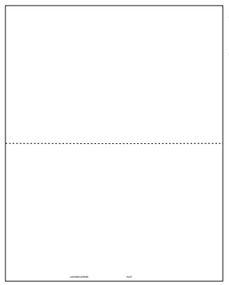
APEX L87BNB

TFP 5408



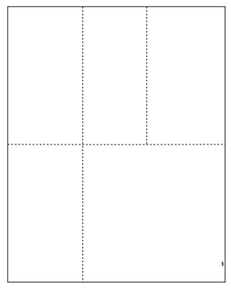
APEX LW2BL

TFP 5222



APEX LW2NB

TFP 5207



APEX LU4

APEX Sheets per pack	
50's	**500's**
L4BL	L4BL500
N/A	L4bl24500
L4BLNB	L4BLNB500
L87B	L87b500
N/A	L87B24500
L87BNB	L87BNB500
L3BL	L3BL500
L9BL	L9BL500
LU4	LU4500
LW2BL	LW2BL500
LW2NB	LW2NB500

TFP Forms per pack		
100's	**500's**	**FORM DESCRIPTION**
5209	5209B	Laser W2 4-Up With W2 Backer Instructions – 1 Page Equals 1 Form
N/A	N/A	Available In 24# Paper Stock – 1 Page Equals 1 Form
5221	5221B	Laser W2 4-Up Blank Face Without W2 Backer Instructions – 1 Page Equals 1 Form
5208	5208B	Laser W2 4-Up Blank Face Horizontal With W2 Backer Instructions – 1 Page Equals 1 Form
N/A	N/A	Available In 24# Paper Stock – 1 Page Equals 1 Form
5408	5408B	Laser W2 4-Up Blank Face Horizontal Without W2 Backer Instructions – 1 Page Equals 1 Form
5211	5211B	Laser W2 3-Up Blank Face With W2 Backer Instructions WITH STUB – 1 Page Equals 1 Form
5174	5174B	Laser W2 3-Up Blank Face Without W2 Backer Instructions – 1 Page Equals 3 Forms With Stub
N/A	N/A	Universal W2/1099 Blank Without Instructions – 1 Page Equals 1 Form
5222	5222B **(1000 Forms)**	Laser W2 2-Up Blank Face With W2 Backer Instructions – 1 Page Equals 2 Forms
5207	5207B **(1000 Forms)**	Laser W2 2-Up Blank Face Without W2 Backer Instructions – 1 Page Equals 2 Forms

The 4-Up blank forms has all the employees instructions printed on the back of all 4 quadrants. Also available without backer instructions.

The B & C combination form has employee copies B & C on the same sheet and are designed to print all employee's copies on one sheet. These combined formats eliminate collating. Just fold and put in a matching window envelope.

Blank forms without backer instructions can be used to print W2's or 1099's on.

NOTE *Some programs printed on blank stock may not fit our stock envelopes. If printing the same format as the L4UP/5205 use the envelope DW4S/99991.*

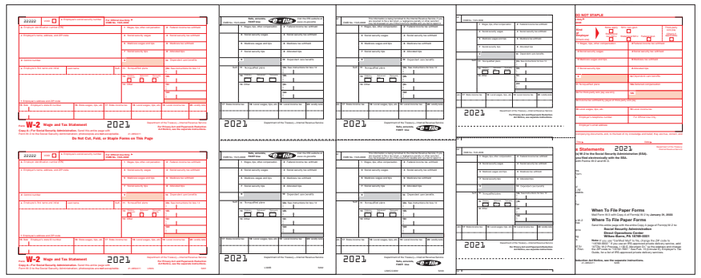
Blank forms are ideal for electronic filing because there is no need to purchase the IRS/SSA Copy A. You can efile through your software. Simplify your customer's filing process and add software to your order!

PRE-PRINTED AND BLANK W-2 FORMS

TFP PACKAGED SET

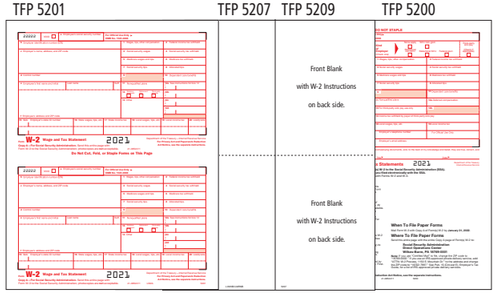
TFP W-2 PACKAGED LASER SET

TFP 5201 TFP 5202 TFP 5203 TFP 5204 TFP 5200



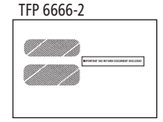
TFP W-2 PACKAGED BLANK LASER SET

TFP 5201 TFP 5207 TFP 5209 TFP 5200



3 Transmittal W3 forms are included with each set

TFP 6666-2



TFP 66661 or 66662
Suggested envelopes for use with LaserLink or TFP 20.20 software. Envelopes ordered separately.

TFP W2 Packaged Laser Set	
FOR 50 EMPLOYEES	
5645	4-Part SET includes: 50 - 5201, 50 - 5202, 50 - 5203, 50 - 5204, 3 - 5200 W-3
5645E	4-Part – includes: 50-5201, 50-5202, 50-5203, 50-5204, 3 - 5200 W-3, 50 - 6666-2 Envelopes
5650	6-Part SET includes: 50 - 5201, 50 - 5202, 25 - 5203, 50 - 5204, 3 - 5200 W-3
5650E	6-Part SET includes: 50 - 5201, 50 - 5202, 50 - 5203, 50 - 5204, 3 - 5200 W-3, 50 - 6666-2 Envelopes
5655	8-Part SET includes: 50 - 5201, 50 - 5202, 150 - 5203, 150 - 5204, 3 - 5200 W-3
5655E	8-Part SET includes: 50 - 5201, 50 - 5202, 150 - 5203, 150 - 5204, 3 - 5200 W-3, 50 - 6666-2 Envelopes
FOR 25 EMPLOYEES	
564525	4-Part SET includes: 25 - 5201, 25 - 5202, 25 - 5203, 25 - 5204, 3 - 5200 W-3
5645E25	4Part SET includes: 25 - 5201, 25 - 5202, 25 - 5203, 25 - 5204, 3 - 5200 W-3, 25 - 6666-2 Envelopes
565025	6-Part SET includes: 25 - 5201, 25 - 5202, 25 - 5203, 25 - 5204, 3 - 5200 W-3
5650E25	6-Part SET includes: 25 - 5201, 25 - 5202, 25 - 5203, 25 - 5204, 3 - 5200 W-3, 25 - 6666-2 Envelopes
565525	8-Part SET includes: 25 - 5201, 25 - 5202, 75 - 5203, 75 - 5204, 3 - 5200 W-3
5655E25	8-Part SET includes: 25 - 5201, 25 - 5202, 75 - 5203, 75 - 5204, 3 - 5200 W-3, 25 - 6666-2 Envelopes

TFP W2 Packaged Blank Laser Sets	
FOR 50 EMPLOYEES	
5746	6-Part SET includes: 50 - 5201, 100 - 5207, 50 - 5209, 3 - 5200 W-3
FOR 25 EMPLOYEES	
574625	6-Part SET includes: 25 - 5201, 50 - 5207, 25 - 5209, 3 - 5200 W-3

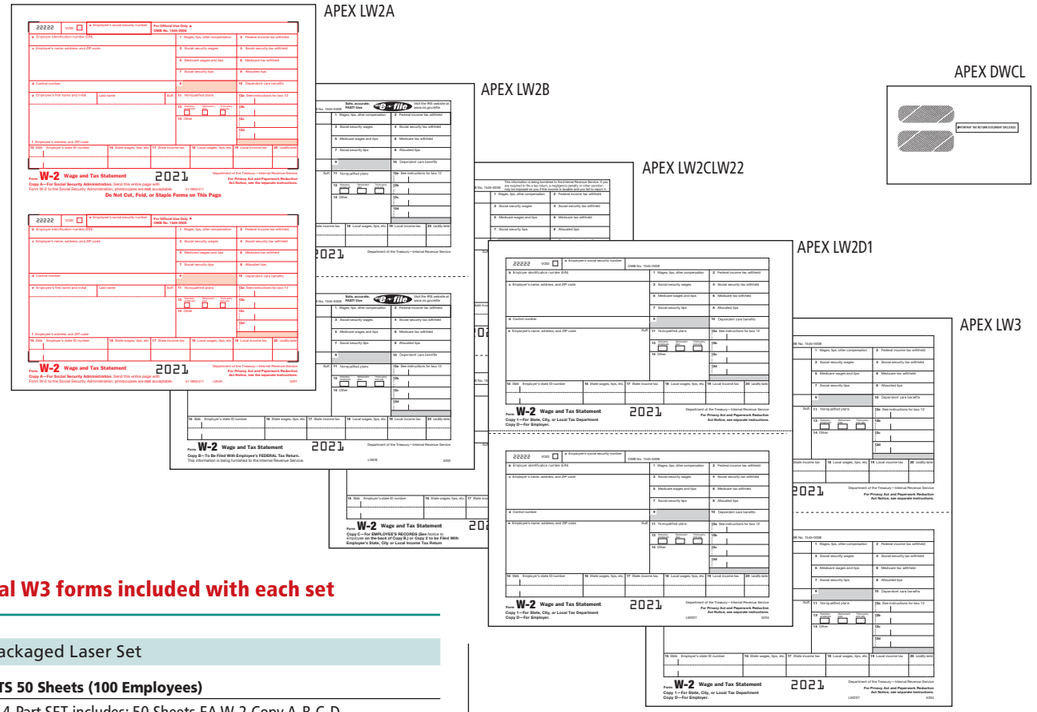
TFP W2 4-Up Packaged Laser Sets	
FOR 50 EMPLOYEES	
5844	4-Part SET includes: 50 - 5201, 50 - 5204, 50 - 5205, 3 - 5200
5846	6-Part SET includes: 50 - 5201, 100 - 5204, 50 - 5205, 3 - 5200
5848	8-Part SET includes: 50 - 5201, 150 - 5204, 50 - 5205, 3 - 5200

TFP W2 Packaged Laser Set for Electronic Filing	
FOR 50 EMPLOYEES	
5648	5-Part SET includes: 50 - 5202, 100 - 5203, 100 - 5204
5648E	5-Part SET includes: 50 - 5202, 100 - 5203, 100 - 5204, 50 - Envelopes 66662

TFP W2C Corrected Income Packaged Laser Sets	
FOR 50 EMPLOYEES	
5317	4-Part SET includes: 50 – 5313, 50 – 5314, 50 – 5315, 50 – 5316, 3 – 5309
5318	6-Part SET includes: 50 – 5313, 50 – 5314, 100 – 5315, 100 – 5316, 3 – 5309
FOR 25 EMPLOYEES	
531725	4-Part SET Includes: 25 – 5313, 25 – 5314, 25 – 5315, 25 – 5316, 3 – 5309
531825	6-Part SET Includes: 25 – 5313, 25 – 5314, 50 – 5315, 50 – 5316, 3 – 5309

PRE-PRINTED W2 FORMS

APEX PACKAGED SET



3 Transmittal W3 forms included with each set

APEX W-2 Packaged Laser Set

STANDARD SETS 50 Sheets (100 Employees)	
95214	4-Part SET includes: 50 Sheets EA W-2 Copy A, B, C, D
95216	6-Part SET includes: 50 Sheets EA W-2 Copy A, B, C, D, 1, 2
95218	8-Part SET includes: 50 Sheets EA W-2 Copy A, B, C, D, 1, 1, 2, 2
STANDARD SETS W/Envelopes 50 Sheets (100 Employees)	
95214E	4-Part SET includes: 50 Sheets EA W-2 Copy A, B, C, D, + 100 DWCL
95216E	6-Part SET includes: 50 Sheets EA W-2 Copy A, B, C, D, 1, 2, + 100 DWCL
95218E	8-Part SET includes: 50 Sheets EA W-2 Copy A, B, C, D, 1, 1, 2, 2, + 100 DWCL
STANDARD SETS W/Self-Seal Envelopes 50 Sheets (100 Employees)	
95214ES	4-Part SET includes: 50 Sheets EA W-2 Copy A, B, C, D, + 100 DWCLS
95216ES	6-Part SET includes: 50 Sheets EA W-2 Copy A, B, C, D, 1, 2, + 100 DWCLS
95218ES	8-Part SET includes: 50 Sheets EA W-2 Copy A, B, C, D, 1, 1, 2, 2, + 100 DWCLS
MINI SETS 25 Sheets (50 Employees)	
95211	4-Part SET includes: 25 Sheets EA W-2 Copy A, B, C, D
95212	6-Part SET includes: 25 Sheets EA W-2 Copy A, B, C, D, 1, 2
95213	8-Part SET includes: 25 Sheets EA W-2 Copy A, B, C, D, 1, 1, 2, 2
MINI SETS W/Envelopes 25 Sheets (50 Employees)	
95211E	4-Part SET includes: 25 Sheets EA W-2 Copy A, B, C, D, + 50 DWCL
95212E	6-Part SET includes: 25 Sheets EA W-2 Copy A, B, C, D, 1, 2, + 50 DWCL
95213E	8-Part SET includes: 25 Sheets EA W-2 Copy A, B, C, D, 1, 1, 2, 2, + 50 DWCL

APEX W-2 Packaged Laser Set (continued)

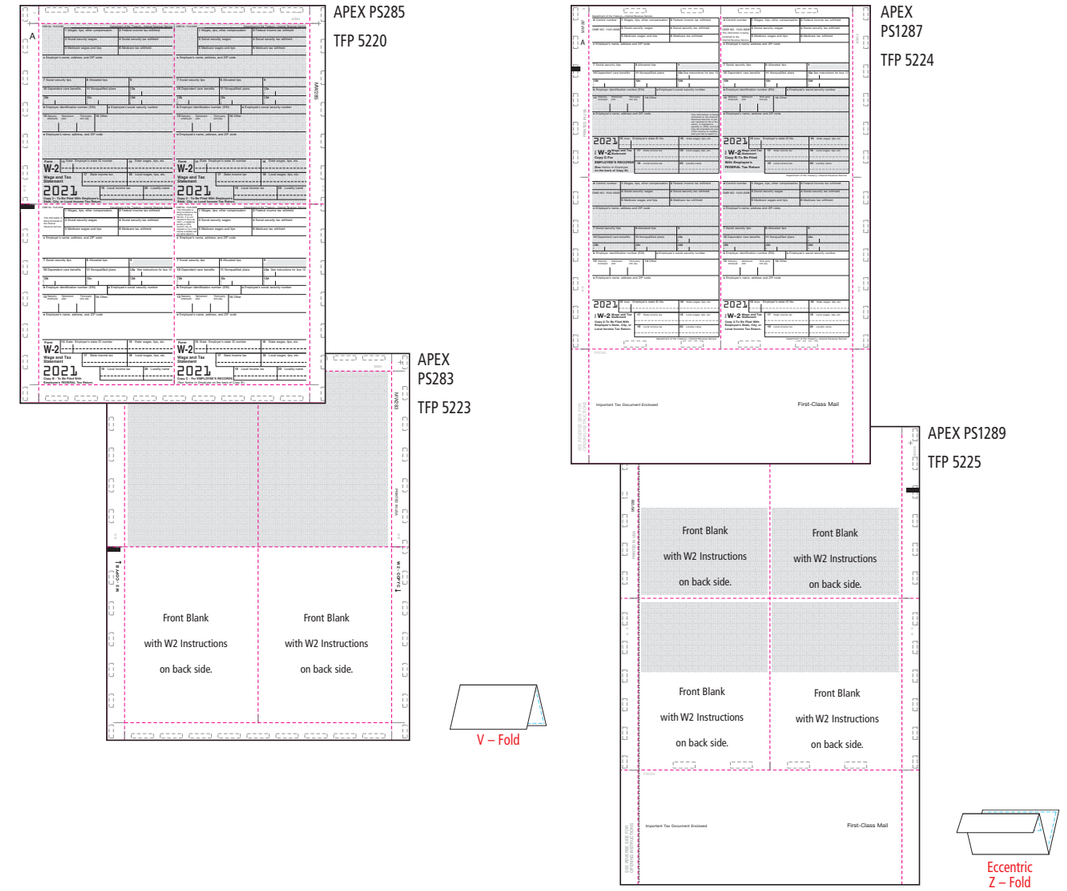
MINI SETS W/Self-Seal Envelopes 25 Sheets (50 Employees)	
95211ES	4-Part SET includes: 25 Sheets EA W-2 Copy A, B, C, D, + 50 DWCLS
95212ES	6-Part SET includes: 25 Sheets EA W-2 Copy A, B, C, D, 1, 2, + 50 DWCLS
95213ES	8-Part SET includes: 25 Sheets EA W-2 Copy A, B, C, D, 1, 1, 2, 2, + 50 DWCLS
VALUE SETS W/Self-Seal Envelopes 10 Sheets (20 Employees)	
95204ES	4-Part SET includes: 10 Sheets EA W-2 Copy A, B, C,D, + 20 DWCLS
95206ES	6-Part SET includes: 10 Sheets EA W-2 Copy A, B, C, D, 1, 2 + 20 DWCLLS
95208ES	8-Part SET includes: 10 Sheets EA W-2 Copy A, B, C, D, 1, 1, 2, 2 + 20 DWCL

APEX W-2C Corrected Income Set

STANDARD SET W/Envelopes 50 Sheets (50 Employees)	
95219	6-Part SET Includes: 50 – LW2CA, 50 – LW2CB, 100 – LW2CC, 100 – LW2D1, 3 – LW3C + 50 – DWW2C

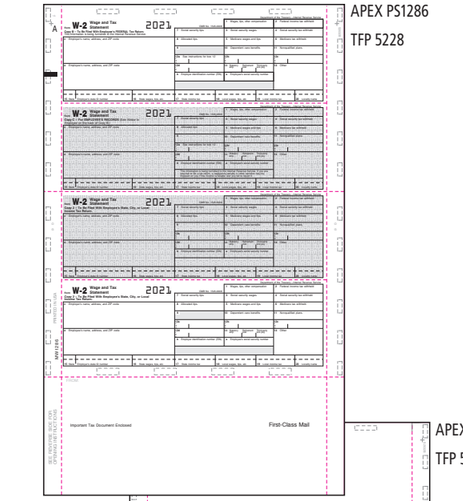
PRE-PRINTED AND BLANK W2 FORMS

PRESSURE SEAL W2 FORMS



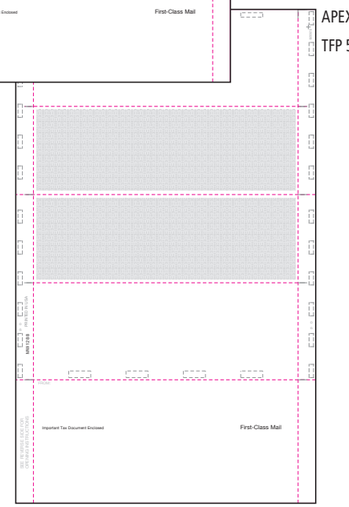
APEX Sheets per pack	TFP Forms per pack	
500's	**500's**	**FORM DESCRIPTION**
PS285	5220	11" W2 4-Up Box Employee's Copy B, C, 2 And 2 or Extra Copy – V-Fold Duplex – 1 Page Equals 1 Form
PS283	5223	11" W2 4-Up Box With Printed Backer Copy B – V-Fold Duplex – 1 Page Equals 1 Form
PS1287	5224	14" W2 4-Up Box Employee's Copy B, C, 2 Or Extra Copy – EZ-Fold Simplex – 1 Page Equals 1 Form
PS1289	5225	14" W2 4-Up Box With Printed Backer Copy B and C – EZ-Fold Simplex – 1 Page Equals 1 Form

PRESSURE SEAL W2 FORMS



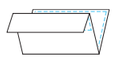
APEX PS1286

TFP 5228



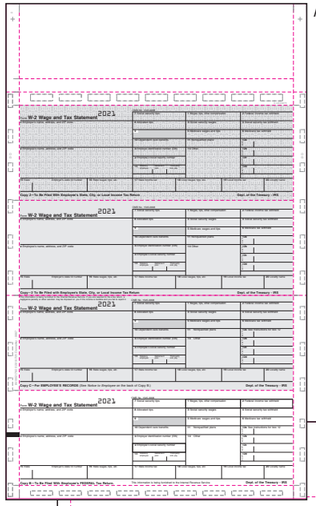
APEX PS1288

TFP 5227

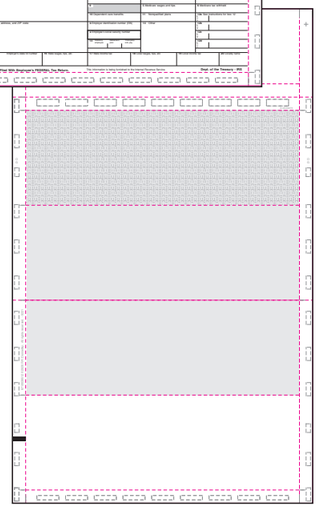


Eccentric
Z – Fold

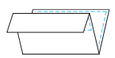
Blank face with backer instructions



APEX LW287PS



APEX LW287PSB



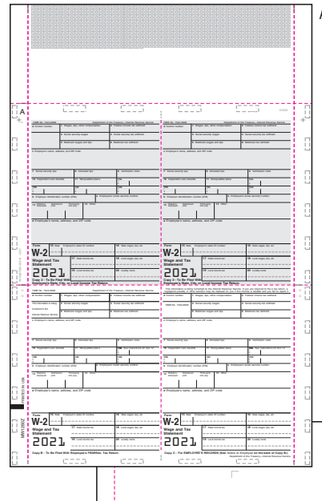
Eccentric
Z – Fold

Blank face with backer instructions

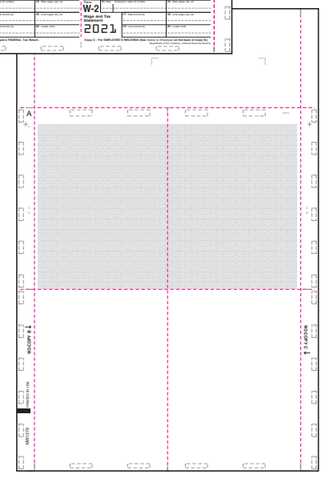
APEX Sheets per pack	TFP Forms per pack		
500's	**500's**	**FORM DESCRIPTION**	
PS1288	5227	14" Blank W2 Employee's 4-Up Horizontal – Blank with Backer Instructions B,C,2, 2 – EZ-Fold Simplex – 1 Page Equals 1 Form	
PS1286	5228	14" W2 Employee's 4-Up Horizontal – Copy B, C, 2, 2 – EZ-Fold Simplex – 1 Page Equals 1 Form	
LW287PS	N/A	14" W2 Employee's 4-Up Horizontal – Copy B, C, 2, 2 – EZ-Fold Simplex – 1 Page Equals 1 Form	
LW287PSB	N/A	14" Blank W2 Employee's 4-Up Horizontal With Backer Instructions – EZ-Fold Simplex – 1 Page Equals 1 Form	

PRE-PRINTED AND BLANK W2 FORMS

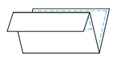
PRESSURE SEAL W2 FORMS



APEX PS1280Z

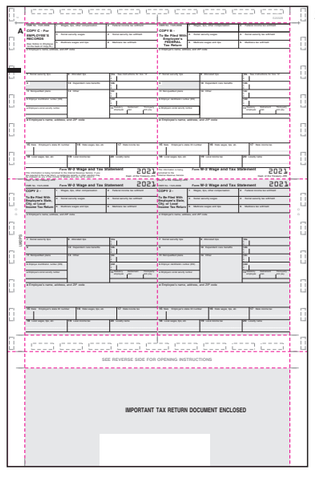


APEX PS1279



Eccentric
Z – Fold

Blank face with backer instructions



APEX LW2PS

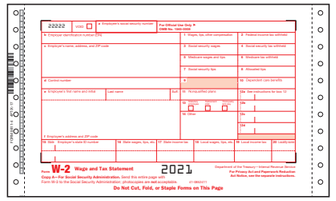
Eccentric
Z – Fold

APEX Sheets per pack	TFP Forms per pack	
500's	**500's**	**FORM DESCRIPTION**
PS1280Z	N/A	14" W2 Employee's 4-Up Box – Copy B, C, 2, 2 – EZ-Fold Duplex – 1 Page Equals 1 Form
PS1279	N/A	14" Blank W2 4-Up Box With Backer Instructions – EZ-Fold Duplex – 1 Page Equals 1 Form
LW2PS	N/A	14" W2 Employee's 4-Up Box – Copy B, C, 2, 2 – EZ-Fold Duplex – 1 Page Equals 1 Form

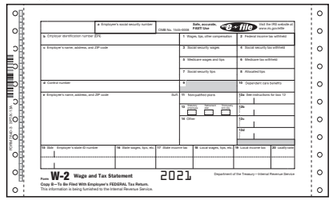
PRE-PRINTED W2 FORMS

1 WIDE CONTINUOUS

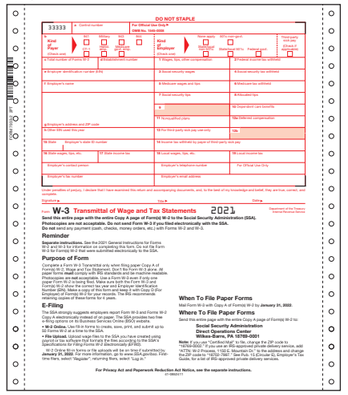
W2 COPY A



W2 COPY B



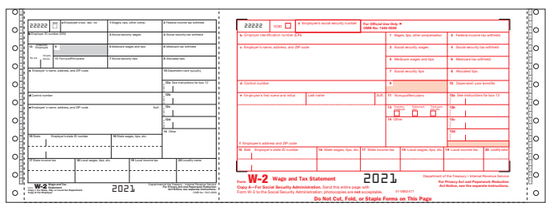
W-3

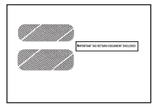


APEX	TFP	FORM DESCRIPTION
X17	98114	4-Part W2 1 Wide Carbonless Copy A, B, C, 1/D
X18	98116	6-Part W2 1 Wide Carbonless Copy A, 1/D, B, C, 2, 1/D
X13	76003	3-Part Twin Set W2 1 Wide Employer's Carbonless Copy A, 1/D, 1/D
X13A	76403	3-Part Twin Set W2 1 Wide Employee's Carbonless Copy B, C, 2
X14	76004	4-Part Twin Set W2 1 Wide Employer's Carbonless Copy A, 1/D, 1/D, 1/D
X14A	76404	4-Part Twin Set W2 1 Wide Employee's Carbonless Copy B, C, 2, 2
X41	75214	4-Part W2 Electronic Filing Carbonless Copy B, C, 2, 1/D
CL38R	N/A	Laser Continuous W2 Employer's Copies 1/D, 1/D, 1/D, 1/D Combined
CL38	N/A	Laser Continuous W2 Employee's Copies B, C, 2 & 2 Combined
W2C	55226	6-Part 1 Wide Dateless W2C Statement Of Corrected Income & Tax Amounts Requires Envelope Dww2C Double Window
W3	79332	2-Part 1 Wide W3 Transmittal Of Income And Tax Statements
W3C	79542	2-Part 1 Wide W3C Transmittal Of Corrected Income And Tax Statements

5 Transmittal W3 forms are included with each Red Federal Copy A form order

2 WIDE CONTINUOUS





All non-mailers on this page fit Apex DWCL/S or TFP 66661 or 66662 Double Window Envelope

APEX	TFP	FORM DESCRIPTION
X4	88884	8-Part W2 2 Wide Carbonless (Left) Copy 1/D, 1/D, 1/D, Blank, Blank (Right) Copy A, B, 2, 2, C

W 2 FORM PARTS DESCRIPTION

EMPLOYER'S COPIES

Copy A	For Social Security Administration
Copy 1	For State, City, or Local Tax Department
Copy D	For Employer's Records

EMPLOYEE'S COPIES

Copy B	To be filed with Employee's Federal Tax Return
Copy C	For Employee's Records
Copy 2	To be filed with Employee's State, City or Local Income Tax Return

Announcement:
We Have Added NEW Services to Grow Your Business Via Service Bureau

ComplyRight is aware of the importance of providing a secure way for businesses to process and print important documents. Maintaining print and mail operations in-house is expensive, inefficient and time-consuming, but the process is critically important. They deal with hefty printer system costs, labor costs, and constantly changing compliance standards. ComplyRight Service Bureau eliminates these obstacles by providing high-quality, low-cost print and mail outsourcing solutions.

Through ComplyRight Service Bureau, you can begin expanding your offerings by providing solutions that address your clients' financial, marketing, and business needs. Our print and mail solutions enable you to keep your customers connected, compliant and satisfied. We are your Go-to-Partner for government-compliant services.

We offer a complete array of financial reporting services to suit the requirements of different organizations.

CHECK PRINTING AND MAILING:

- Payroll checks
- A/P checks
- Rebate or refund checks

STATEMENT AND DOCUMENT PRINTING AND MAILING:

- Collection letters
- Recall notices
- PIN notification
- EOB statements
- Policy documents
- Healthcare statements
- Invoices
- Donation receipts
- Direct mail fundraising
- Charity letters and more

TAX FORM PROCESSING:

- 1099, W-2 and ACA forms
- Print & mail to recipient's
- E-file to IRS/SSA
- PDF images available for archival
- Data conversion/technical support
- SSN masking on recipient document

OTHER COMPLIANCE RELATED SERVICES:

- Bulk Mail Delivery
- CASS address validation
- TIN Matching

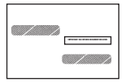
COMPLYRIGHT SB

You Provide the Customers, We Handle the Rest.

W2 ENVELOPES

WINDOW ENVELOPES | GUMMED & SELF-SEAL

4-UP BOX LASER W2 WINDOW ENVELOPE

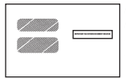


TFP 31311 – GUMMED

Overall Size: 5-5/8" x 9"
Top Window: 3-1/2" x 3/4"
Position: 7/32" from left
3-1/16" from bottom

Bottom Window: 4" x 3/4"
Position: 4-9/16" from left
1-1/8" from bottom

W2 WINDOW ENVELOPE

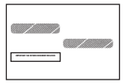


APEX DWCL – GUMMED
APEX DWCLS – SELF-SEAL
TFP 66661 – GUMMED
TFP 66662 – SELF-SEAL

Overall Size:
5-5/8" x 9-1/4"
Top Window: 4" x 15/16"
Position: 5/8" from left
3-3/8" from bottom

Bottom Window:
4" x 1-5/16"
Position: 5/8" from left
1-5/8" from bottom

4-UP BOX LASER W2 WINDOW ENVELOPE



APEX DW4S – GUMMED
APEX DW4SS – SELF-SEAL
APEX DW4SD – GUM/DIAG. SEAM
TFP 99991 – GUMMED
TFP 99992 – SELF-SEAL

Overall Size: 5-5/8" x 9"
Top Window: 3-7/8" x 5/8"
Position: 5/16" from left
3-9/16" from bottom

Bottom Window:
3-7/8" x 3/4"
Position: 4-1/2" from left
2-1/2" from bottom

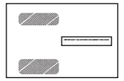
3-UP HORIZ. LASER W2 WINDOW ENVELOPE

APEX DW3 – GUMMED
APEX DW3S – SELF-SEAL
TFP 33331 – GUMMED
TFP 33332 – SELF-SEAL

Overall Size: 3-7/8" x 8-1/2"
Top Window: 3-1/4" x 7/8"
Position: 3/8" from left
2-7/32" from bottom

Bottom Window:
3-1/4" x 13/16"
Position: 3/8" from left
1" from bottom

4-UP HORIZ. LASER W2 WINDOW ENVELOPE

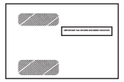


APEX DW4DN – GUMMED
APEX DW4DNS – SELF-SEAL
APEX DW4DND – GUM/DIAG. SEAM
TFP 51511 – GUMMED
TFP 51512 – SELF-SEAL

Overall Size: 5-5/8" x 9"
Top Window: 3-3/4" x 3/4"
Position: 5/16" from left
4-3/16" from bottom

Bottom Window:
3-3/4" x 3/4"
Position: 5/16" from left
11/16" from bottom

4-UP HORIZ. LASER W2 WINDOW ENVELOPE

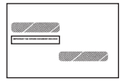


APEX DW387 – GUMMED
APEX DW387S – SELF-SEAL
APEX DW387D – GUM/DIAG. SEAM
TFP 44441 – GUMMED
TFP 44442 – SELF-SEAL

Overall Size: 5-5/8" x 9"
Top Window: 3-3/8" x 3/4"
Position: 3/8" from left
4-1/4" from bottom

Bottom Window:
3-3/8" x 7/8"
Position: 3/8" from left
5/8" from bottom

4-UP BOX LASER W2 & BOX LASER 1099R

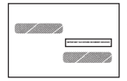


APEX DW4MW – GUMMED
APEX DW4MWS – SELF-SEAL
APEX DW4MWD – GUM/DIAG. SEAM
TFP 61611 – GUMMED
TFP 61612 – SELF-SEAL

Overall Size: 5-5/8" x 9"
Top Window: 3-7/8" x 5/8"
Position: 5/8" from left
3-1/4" from bottom

Bottom Window:
3-7/8" x 11/16"
Position: 4-3/8" from left
1-1/8" from bottom

4-UP BOX LASER W2 WINDOW ENVELOPE



APEX DW298 – GUMMED
TFP 91911 – GUMMED

Overall Size: 5-5/8" x 9"
Top Window: 3-5/8" x 5/8"
Position: 5/8" from left
3-9/16" from bottom

Bottom Window:
3-5/8" x 11/16"
Position: 4-3/8" from left
1-5/16" from bottom

1042S SINGLE WINDOW ENVELOPE

APEX SW42 – GUMMED
TFP 21211 – GUMMED

Overall Size: 3-7/8" x 9"
Window: 15/16" x 3-9/16"
Position: 1/2" from left
3/16" from bottom

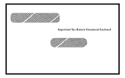
W2G DOUBLE WINDOW ENVELOPE

APEX DWW2G – GUMMED

Overall Size: 3-7/8" x 8-7/8"
Top Window: 3-3/8" x 1-1/8"
Position: 1/2" from left
3-3/4" from bottom

Bottom Window:
3-3/8" x 1-5/8"
Position: 1/2" from left
1-11/16" from bottom

LU4 LASER UNIV. BLANK WINDOW ENVELOPE

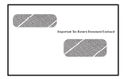


APEX DWU4 – GUMMED

Overall Size: 5-7/8" x 9"
Top Window: 2-1/2" x 9/16"
Position: 7/8" from left
3-5/8" from bottom

Bottom Window: 2-1/2" x 9/16"
Position: 3" from left
1-7/16" from bottom

W2C DOUBLE WINDOW ENVELOPE



APEX DWW2C – GUMMED

Overall Size: 5-5/8" x 9"
Top Window: 1-5/16" x 3-3/4"
Position: 1/2" from left
2-3/4" from bottom

Bottom Window:
7/8" x 3-11/16"
Position: 4-1/4" from left
1-7/16" from bottom

NOTE: Envelopes accommodate our pre-printed forms, when using blank forms that populate data from software output, please request samples to make sure the software output fits the window position dimensions.

APEX	TFP	ENVELOPE DESCRIPTION
N/A	31311	4-Up Box Laser W2 Window Envelope Gummed Version – For TFP Form 5213
DWCL	66661	W2 Window Envelope Gummed Version – For Standard IRS Format W2 Continuous & Laser Forms
DWCLS	66662	W2 Window Envelope Self-Seal Version – For Standard IRS Format W2 Continuous & Laser Forms
DW4S	99991	4-Up Box Laser W2 Window Envelope Gummed Version – For TFP Form 5205, 5205A, 5405, 5405A – FOR APEX L4UP, L4UPA, L4UPAR
DW4SS	99992	4-Up Box Laser W2 Window Envelope Self-Seal Version – For TFP Form 5205, 5205A, 5405, 5405A – FOR APEX L4UP, L4UPA, L4UPAR
DW4SD	N/A	4-Up Box Laser W2 Window Envelope Gummed Version, Diagonal Seam
DW3	33331	3-Up Horizontal Laser W2 Window Envelope Gummed Version – For TFP Form 5210 – For Apex L3UP
DW3S	33332	3-Up Horizontal Laser W2 Window Envelope Self-Seal Version – For TFP Form 5210 – For Apex L3UP
DW4DN	51511	4-Up Horizontal Laser W2 Window Envelope Gummed Version – For TFP Form 5218 – For Apex L4DN
DW4DNS	51512	4-Up Horizontal Laser W2 Window Envelope Self-Seal Version – For TFP Form 5218 – For Apex L4DN
DW4DND	N/A	4-Up Horizontal Laser W2 Window Envelope Gummed Version, Diagonal Seam
DW387	44441	4-Up Horizontal Laser W2 Window Envelope Gummed Version – For TFP Form 5206 – For Apex L87
DW387S	44442	4-Up Horizontal Laser W2 Window Envelope Self-Seal Version – For TFP Form 5206 – For Apex L87
DW387D	N/A	4-Up Horizontal Laser W2 Window Envelope Gummed Version, Diagonal Seam
DW4MW	61611	4-Up Box Laser W2 & Box Laser 1099r Window Envelope Gummed Version – For TFP Form 5175, 5216 – For Apex LR4, L4upw
DW4MWS	61612	4-Up Box Laser W2 & Box Laser 1099r Window Envelope Self-Seal Version – For TFP Form 5175, 5216 – For Apex LR4, L4upw
DW4MWD	N/A	4-Up Box Laser W2 & Box Laser 1099r Window Envelope Gummed Version, Diagonal Seam
DW298	91911	4-Up Box Laser W2 Window Envelope Gummed Version – For TFP Form 5214 – For Apex L275
SW42	21211	1042S Single Window Envelope Gummed Version
DWW2G	N/A	W2G Double Window Envelope Gummed Version
DWU4	N/A	Double Window Envelope For Lu4 Laser Universal Blank 4-Up W2/1099 Gummed Version – For Apex Form LU4
DWW2C	N/A	W2c Double Window Envelope Gummed Version

TaxRight by ComplyRight:

1099-MISC KITS

A Convenient Tax Form Solution for Small Businesses

ComplyRight offers a suite of convenient electronic solutions for customers to conduct seamless, swift, and socially distant transactions.

Everything Needed in One Kit

- ✓ All in one kit that includes 1099-MISC forms, 1096 Transmittals, envelopes and optional software.
- ✓ Compatible with today's leading payroll and accounting software.
- ✓ Free tip sheet. Clear, legally sound information takes the guesswork out of the regulations. Includes minimum requirements, penalties, common errors and employer do's and don'ts.

Three Easy Questions:

10, 25 or 50 employees?
With or without software?
Ready to Order?

1099-MISC Kits with Software

Software sets include **FREE e-file** for 5 forms!

Set No.	No. of Employees	No. of 1099 Forms	No. of Self-Seal Envelopes	No. of 1096 Transmittal Forms
C6103ES10	**10**	10 (4-Part)	10	3
C6103ES25	**25**	25 (4-Part)	25	3
C6103ES	**50**	50 (4-Part)	50	3

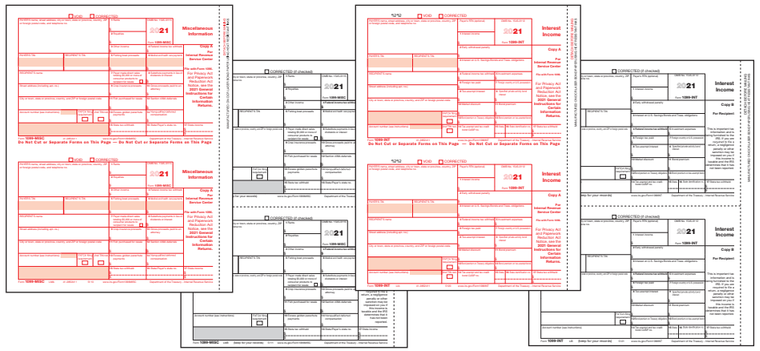
Kits contain 1099 & W-2 Filing Software and one ComplyRight Employer Tip Sheet.

1099-MISC Kits without Software

Set No.	No. of Employees	No. of 1099 Forms	No. of Self-Seal Envelopes	No. of 1096 Transmittal Forms
C6103E10	**10**	10 (4-Part)	10	3
C6103E25	**25**	25 (4-Part)	25	3
C6103E	**50**	50 (4-Part)	50	3

Kits contain one ComplyRight Employer Tip Sheet.

YOU CAN ORDER
PREPRINTED FORMS
BLANK FORMS • SETS & KITS



OUR BASIC 1099-MISCELLANEOUS FORMAT

Form 1099MISC, the most common form variant of Form 1099, used to report miscellaneous income. There are three parts to the 1099-Miscellaneous form…the Federal Copy A, Recipient Copy B and Payer Copy C and/or State Copy. All Copy A's, Copy B's, Copy C's are printed separately and must be collated. Each sheet of our basic 1099-Miscellaneous form contains information for two recipients. Forms are available as packages of 50 8-1/2" x 11" sheets yielding 100 individual 1099 forms. Bulk packages of 500 sheets yielding 1,000 forms are also available.

1099-MISCELLANEUOUS BLANK FORMS FOR YOUR SOFTWARE

Blank forms are available with or without Copy B and Copy C backer information pre-printed. Blank forms are also available with multiple backers and can be used for various 1099 forms (i.e. 1099DIV, 1099INT, 1099R). You can choose from a 2-Up format with or without stub.

PACKAGED SETS

Our packaged sets offer everything you need together in one convenient package for 25 to 50 recipients and 20 to 100 recipients. Our packaged sets contain all the forms needed to process information as required by your reporting agency. Laser form type depends on your software. If your software only prints the variable data on the forms, you will require pre-printed forms. If your software includes laser form files that print complete 1099 form copies you will require blank perforated paper. Forms are available as packages of 50 8-1/2 x 11" sheets yielding 100 individual 1099 forms. Bulk packages of 500 sheets yielding 1,000 forms are also available.

PARTS DESCRIPTION 1099 & 1098 FORMS

1099R

	PAYER'S COPIES
Copy A	For Internal Revenue Service
Copy 1	For State, City or Local Tax Dept.
Copy D	File Copy Recipient's Copies
Copy B	For Recipient to file with IRS
Copy C	For Recipient's Records
Copy 2	For Recipient to file with State, City or Local Tax Dept.

1099'S

	PAYER'S COPIES
Copy A	For Internal Revenue Service
State/Copy 1	For State Copy
Copy C	Filer, Payer, Creditor, Lender or File Copy
	RECIPIENT'S COPIES
Copy B	Transferor, Debtor, Recipient or Borrower
Copy 2	For Recipient to file with State

1098

	PAYER'S COPIES
Copy A	For Internal Revenue Service
State/Copy 1	For State Copy
Copy C	For Recipient/Lender/Filer/ Donor's Records
	RECIPIENT'S COPY
Copy B	For Payer/Borrower/Student/Donor
Copy D	For Donee

5498

	PAYER'S COPIES
Copy A	For Internal Revenue Service
Copy C	For Trustee or Issuer
	PARTICIPANT'S COPY
Copy B	For Participant

2021 FILING REQUIREMENTS

1099 Forms: Payment statement for payments made to non-employees of a business, or for other reasons as required by the government. If any date shown falls on a Saturday, Sunday or legal holiday, the due date is the next business day.

1099 GUIDE TO INFORMATION RETURNS

Form	Title	What to Report	Amounts to Report	Paper Filing Due Date: To IRS/SSA	Paper Filing Due Date: To Recipient (unless indicated otherwise)
1042S	Foreign Person's U.S. Source Income Subject to Withholding	Income such as interest, dividends, royalties, pensions and annuities, etc., and amounts withheld under Chapter 3. Also, distributions of effectively connected income by publicly traded partnerships or nominees.	See form instructions	March 15	March 15
1094B	Transmittal of Employer-Provided Health Insurance Offer and Coverage Information Returns	Summary transmittal record of 1095-Bs.	TBD	Insurance Carrier submits February 28 *	N/A
1094C	Transmittal of Employer-Provided Health Insurance Offer and Coverage Information Returns	Summary transmittal record of 1095-Cs	TBD	Feb 28 Paper, April 1 e-file	January 31
1095B	Health Coverage	Which months the insured and his or her family was covered under the plan.	TBD	Insurance Carrier Submits Feb 28 Paper, March 31 e-file	
1095C	Employer-Provided Health Insurance Offer and Coverage	Whether or not the employer offered health coverage to employees.	TBD	January 31	January 31*
1098	Mortgage Interest Statement	Mortgage interest (including points) and certain mortgage insurance premiums you received in the course of your trade or business from individuals and reimbursements of overpaid interest.	$600 or more	Last day of February *	(To Payer/Borrower) January 31
1098C	Contributions of Motor Vehicles, Boats, and Airplanes	Information regarding a donated motor vehicle, boat, or airplane	Gross proceeds of more than $500	Last day of February *	(To Donor) 30 days from date of sale or contribution
1098E	Student Loan Interest Statement	Student loan interest received in the course of your trade or business.	$600 or more	Last day of February *	January 31
1098T	Tuition Statement	Qualified tuition and related expenses, reimbursements or refunds, and scholarships or grants (optional).	See instructions	Last day of February *	January 31
1099A	Acquisition or Abandonment of Secured Property	Information about the acquisition or abandonment of property that is security for a debt for which you are the lender.	All amounts	Last day of February *	(To Borrower) January 31
1099B	Proceeds From Broker and Barter Exchange Transactions	Sales or redemptions of securities, futures transactions, commodities, and barter exchange transactions.	All amounts	Last day of February *	February 15**
1099C	Cancellation of Debt	Cancellation of a debt owed to a financial institution, the Federal Government, a credit union, RTC, FDIC, NCUA, a military department, the U.S. Postal Service, the Postal Rate Commission, or any organization having a significant trade or business of lending money.	$600 or more	Last day of February *	January 31
1099CAP	Changes in Corporate Control and Capital Structure	Information about cash, stock, or other property from an acquisition of control or the substantial change in capital structure of a corporation.	Amounts of stock or property valued at $1,000 or more	Last day of February *	(To Shareholders) January 31
1099DIV	Dividends and Distributions	Distributions, such as dividends, capital gain distributions, or nontaxable distributions, that were paid on stock and liquidation distributions.	$10 or more, except $600 or more for liquidations	Last day of February *	January 31**
1099G	Certain Government Payments	Unemployment compensation, state and local income tax refunds, agricultural payments, and taxable grants.	$10 or more for refunds and unemployment	Last day of February	January 31**
1099INT	Interest Income	Interest income.	$10 or more ($600 or more in some cases)	Last day of February *	January 31**
1099LTC	Long-Term Care and Accelerated Death Benefits	Payments under a long-term care insurance contract and accelerated death benefits paid under a life insurance contract or by a viatical settlement provider	All amounts	Last day of February *	January 31
1099MISC	Miscellaneous Income (Also, use to report direct sales of $5,000 or more of consumer goods for resale.)	• Rent or royalty payments; prizes and awards that are not for services, such as winnings on TV or radio shows. (including payments reported pursuant to an election described in Regulations section 1.1471-4(d)(5) (i) (A) or reported as described in Regulations section 1.147104(d)(2)iii (A)).	$600 or more, except $10 or more for royalties	February 28* Due date is January 31 for both paper and electronic returns.	January 31**
		• Payments to crew members by owners or operators of fishing boats including payments of proceeds from sale of catch.	All amounts		
		• Section 409A income from nonqualified deferred compensation plans (NQDCs).	All amounts		
		• Payments to a physician, physicians' corporation, or other supplier of health and medical services. Issued mainly by medical assistance programs or health and accident insurance plans.	$600 or more		
		• Payments for services performed for a trade or business by people not treated as its employees. (including payments reported pursuant to an election described in Regulations section 1.1471(d) (2)(iii) (A)). Examples: fees to subcontractors or directors and golden parachute payments.	$600 or more		
		• Fish purchases paid in cash for resale.	$600 or more		
		• Crop insurance proceeds.	$600 or more		
		• Substitute dividend and tax-exempt interest payments reportable by brokers.	$10 or more		February 15*
		• Gross proceeds paid to attorneys.	$600 or more		February 15*
		• A U.S. account for chapter 4 purposes to which you made no payment during the year that are reportable on any applicable Form 1099 (or a U.S. account to which you made payment during the year that do not reach the applicable reporting threshold for any applicable form 1099) reported pursuant to an election described in Regulations section 1.1471-4(d)(5) (i)(A).	All amounts s (including $0)		January 31**
1099NEC	Nonemployee Compensation	The 1099NEC replaces the 1099MISC, for the overall process for reporting nonemployee compensation for the 2020 tax year		January 31	January 31
1099OID	Original Issue Discount	Original Issue Discount	$10 or more	Last day of February *	January 31**
1099PATR	Taxable Distributions Received From Cooperatives	Distributions from cooperatives passed through to their patrons including any domestic production activities deduction and certain pass-through credits	$10 or more	Last day of February *	January 31
1099Q	Payment from Qualified Education Programs (Under Sections 529 and 530)	Earnings from qualified tuition programs and Coverdell ESAs.	All amounts	Last day of February *	January 31
1099R	Distributions From Pensions, Annuities, Retirement or Profit-Sharing Plans, IRAs, Insurance Contracts, etc.	Distributions from retirement or profit-sharing plans, any IRA, insurance contracts, and IRA recharacterizations.	$10 or more	Last day of February *	January 31
1099S	Proceeds From Real Estate Transactions	Gross proceeds from the sale or exchange of real estate and certain royalty payments.	$600 or more	Last day of February *	February 15
1099SA	Distributions from an HSA, Archer MSA, or Medicare Advantage MSA	Distributions from an HSA, Archer MSA, or Medicare Advantage MSA.	All amounts	Last day of February *	January 31
3921	Exercise of an Incentive Stock Option Under Section 422(b)	Transfer of stock pursuant to the exercise of an incentive stock option under section 422(b).	All amounts	Last day of February *	January 31
3922	Transfer of Stock Acquired Through an Employee Stock Purchase Plan Under Section 423(c)	Transfer of stock acquired through an employee stock purchase plan under section 423(c).	All amounts	Last day of February *	January 31
5498	IRA Contribution Information	Contributions (including rollover contributions) to any individual retirement arrangement (IRA) including a SEP, SIMPLE, and Roth IRA; Roth conversions; IRA recharacterizations; and the fair market value (FMV) of the account	All amounts	May 31	(To Participant) For FMV/RMD January 31; For contributions, May 31
5498ESA	Coverdell ESA Contribution Information	Contributions (including rollover contributions) to a Coverdell ESA.	All amounts	May 31	April 30
5498SA	HSA, Archer MSA, or Medicare Advantage MSA Information	Contributions to an HSA (including transfers and rollovers) or Archer MSA and the FMV of an HSA, Archer MSA, or Medicare Advantage MSA.	All amounts	May 31	(To Participant) May 31

*The due date is March 31 if filed electronically.
**The due date is March 15 for reporting by trustees and middlemen of WHFITs.

HOW MANY FORMS DO I NEED?

THE FOLLOWING IS ONE EXAMPLE OF HOW TO PURCHASE

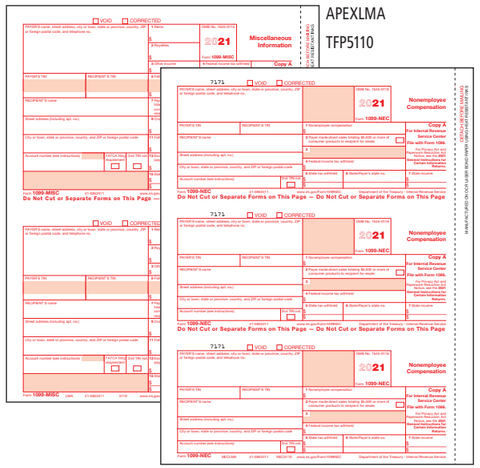
2-UP LASER 1099

IF YOU REQUIRE THE EQUIVALENT OF 100 – 4 part 1099MISC forms, you would order:

100 – 5110/ **LMA** *Federal Copy A*200 – 5112/ **LMCLM2** *Payer and/or State Copy C*

100 – 5111/ **LMB** *Recipient Copy B*

WHAT FORMATS ARE AVAILABLE



2-UP

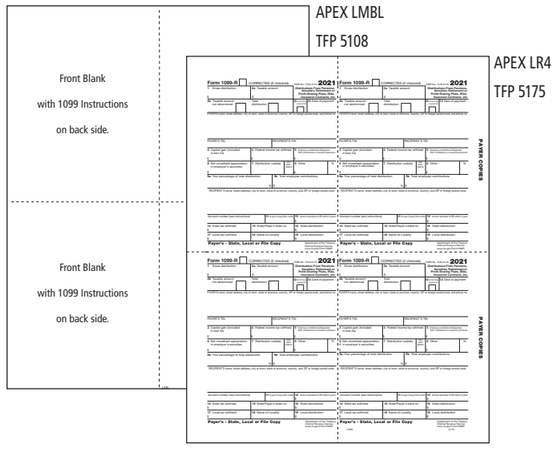
Each sheet contains information for two Recipients. All copies are printed separately and the employee copies must be collated for envelope insertion. Forms are sold in packages of 50 8-1/2" x 11" sheets yielding 100 individual 1099 forms. Bulk packages of 500 sheets yielding 1,000 forms are available.

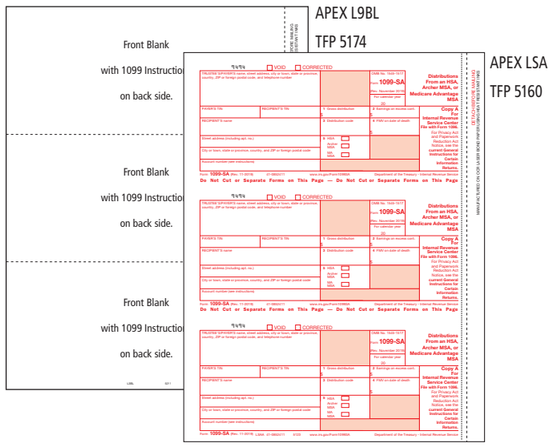
4-UP BOX

4-Up forms are available for Recipients copies and Payer copies in pre-printed and blank formats. Pre-printed forms are grouped by required envelope they use.

3-UP HORIZONTAL

Available as a pre-printed form or as a blank form with perforations and backer copy. Provides Employee Copy B, 2 and C with one employee per page. 100 forms per package. Also available in bulk packages of 500 forms.

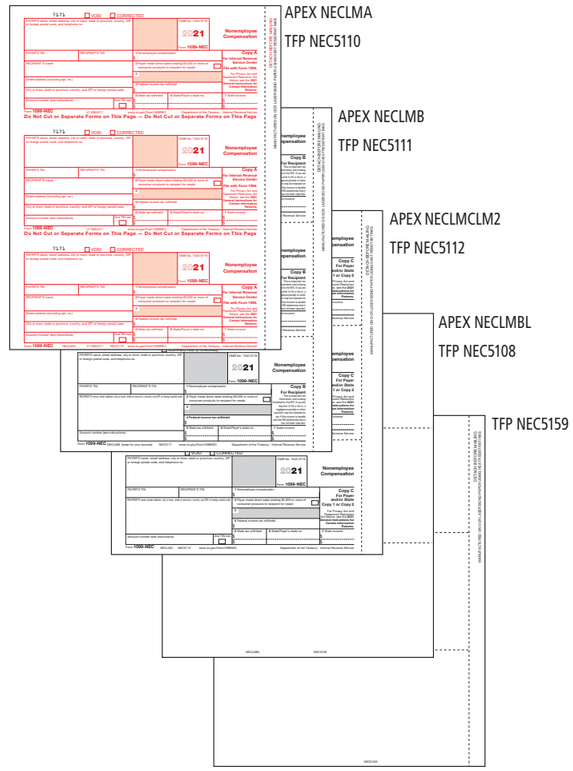




PRE-PRINTED AND BLANK 1099 FORMS

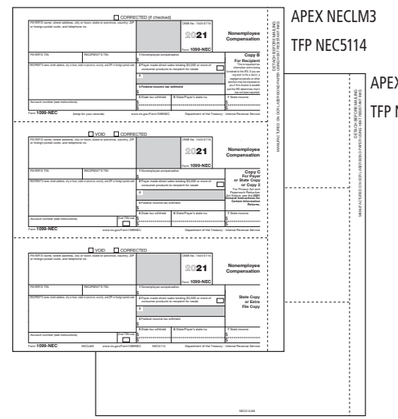
INDIVIDUAL LASER PACKS

1099NEC



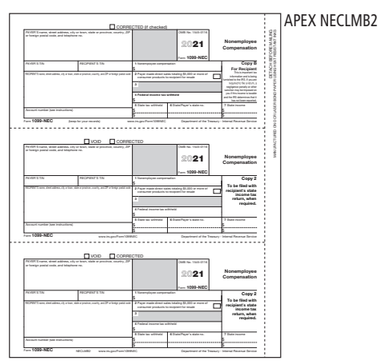
Apex DW19or DW19S

TFP 22221 or 22222 required envelope



Apex DWM3

TFP 52521 required envelope



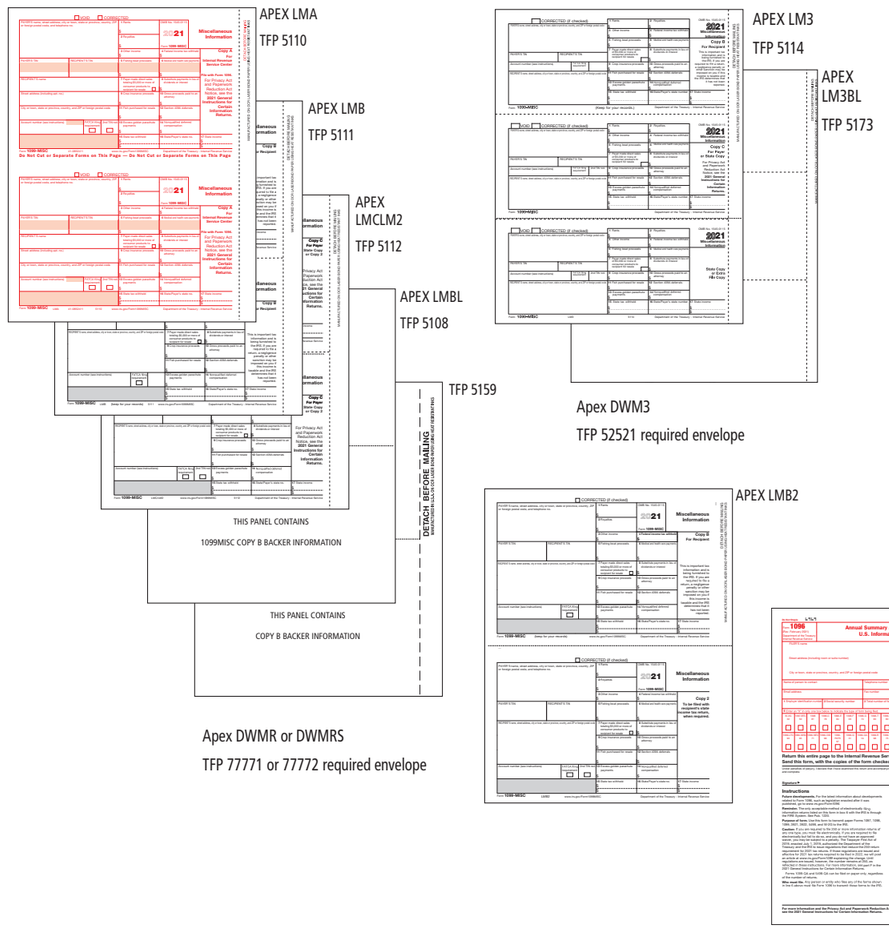
5 Transmittal 1096 forms are included with each Red Federal Copy A form order

APEX Sheets per pack		TFP Forms per pack		
50's	**500's**	**100's**	**1500's**	**FORM DESCRIPTION**
NECLMA	NECLMA500	NEC5110	NEC5110B	Laser 1099NEC Federal Copy A – 1 Page Equals 3 Forms
NECLMB	NECLMB500	NEC5111	NEC5111B	Laser 1099NEC Recipient Copy B – 1 Page Equals 3 Forms
NECLMCLM2	NECLMCLM250C	NEC5112	NEC5112B	Laser 1099NEC Payer Copy C and/or State Copy – 1 Page Equals 3 Forms
NECLMBL	NECLMBL500	NEC5108	NEC5108B	Laser 1099NEC Blank With Backer Instructions Copy B – 1 Page Equals 3 Forms
N/A	N/A	NEC5159	NEC5159B	Laser 1099NEC Blank With Copy B Backer With Stub – 1 Page Equals 3 Forms
50's	**500's**	**100's**	**500's**	
NECLM3	NECLM3500	NEC5114	NEC5114B	Laser 1099NEC 3-Up Recipient Copy B and Payer Copy C and State Or File Copy – 1 page equals 1 form
NECLM3BL	NECLM3BL500	NEC5173	NEC5173B	Laser 1099NEC Blank Copy B, C Backer – 1 Page Equals 1 Form
NECLMB2	NECLMB2500	N/A	N/A	Laser 1099NEC Recipient Copy B, 2 – 1 Page Equals 1 Form

PRE-PRINTED AND BLANK 1099 FORMS

INDIVIDUAL LASER PACKS

1099MISC MISCELLANEOUS

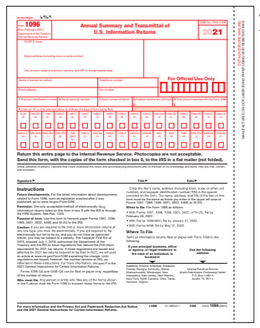


Apex DWMR or DWMRS

TFP 77771 or 77772 required envelope

Apex DWM3

TFP 52521 required envelope



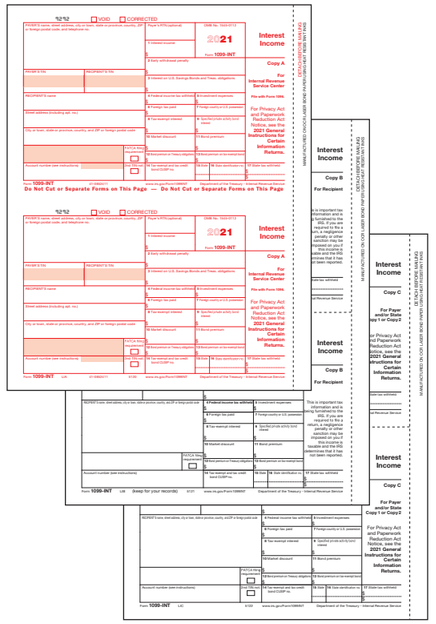
5 Transmittal 1096 forms are included with each Red Federal Copy A form order

APEX Sheets per pack		TFP Forms per pack		
50's	**500's**	**100's**	**1000's**	**FORM DESCRIPTION**
L1096	L1096500	5100 (10 or 25 forms per package)	5100B (500 forms per package)	Laser 1096 Annual Transmittal For U.S. Information Returns
LMA	LMA500	5110	5110B	Laser 1099MISC Federal Copy A – 1 Page Equals 2 Forms
LMB	LMB500	5111	5111B	Laser 1099MISC Recipient Copy B – 1 Page Equals 2 Forms
LMCLM2	LMCLM2500	5112	5112B	Laser 1099MISC Payer Copy C and/or State Copy – 1 Page Equals 2 Forms
LMBL	LMBL500	5108	5108B	Laser 1099MISC Blank With Backer Instructions Copy B – 1 Page Equals 2 Forms
N/A	N/A	5159	5159B	Laser 1099MISC Blank With Copy B Backer With Stub – 1 Page Equals 2 Forms
50's	**500's**	**100's**	**500's**	
LM3	LM3500	5114	5114B	Laser 1099MISC 3-Up Recipient Copy B and Payer Copy C and State or File Copy – 1 page equals 1 form
LM3BL	LM3BL500	5173	5173B	Laser 1099MISC Blank Copy B, C Backer – 1 Page Equals 1 Form
LMB2	LMB2500	N/A	N/A	Laser 1099MISC Recipient Copy B, 2 – 1 Page Equals 1 Form

PRE-PRINTED 1099 FORMS

INDIVIDUAL LASER PACKS

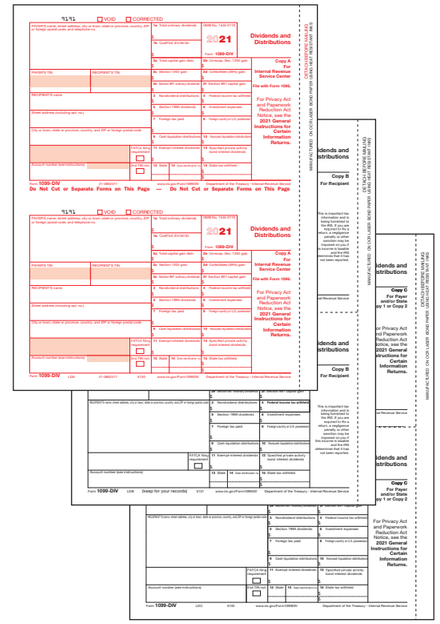
1099INT INTEREST



Apex DWMR or DWMRS

TFP 77771 or 77772 required envelope

1099DIV DIVIDEND



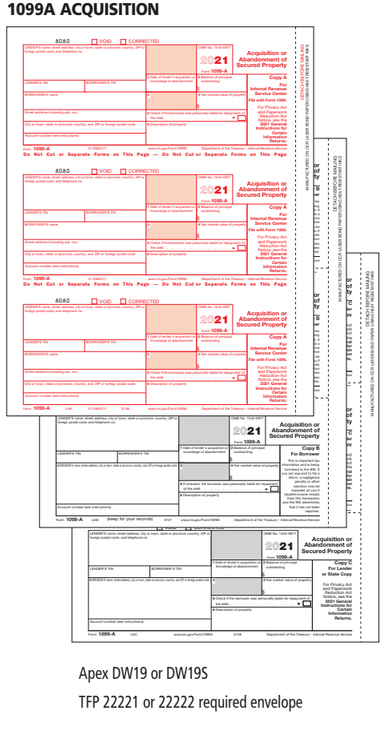
Apex DWMR or DWMRS

TFP 77771 or 77772 required envelope

APEX Sheets per pack		TFP Forms per pack		
50's	**500's**	**100's**	**1000's**	**FORM DESCRIPTION**
LIA	LIA500	5120	5120B	Laser 1099INT Federal Copy A – 1 page equals 2 forms
LIB	LIB500	5121	5121B	Laser 1099INT Recipient Copy B – 1 page equals 2 forms
LIC	LIC500	5122	5122B	Laser 1099INT Payer Copy C and/or State Copy – 1 page equals 2 forms
LDA	LDA500	5130	5130B	Laser 1099DIV Federal Copy A – 1 page equals 2 forms
LDB	LDB500	5131	5131B	Laser 1099DIV Recipient Copy B – 1 page equals 2 forms
LDC	LDC500	5132	5132B	Laser 1099DIV Payer Copy C and/or State Copy – 1 page equals 2 forms

INDIVIDUAL LASER PACKS

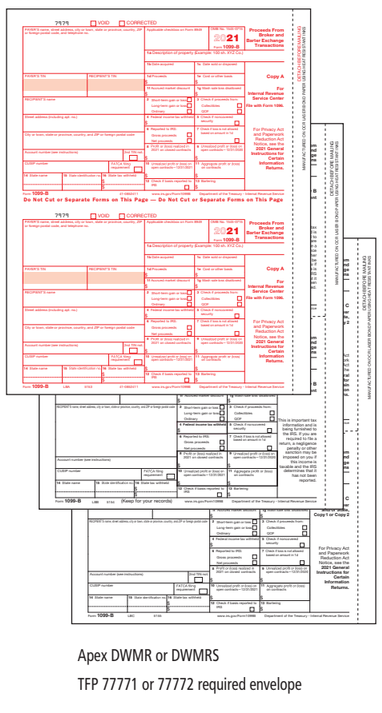
1099A ACQUISITION



Apex DW19 or DW19S

TFP 22221 or 22222 required envelope

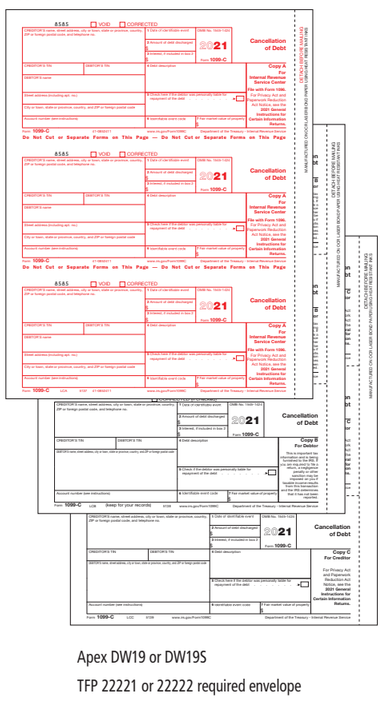
1099B BROKER



Apex DWMR or DWMRS

TFP 77771 or 77772 required envelope

1099C CANCELLATION OF DEBT



Apex DW19 or DW19S

TFP 22221 or 22222 required envelope

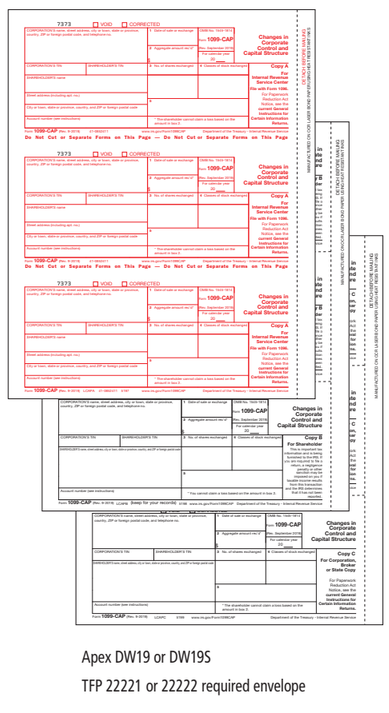
5 Transmittal 1096 forms are included with each Red Federal Copy A form order

APEX Sheets per pack	TFP Forms per pack	
50's	**100's**	**FORM DESCRIPTION**
LAA	5146	Laser 1099A Federal Copy A – 1 page equals 3 forms
LAB	5147	Laser 1099A Borrower Copy B – 1 page equals 3 forms
LAC	5148	Laser 1099A Lender Copy C and/or State Copy – 1 page equals 3 forms
LBA	5153	Laser 1099B Federal Copy A – 1 page equals 2 forms
LBB	5154	Laser 1099B Recipient Copy B – 1 page equals 2 forms
LBC	5155	Laser 1099B Payer Copy C and/or State/Copy 1, 2 – 1 page equals 2 forms
LCA	5137	Laser 1099C Federal Copy A – 1 page equals 3 forms
LCB	5138	Laser 1099C Debtor COPY B – 1 page equals 3 forms
LCC	5139	Laser 1099C Creditor Copy C – 1 page equals 3 forms

PRE-PRINTED 1099 FORMS

INDIVIDUAL LASER PACKS

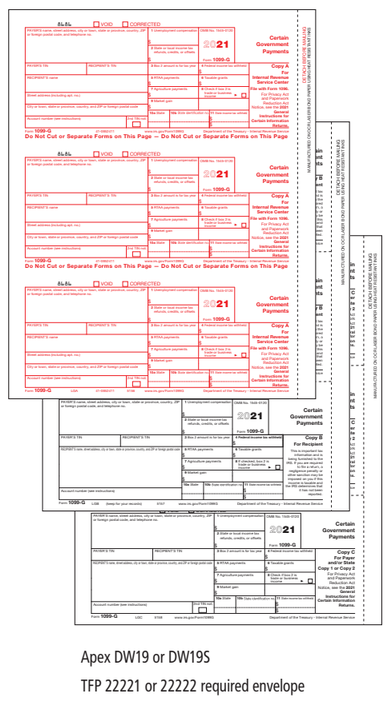
1099CAP CHANGE IN CORPORATE CONTROL AND CAPITAL STRUCTURE



Apex DW19 or DW19S

TFP 22221 or 22222 required envelope

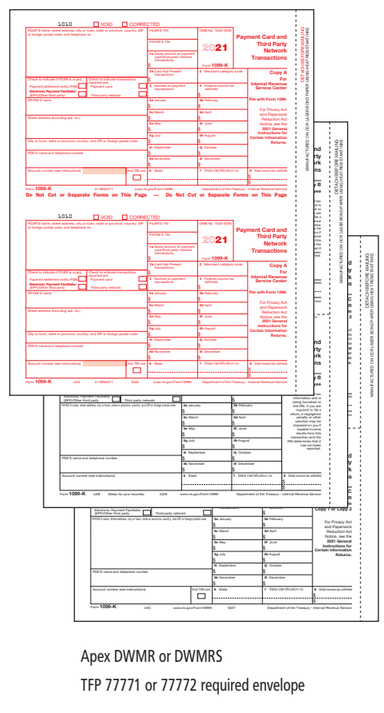
1099G CERTAIN GOVERNMENT PAYMENTS



Apex DW19 or DW19S

TFP 22221 or 22222 required envelope

1099K MERCHANT CARD AND 3RD PARTY NETWORK PAYMENTS



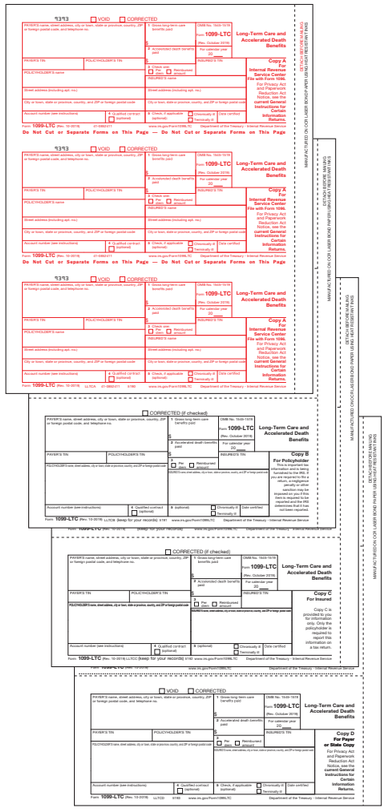
Apex DWMR or DWMRS

TFP 77771 or 77772 required envelope

APEX Sheets per pack		TFP Forms per pack		
50's	**500's**	**100's**	**1000's**	**FORM DESCRIPTION**
LCAPA	N/A	5197	N/A	Laser 1099CAP Federal Copy A – 1 Page Equals 3 Forms
LCAPB	N/A	5198	N/A	Laser 1099CAP Shareholder Copy B – 1 Page Equals 3 Forms
LCAPC	N/A	5199	N/A	Laser 1099cap Corporation Or Broker Copy C and/or State Copy – 1 Page Equals 3 Forms
LGA	N/A	5156	N/A	Laser 1099G Federal Copy A – 1 Page Equals 3 Forms
LGB	N/A	5157	N/A	Laser 1099G Recipient Copy B – 1 Page Equals 3 Forms
LGC	N/A	5158	N/A	Laser 1099G Payer Copy C and/or State/Copy 1, 2 – 1 Page Equals 3 Forms
LKA	LKA500	5325	5325B	Laser 1099K Federal Copy A – 1 Page Equals 2 Forms
LKB	LKB500	5326	5326B	Laser 1099K Payee Copy B – 1 Page Equals 2 Forms
LKC	LKC500	5327	5327B	Laser 1099K Filer Copy C and/or State/Copy 1, 2 – 1 Page Equals 2 Forms

INDIVIDUAL LASER PACKS

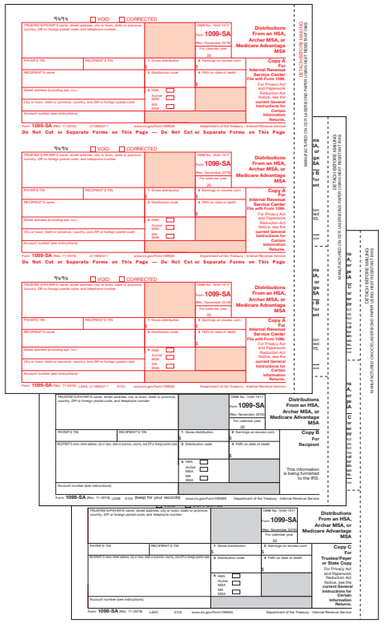
1099LTC



Apex DW19 or DW19S

TFP 22221 or 22222 required envelope

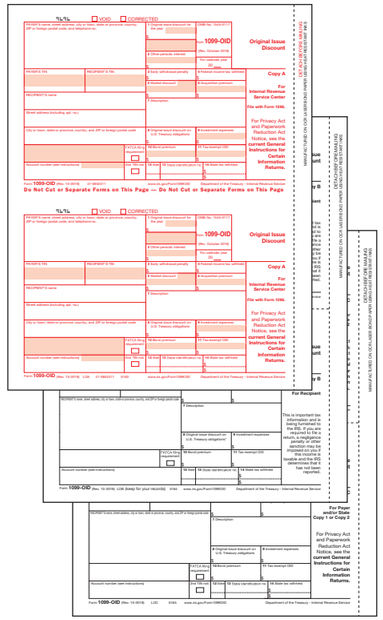
1099SA



Apex DW19 or DW19S

TFP 22221 or 22222 required envelope

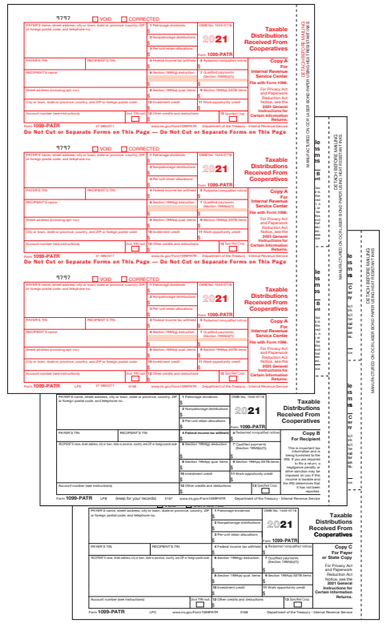
1099OID ORIGINAL ISSUE DISCOUNT



Apex DWMR or DWMRS

TFP 77771 or 77772 required envelope

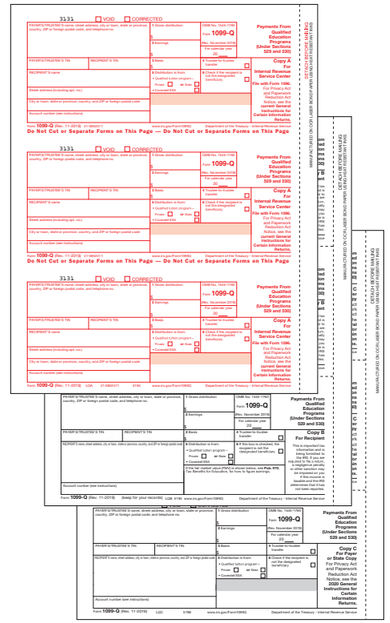
1099PATR PATRONAGE



Apex DW19 or DW19S

TFP 22221 or 22222 required envelope

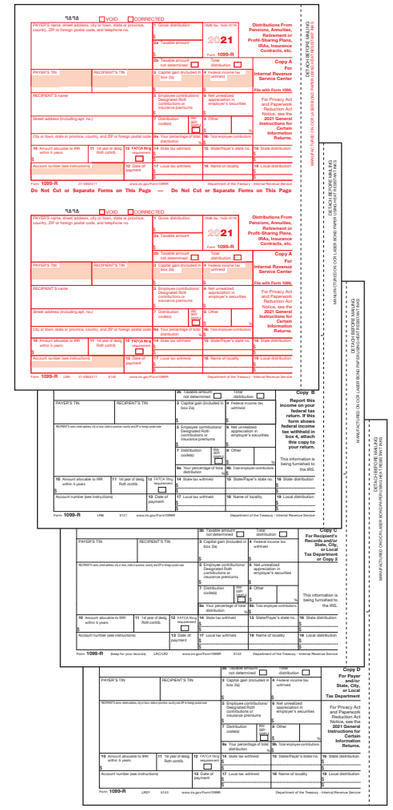
1099Q QUALIFIED TUITION PROGRAM PAYMENTS (UNDER SECTION 529)



Apex DW19 or DW19S

TFP 22221 or 22222 required envelope

1099R RETIREMENT



Apex DWMR or DWMRS

TFP 77771 or 77772 required envelope

5 Transmittal 1096 forms are included with each Red Federal Copy A form order

APEX Sheets per pack	TFP Forms per pack	
50's	**100's**	**FORM DESCRIPTION**
LLTCA	5190	Laser 1099LTC Federal Copy A – 1 Page Equals 3 Forms
LLTCB	5191	Laser 1099LTC Policyholder Copy B – 1 Page Equals 3 Forms
LLTCC	5192	Laser 1099LTC Insured Copy C – 1 Page Equals 3 Forms
LLTCD	5193	Laser 1099LTC Payer Copy D – 1 Page Equals 3 Forms
LSAA	5123	Laser 1099SA Federal Copy A – 1 Page Equals 3 Forms
LSAB	5124	Laser 1099SA Recipient Copy B – 1 Page Equals 3 Forms
LSAC	5125	Laser 1099SA Payer Copy C And/or State Copy – 1 Page Equals 3 Forms
LOA	5163	Laser 1099OID Federal Copy A – 1 Page Equals 2 Forms
LOB	5164	Laser 1099OID Recipient Copy B – 1 Page Equals 2 Forms
LOC	5165	Laser 1099OID Payer Copy C and/or State/Copy 1, 2 – 1 Page Equals 2 Forms

PRE-PRINTED 1099 FORMS

INDIVIDUAL LASER PACKS

APEX Sheets per pack		TFP Forms per pack		
50's	**500's**	**100's**	**1000's**	**FORM DESCRIPTION**
LPA	N/A	5166	N/A	Laser 1099PATR Federal Copy A – 1 Page Equals 3 Forms
LPB	N/A	5167	N/A	Laser 1099PATR Recipient Copy B – 1 Page Equals 3 Forms
LPC	N/A	5168	N/A	Laser 1099PATR Payer Copy C and/or State/Copy – 1 Page Equals 3 Forms
LQA	N/A	5194	N/A	Laser 1099Q Federal Copy A – 1 Page Equals 3 Forms
LQB	N/A	5195	N/A	Laser 1099Q Recipient Copy B – 1 Page Equals 3 Forms
LQC	N/A	5196	N/A	Laser 1099Q Payer Copy C and/or State/Copy – 1 Page Equals 3 Forms
LRA	LRA500	5140	5140B	Laser 1099R Federal Copy A – 1 Page Equals 2 Forms
LRB	LRB500	5141	5141B	Laser 1099R Recipient Copy B – 1 Page Equals 2 Forms
LRCLR2	LRCLR2500	5142	5142B	Laser 1099R Recipient Copy C and/or State, City or Local or Copy 2 – 1 Page Equals 2 Forms
LRD1	LRD1500	5143	5143B	Laser 1099R Payer Copy D and/or State, City or Local – 1 Page Equals 2 Forms

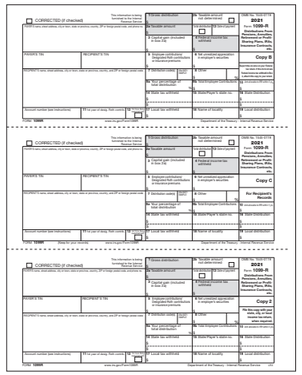
PRE-PRINTED 1099 & 1098 FORMS

INDIVIDUAL LASER PACKS

COMBINED FORMATS

1099R RETIREMENT

APEX LR3

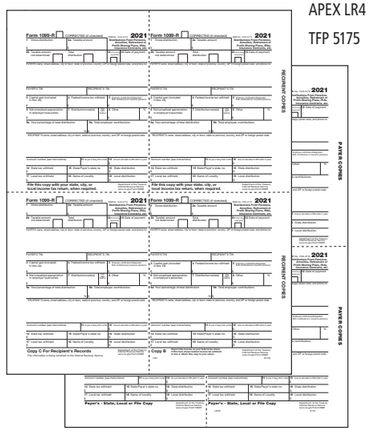


Apex DW19S

TFP 22221 or 22222 required envelope

APEX LR4

TFP 5175



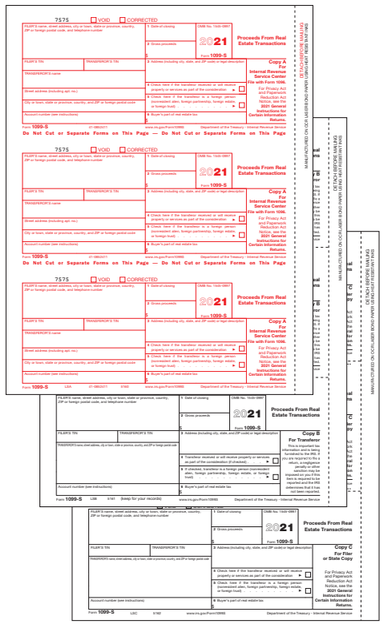
Apex DW4MW-DW4MWS

TFP 61611 or 61612 required envelope

APEX LR4R

TFP 5176

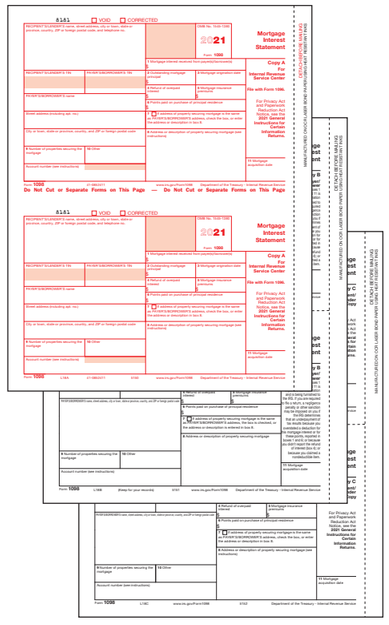
1099S PROCEEDS FROM REAL ESTATE TRANSACTIONS



Apex DW19 or DW19S

TFP 22221 or 22222 required envelope

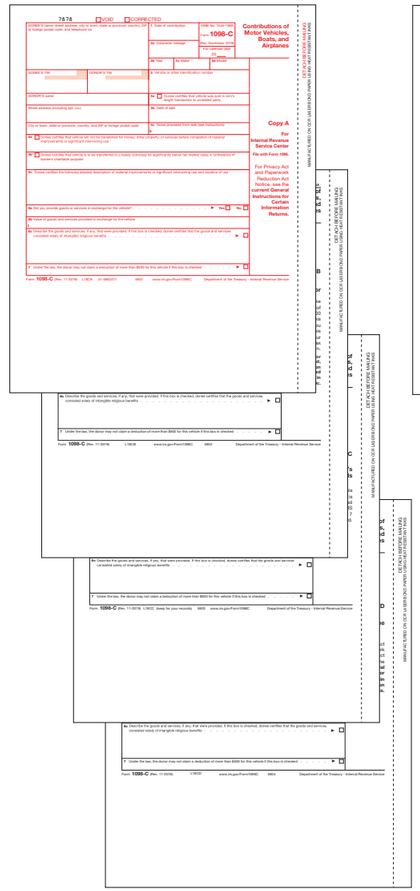
1098 MORTGAGE INTEREST



Apex DWMR or DWMRS

TFP 77771 or 77772 required envelope

1098C CHARITABLE CONTRIBUTIONS



Apex DWMR or DWMRS

TFP 77771 or 77772 required envelope

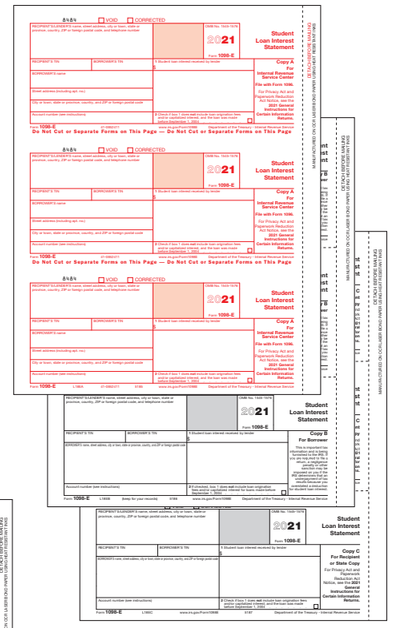
APEX Sheets per pack	
50's	**500's**
LR3	N/A
LR4	LR4500
LR4R	LR4R500
50's	**500's**
LSA	LSA500
LSB	LSB500
LSC	LSC500
50's	**500's**
L18A	L18A500
L18B	L18B500
L18C	L18C500

TFP Forms per pack		
100's	**1000's**	**FORM DESCRIPTION**
N/A	N/A	Laser 1099R 3-Up Horizontal Recipient Copy B, C, 2 – 1 page equals 1 form
5175	5175B	Laser 1099R 4-Up Box Recipient Copy B, C, 2, 2 – 1 page equals 1 form
5176	5176B	Laser 1099R 4-Up Box Payer, State, Local or File Copy D, 1, 1, 1 – 1 page equals 1 form
100's	**1500's**	
5160	5160B	Laser 1099S Federal Copy A – 1 page equals 3 forms
5161	5161B	Laser 1099S Transfer or Copy B – 1 page equals 3 forms
5162	5162B	Laser 1099S Filer Copy C and/or State Copy – 1 page equals 3 forms
100's	**1000's**	
5150	5150B	Laser 1098 Federal Copy A – 1 page equals 2 forms
5151	5151B	Laser 1098 Payer/Borrower Copy B – 1 page equals 2 forms
5152	5152B	Laser 1098 Recipient/Lender Copy C and/or State Copy – 1 page equals 2 forms

PRE-PRINTED 1098 FORMS

INDIVIDUAL LASER PACKS

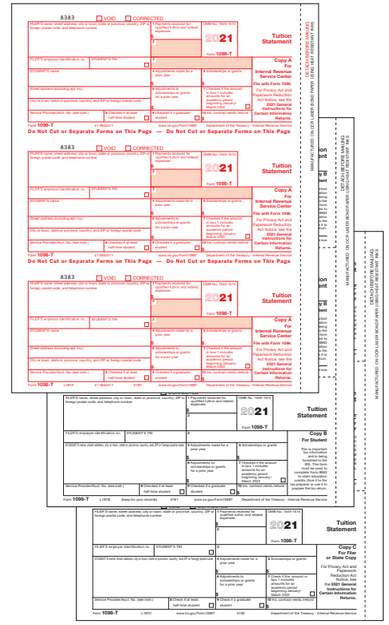
1098E STUDENT LOAN STATEMENT



Apex DW19 or DW19S

TFP 22221 or 22222 required envelope

1098T TUITION STATEMENT



Apex DW19 or DW19S

TFP 22221 or 22222 required envelope

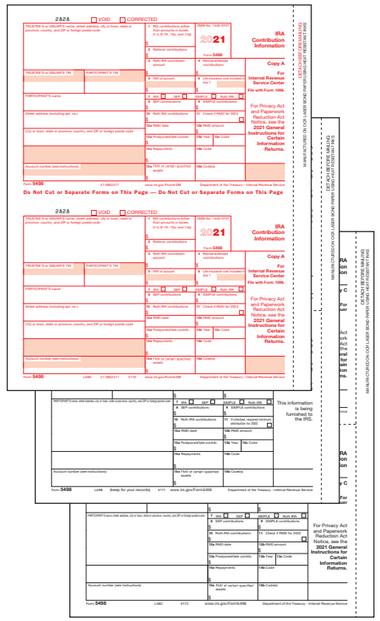
APEX Sheets per pack	
50's	**500's**
L18CA	N/A
L18CB	N/A
L18CC	N/A
L18CD	N/A
L18EA	N/A
L18EB	N/A
L18EC	N/A
50'S	**500'S**
L18TA	L18TA500
L18TB	L18TB500
L18TC	L18TC500

TFP Forms per pack		
100's	**1000's**	**FORM DESCRIPTION**
5901	N/A	Laser 1098C Federal Copy A – 1 Page Equals 1 Form
5902	N/A	Laser 1098C Donor Copy B – 1 Page Equals 1 Form
5903	N/A	Laser 1098C Donor's Records Copy C – 1 Page Equals 1 Form
5904	N/A	Laser 1098C Donee Copy D – 1 Page Equals 1 Form
5185	N/A	Laser 1098 E Federal Copy A – 1 Page Equals 3 Forms
5186	N/A	Laser 1098 E Borrower Copy B – 1 Page Equals 3 Forms
5187	N/A	Laser 1098 E Recipient Copy C and/or State Copy – 1 Page Equals 3 Forms
100'S	**1500'S**	
5180	5180B	Laser 1098T Federal Copy A – 1 Page Equals 3 Forms
5181	5181B	Laser 1098T Student Copy B – 1 Page Equals 3 Forms
5182	5182B	Laser 1098T Filer Copy C and/or State Copy – 1 Page Equals 3 Forms

PRE-PRINTED 5498 FORMS

INDIVIDUAL LASER PACKS

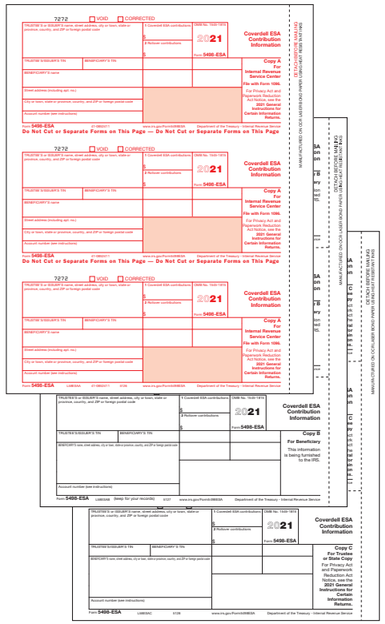
5498 IRS CONTRIBUTION INFORMATION



Apex DWMR or DWMRS

TFP 77771 or 77772 required envelope

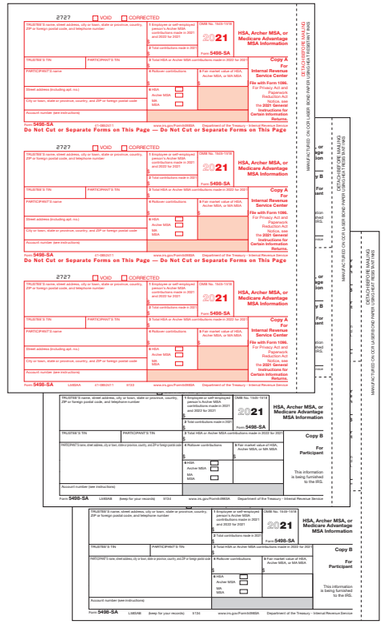
5498ESA COVERDELL ESA CONTRIBUTION INFORMATION



Apex DW19 or DW19S

TFP 22221 or 22222 required envelope

5498SA HSA, ARCHER MSA, OR MEDICARE ADVANTAGE MSA INFORMATION



Apex DW19 or DW19S

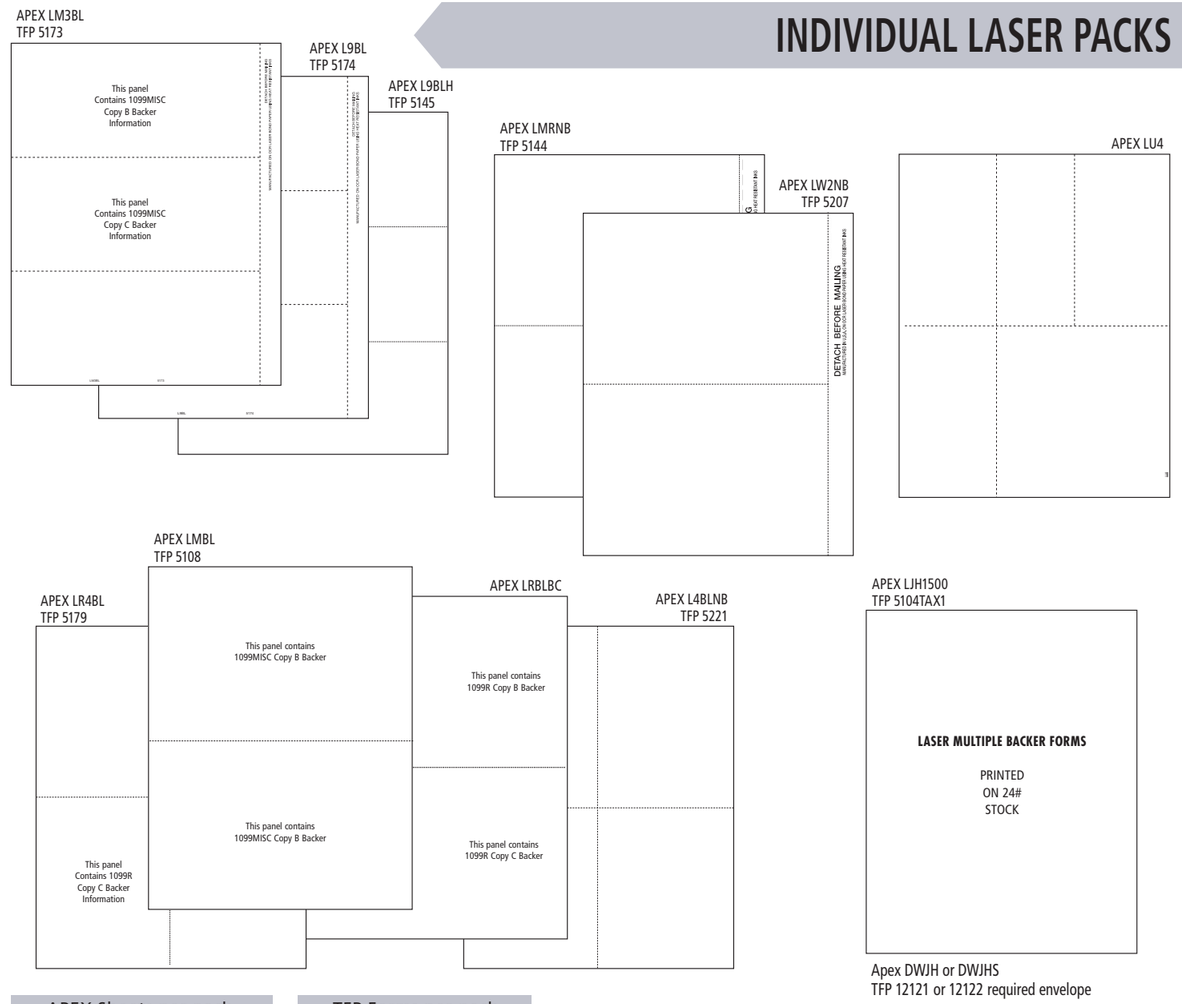
TFP 22221 or 22222 required envelope

APEX Sheets per pack	
50's	**500's**
L58A	L58A500
L58B	L58B500
L58C	L58C500
L58ESAA	N/A
L58ESAB	N/A
L58ESAC	N/A
L58SAA	N/A
L58SAB	N/A
L58SAC	N/A

TFP Forms per pack		
100's	**1000's**	**FORM DESCRIPTION**
5170	5170B	Laser 5498 Federal Copy A – 1 Page Equals 2 Forms
5171	5171B	Laser 5498 Participant Copy B – 1 Page Equals 2 Forms
5172	5172B	Laser 5498 Trustee or Issuer Copy C – 1 Page Equals 2 Forms
5126	N/A	Laser 5498ESA Federal Copy A – 1 Page Equals 3 Forms
5127	N/A	Laser 5498ESA Beneficiary Copy B – 1 Page Equals 3 Forms
5128	N/A	Laser 5498ESA Trustee Copy C and/or State Copy – 1 Page Equals 3 Forms
5133	N/A	Laser 5498SA Federal Copy A – 1 Page Equals 3 Forms
5134	N/A	Laser 5498SA Participant Copy B – 1 Page Equals 3 Forms
5135	N/A	Laser 5498SA Trustee Copy C and/or State Copy – 1 Page Equals 3 Forms

BLANK 1099 FORMS

INDIVIDUAL LASER PACKS



Apex DWJH or DWJHS

TFP 12121 or 12122 required envelope

APEX Sheets per pack	
50's	**500's**
LM3BL	LM3BL500
LR4BL	LR4BL500
L4BLNB	L4BLNB500
LU4	LU4500
50's	**500's**
LMRNB	LMRNB500
LW2NB	LW2NB500
N/A	N/A
LMBL	LMBL500
LRBLBC	LRBLBC500
50's	**500's**
L9BL	L9BL500
L9BLH	L9BLH500
50's	**500's**
LJH1	LJH1500
LJH2	LJH2500
LJH3	LJH3500

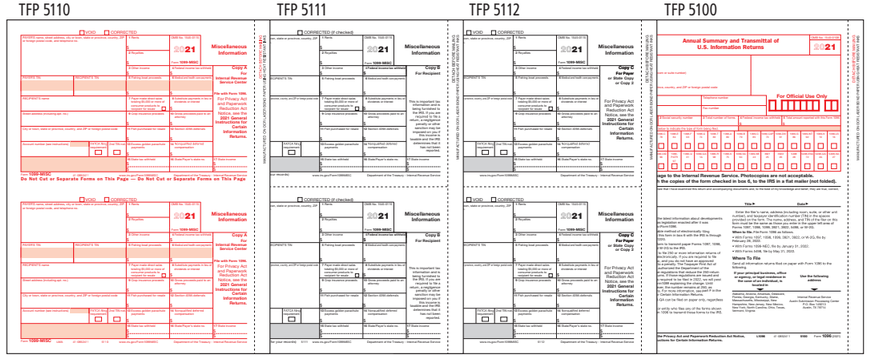
TFP Forms per pack		
100's	**500's**	**FORM DESCRIPTION**
5173	5173B	1099MISC 3Up Blank w/Copy B and Copy C Backer – 1 page equals 1 form
5179	5179B	1099R Blank 4Up Box w/Copy B and C Backer – 1 page equals 1 form
5221	5221B	1099R/W2 4Up Box Blank without Backer – 1 page equals 1 form
N/A	N/A	Universal W2/1099 Blank without Backer – 1 page equals 1 form
100's	**1000's**	
5144	5144B	Universal Blank Form with Stub for 1099MISC, 1099INT, 1099R, 1099DIV and 1099B
5207	5207B	1099/W2 2up Blank Laser without Baker – 1 page equals 2 forms
5159	5159B	1099MISC Blank With Recipient Copy B Backer Instructions W/Stub – 1 Page Equals 2 Forms
5108	5108B	1099MISC Blank With Recipient Copy B Backer Instructions – 1 Page Equals 2 Forms
N/A	N/A	1099R Blank With Recipient Copy B and Copy C Backer Instructions – 1 Page Equals 1 Form
100's	**1500's**	
5174	5174B	1099, 1098, 5498/W2G Blank 3Up Horiz Perf w/Stub Cut Sheet – 1 page equals 3 forms
5145	5145B	1099, 1098, 5498 Blank 3Up Horiz Perf No Stub – 1 page equals 3 forms
100's	**500's**	
5104TAX1	5104BTAX1	1099 Blank A, B, C, S, 1098E, 1098
5105TAX2	5105BTAX2	1099 Blank Q, R, INT, 5498, 5498ESA
5106TAX3	5106BTAX3	1099 Blank MISC, OID, DIV, 5498SA, 1099SA

PRE-PRINTED AND BLANK 1099 FORMS

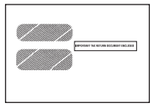
TFP 1099MISC PACKAGED SETS

TFP 1099MISC PACKAGED LASER SET

TFP 5110 TFP 5111 TFP 5112 TFP 5100



TFP 7777-2



TFP 1099-MISC PACKAGED LASER SET

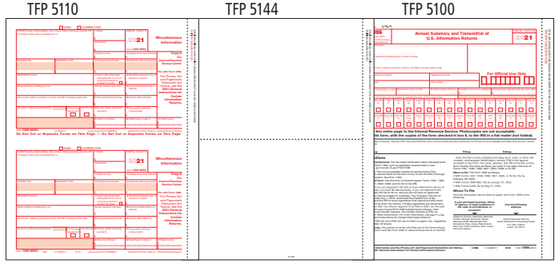
	PARTS
FOR 50 EMPLOYEES	
6102	3-Part PRE-PACKAGED CONVENIENCE SET includes: 50 - 5110, 50- 5111, 50 - 5112, 3 - 5100 1096
6102E	3-Part PRE-PACKAGED CONVENIENCE SET includes: 50 - 5110, 50- 5111, 50 - 5112, 3 - 5100 1096, 50 - 77772 Envelopes
6103	4-Part PRE-PACKAGED CONVENIENCE SET includes: 50 - 5110, 50- 5111, 100 - 5112, 3 - 5100 1096
6103E	4-Part PRE-PACKAGED CONVENIENCE SET includes: 50 - 5110, 50- 5111, 100 - 5112, 3 - 5100 1096, 50 - 77772 Envelopes
6105	5-Part PRE-PACKAGED CONVENIENCE SET includes: 50 - 5110, 50- 5111, 150 - 5112, 3 - 5100 1096
FOR 25 EMPLOYEES	
610325	4-Part PRE-PACKAGED CONVENIENCE SET includes: 25 - 5110, 25- 5111, 50 - 5112, 3 - 5100, 25 - 77772
6103E25	4-Part PRE-PACKAGED CONVENIENCE SET includes: 25 - 5110, 25- 5111, 50 - 5112, 3 - 5100 1096, 25 - 77772 Envelopes
610525	5-Part PRE-PACKAGED CONVENIENCE SET includes: 25 - 5110, 25- 5111, 75- 5112, 3 - 5100 1096

TFP 1099-NEC PACKAGED LASER SET

	PARTS
FOR 50 EMPLOYEES	
NEC6102	3-Part PRE-PACKAGED CONVENIENCE SET includes: 50 - NEC5110, 50- NEC5111, 50 - NEC5112, 3 - 5100 1096
NEC6102E	3-Part PRE-PACKAGED CONVENIENCE SET includes: 50 - NEC5110, 50- NEC5111, 50 - NEC5112, 3 - 5100 1096, 50 - 22222 Envelopes
NEC6103	4-Part PRE-PACKAGED CONVENIENCE SET includes: 50 - NEC5110, 50- NEC5111, 100 - NEC5112, 3 - 5100 1096
NEC6103E	4-Part PRE-PACKAGED CONVENIENCE SET includes: 50 - NEC5110, 50- NEC5111, 100 - NEC5112, 3 - 5100 1096, 50 - 22222 Envelopes
NEC6105	5-Part PRE-PACKAGED CONVENIENCE SET includes: 50 - NEC5110, 50- NEC5111, 150 - NEC5112, 3 - 5100 1096
FOR 25 EMPLOYEES	
NEC610325	4-Part PRE-PACKAGED CONVENIENCE SET includes: 25 - NEC5110, 25- NEC5111, 50 - NEC5112, 3 - 5100 1096
NEC6103E25	4-Part PRE-PACKAGED CONVENIENCE SET includes: 25 - NEC5110, 25- NEC5111, 50 - NEC5112, 3 - 5100 1096, 25 - 22222 Envelopes
NEC610525	5-Part PRE-PACKAGED CONVENIENCE SET includes: 25 - NEC5110, 25- NEC5111, 75- NEC5112, 3 - 5100 1096

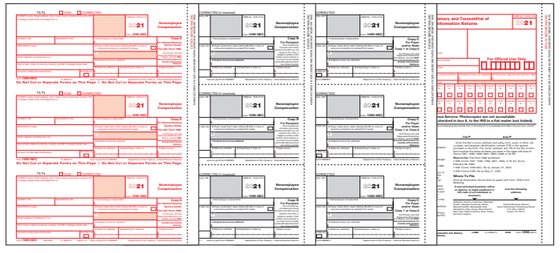
TFP 1099MISC PACKAGED BLANK LASER SET

TFP 5110 TFP 5144 TFP 5100



TFP 1099NEC PACKAGED LASER SET

TFP NEC5110 TFP NEC5111 TFP NEC5112 TFP 5100



3 Transmittal 1096 forms are included with each set

TFP 1099-MISC BLANK PACKAGED LASER SET

	PARTS
FOR 50 EMPLOYEES	
6174	5-Part PRE-PACKAGED CONVENIENCE SET includes: 50 - 5110, 200- 5144, 3 - 5100 1096

TFP 1099-NEC BLANK PACKAGED LASER SET

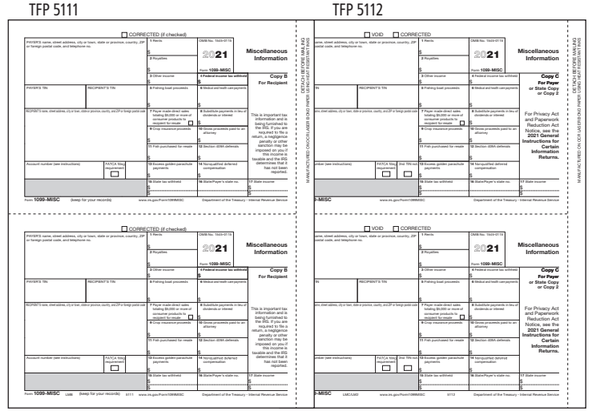
	PARTS
FOR 50 EMPLOYEES	
NEC6174	5-Part PRE-PACKAGED CONVENIENCE SET includes: 50 - NEC5110, 200- NEC5144, 3 - NEC5100 1096

PRE-PRINTED 1099 FORMS

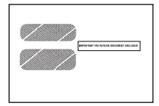
TFP 1099MISC & 1099INT PACKAGED SETS

TFP 1099MISC PACKAGED LASER SET FOR ELECTRONIC FILING

TFP 5111 TFP 5112

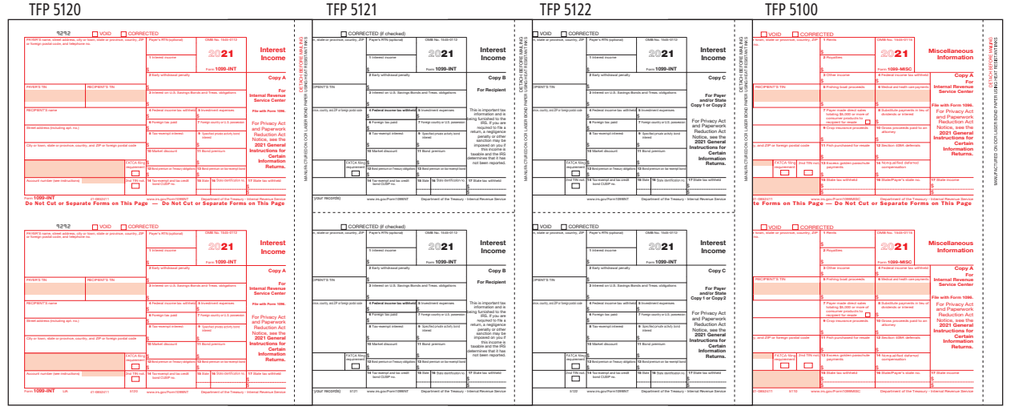


TFP 7777-2



TFP 1099INT PACKAGED LASER SET

TFP 5120 TFP 5121 TFP 5122 TFP 5100



TFP 77771 or 77772 required envelope

3 Transmittal 1096 forms are included with each set

TFP 1099-MISC PACKAGED LASER SET FOR ELECTRONIC FILING

	PARTS
FOR 50 EMPLOYEES	
6113	3-Part PRE-PACKAGED CONVENIENCE SET includes: 50- 5111, 100 - 5112 1096
6113E	3-Part PRE-PACKAGED CONVENIENCE SET includes: 50- 5111, 100 - 5112 1096, 50 - 77772 Envelopes

TFP 1099-NEC PACKAGED LASER SET FOR ELECTRONIC FILING

	PARTS
FOR 50 EMPLOYEES	
NEC6113	3-Part PRE-PACKAGED CONVENIENCE SET includes: 50- NEC5111, 100 - NEC5112 1096
NEC6113E	3-Part PRE-PACKAGED CONVENIENCE SET includes: 50- NEC5111, 100 - NEC5112 1096, 50 - 77772 Envelopes

TFP 1099-INT PACKAGED LASER SET

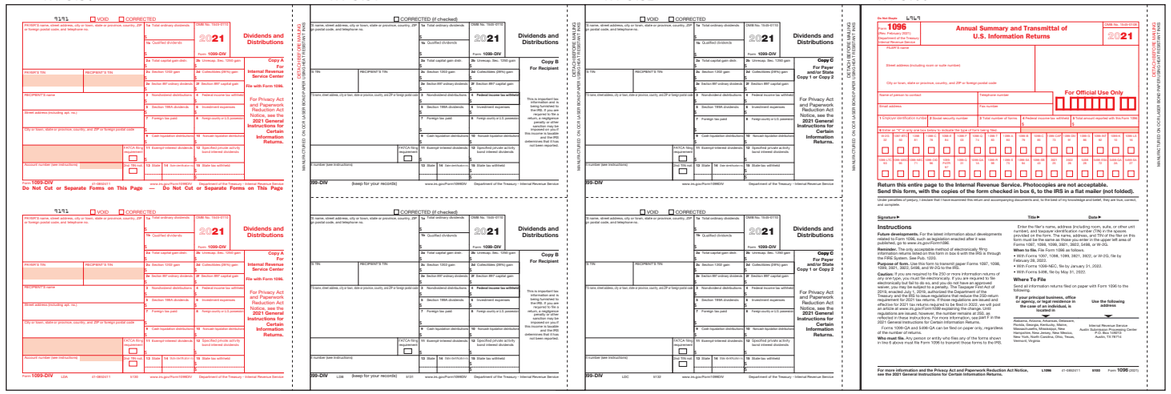
	PARTS
FOR 50 EMPLOYEES	
6104	3-Part PRE-PACKAGED CONVENIENCE SET includes: 50 - 5120, 50- 5121, 100 - 5122, 3 - 5100 1096
6106	4-Part PRE-PACKAGED CONVENIENCE SET includes: 50 - 5120, 50- 5121, 100 - 5122, 3 - 5100 1096
FOR 25 EMPLOYEES	
610625	4-Part PRE-PACKAGED CONVENIENCE SET includes: 25 - 5120, 25- 5121, 50 - 5122, 3 - 5100 1096

PRE-PRINTED 1099 FORMS

TFP 1099DIV & 1099R PACKAGED SETS

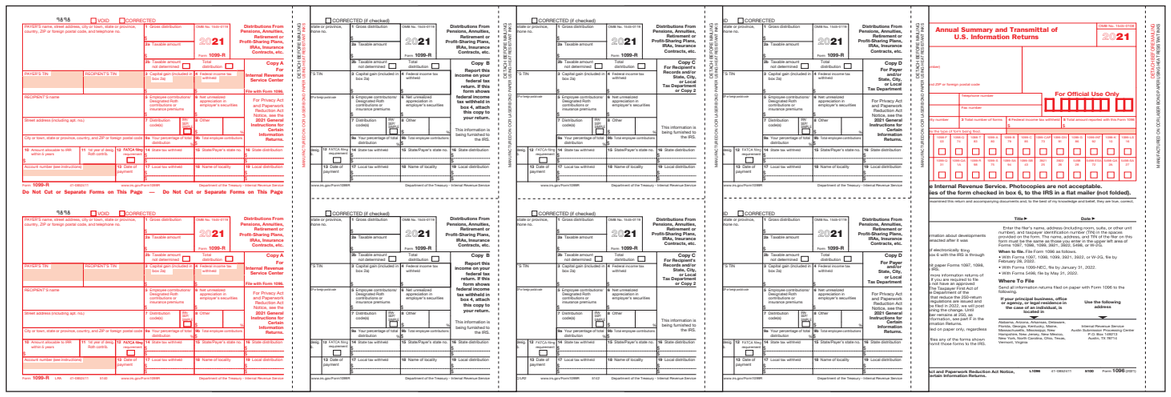
TFP 1099DIV PACKAGED LASER SET

TFP 5130 TFP 5131 TFP 5132 TFP 5100



TFP 1099R PACKAGED LASER SET

TFP 5140 TFP 5141 TFP 5142 TFP 5143 TFP 5100



TFP 77771 or 77772 required envelope

3 Transmittal 1096 forms are included with each set

TFP 1099-DIV PACKAGED LASER SET

	PARTS
FOR 50 EMPLOYEES	
6107	4-Part PRE-PACKAGED CONVENIENCE SET includes: 50 - 5130, 50- 5131, 100 - 5132, 3 - 5100 1096
FOR 25 EMPLOYEES	
610725	4-Part PRE-PACKAGED CONVENIENCE SET includes: 25 - 5130, 25- 5131, 50 - 5132, 3 - 5100 1096

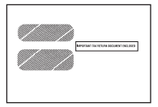
TFP 1099-R PACKAGED LASER SET

	PARTS
FOR 50 EMPLOYEES	
5644	4-Part PRE-PACKAGED CONVENIENCE SET includes: 50 - 5140, 50- 5141, 50 - 5142, 50 - 5143, 3 - 5100 1096
5646	6-Part PRE-PACKAGED CONVENIENCE SET includes: 50 - 5140, 50- 5141, 100 - 5142, 100 - 5143, 3 - 5100 1096
FOR 25 EMPLOYEES	
564425	4-Part PRE-PACKAGED CONVENIENCE SET includes: 25 - 5140, 25- 5141, 25 - 5142, 25 - 5143, 3 - 5100 1096
564625	6-Part PRE-PACKAGED CONVENIENCE SET includes: 25 - 5140, 25- 5141, 50 - 5142, 50 - 5143, 3 - 5100 1096

PRE-PRINTED W-2 FORMS

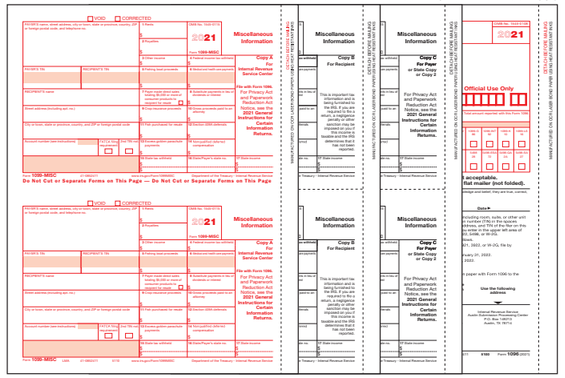
APEX 1099MISC & 1099INT SETS

APEX DWMR or DWMRS



APEX 1099MISC PACKAGED LASER SET

APEX LMA APEX LMB APEX LMCLM2 APEX L1096



3 Transmittal 1096 forms are included with each set

APEX 1099-MISC PACKAGED LASER SET

	PARTS
STANDARD SETS 50 sheets for 100 Recipients	
95913	3-Part SET includes: 50 Sheets EA Laser 1099MISC Copy A, B, C
95914	4-Part SET includes: 50 Sheets EA Laser 1099MISC Copy A, B, C, C
95915	5-Part SET includes: 50 Sheets EA Laser 1099MISC Copy A, B, C, C, 2
STANDARD SETS w/Envelopes 50 Sheets for 100 Recipients	
95913E	3-Part SET includes: 50 Sheets EA Laser 1099MISC Copy A, B, C, + 100 DWMR
95914E	4-Part SET includes: 50 Sheets EA Laser 1099MISC Copy A, B, C, C, + 100 DWMR
95915E	5-Part set includes: 50 Sheets EA Laser 1099MISC Copy A, B, C, C, 2, + 100 DWMR
STANDARD SET with Self-seal Envelopes 50 sheets for 100 Recipients	
95914ES	4-Part SET includes: 50 Sheets EA Laser 1099MISC Copy A, B, C, C, + 100 DWMRS
MINI SETS 25 Sheets 50 Recipients	
95918	3-Part SET includes: 25 Sheets EA Laser 1099MISC Copy A, B, C
MINI SETS W/Envelopes 25 Sheets 50 Recipients	
95918E	4-Part SET includes: 25 Sheets EA Laser 1099MISC Copy A, B, C, C, + 50 DWMR
MINI SETS W/Self-Seal Envelopes 25 Sheets for 50 Recipients	
95918ES	4-Part SET includes: 25 Sheets EA Laser 1099MISC Copy A, B, C, C, + 50 DWMRS
VALUE SETS W/Self-Seal Envelopes 10 Sheets for 20 Recipients	
95903ES	3-Part SET includes: 10 Sheets EA Laser 1099MISC Copy A, B, C, + 20 DWMRS
95904ES	4-Part SET includes: 10 Sheets EA Laser 1099MISC Copy A, B, C, C, + 20 DWMRS
95905ES	5-Part set includes: 10 Sheets EA Laser 1099MISC Copy A, B, C, C, 2, + 20 DWMRS

Forms marked with this asterisk have had significant changes that may require reprogramming

APEX 1099-NEC PACKAGED LASER SET *

	PARTS
STANDARD SETS 50 sheets for 100 Recipients	
NEC95913	3-Part SET includes: 50 Sheets EA Laser 1099MISC Copy A, B, C
NEC95914	4-Part SET includes: 50 Sheets EA Laser 1099MISC Copy A, B, C, C
NEC95915	5-Part SET includes: 50 Sheets EA Laser 1099MISC Copy A, B, C, C, 2
STANDARD SETS w/Envelopes 50 Sheets for 100 Recipients	
NEC95913E	3-Part SET includes: 50 Sheets EA Laser 1099MISC Copy A, B, C, + 100 DW19
NEC95914E	4-Part SET includes: 50 Sheets EA Laser 1099MISC Copy A, B, C, C, + 100 DW19
NEC95915E	5-Part set includes: 50 Sheets EA Laser 1099MISC Copy A, B, C, C, 2, + 100 DW19
STANDARD SET with Self-seal Envelopes 50 sheets for 100 Recipients	
NEC95914ES	4-Part SET includes: 50 Sheets EA Laser 1099MISC Copy A, B, C, C, + 100 DW19
MINI SETS 25 Sheets 50 Recipients	
NEC95918	3-Part SET includes: 25 Sheets EA Laser 1099MISC Copy A, B, C
MINI SETS W/Envelopes 25 Sheets 50 Recipients	
NEC95918E	4-Part SET includes: 25 Sheets EA Laser 1099MISC Copy A, B, C, C, + 50 DW19
MINI SETS W/Self-Seal Envelopes 25 Sheets for 50 Recipients	
NEC95918ES	4-Part SET includes: 25 Sheets EA Laser 1099MISC Copy A, B, C, C, + 50 DW19S
VALUE SETS W/Self-Seal Envelopes 10 Sheets for 20 Recipients	
NEC95903ES	3-Part SET includes: 10 Sheets EA Laser 1099MISC Copy A, B, C, + 20 DW19S
NEC95904ES	4-Part SET includes: 10 Sheets EA Laser 1099MISC Copy A, B, C, C, + 20 DW19S
NEC95905ES	5-Part set includes: 10 Sheets EA Laser 1099MISC Copy A, B, C, C, 2, + 20 DW19S

APEX 1099-INT PACKAGED LASER SET

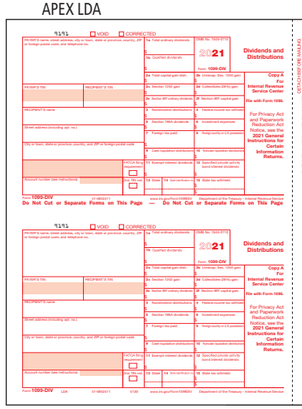
STANDARD SETS 50 sheets for 100 Recipients	
95923	3 PART SET includes: 50 Sheets EA Laser 1099INT Copy A, B, C
95924	4 PART SET includes: 50 Sheets EA Laser 1099INT Copy A, B, C, C
STANDARD SETS W/Envelopes 50 Sheets for 100 Recipients	
95923E	3 PART SET includes: 50 Sheets EA Laser 1099INT Copy A, B, C + 100 DWMR
95924E	4 PART SET includes: 50 Sheets EA Laser 1099INT Copy A, B, C, C + 100 DWMR
VALUE SETS W/Self-Seal Envelopes 10 Sheets for 20 Recipients	
95907ES	3 PART SET includes: 10 Sheets EA Laser 1099INT Copy A, B, C + 20 DWMRS
95908ES	4 PART SET includes: 10 Sheets EA Laser 1099INT Copy A, B, C, C + 20 DWMRS

PRE-PRINTED 1099 FORMS

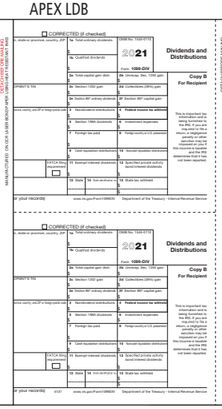
APEX 1099DIV & 1099R PACKAGED SETS

APEX 1099DIV PACKAGED LASER SET

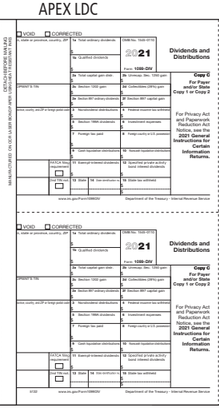
APEX LDA



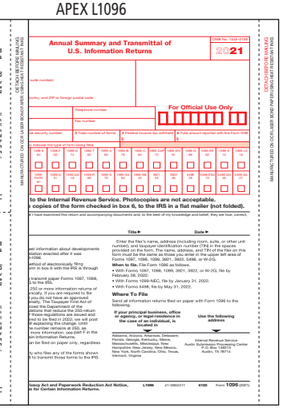
APEX LDB



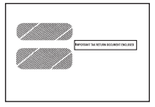
APEX LDC



APEX L1096

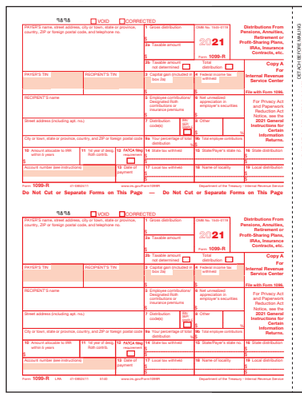


APEX DWMR or DWMRS

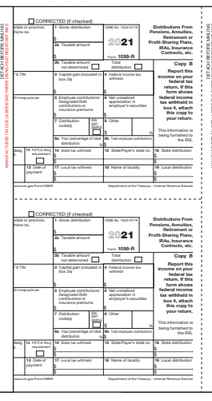


APEX 1099R PACKAGED LASER SET

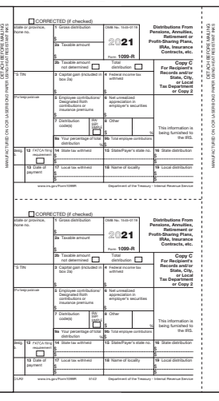
APEX LRA



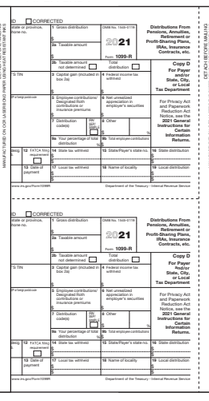
APEX LRB



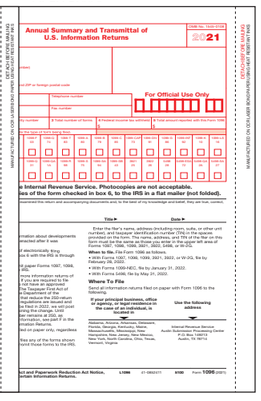
APEX LRCLR2



APEX LRD1



APEX L1096



3 Transmittal 1096 forms are included with each set

APEX 1099-DIV PACKAGED LASER SET

	PARTS
STANDARD SETS 50 sheets for 100 Recipients	
95933	3 PART SET includes: 50 Sheets EA Laser 1099DIV Copy A, B, C
95934	4 PART SET includes: 50 Sheets EA Laser 1099DIV Copy A, B, C, C
STANDARD SETS W/Envelopes 50 Sheets for 100 Recipients	
95933E	3 PART SET includes: 50 Sheets EA Laser 1099DIV Copy A, B, C + 100 DWMR
95934E	4 PART SET includes: 50 Sheets EA Laser 1099DIV Copy A, B, C, C + 100 DWMR
VALUE SETS W/Self-Seal Envelopes 10 Sheets for 20 Recipients	
95910ES	4 PART SET includes: 10 Sheets EA Laser 1099DIV Copy A, B, C, C + 20 DWMR

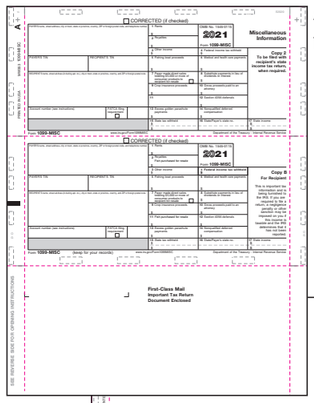
APEX 1099-R PACKAGED LASER SET

	PARTS
STANDARD SETS 50 sheets for 100 Recipients	
95944	4 PART SET includes: 50 Sheets EA Laser 1099R Copy A, B, C, D
95946	6 Part set includes: 50 Sheets EA Laser 1099R Copy A, B, C, D, 1, 2
STANDARD SETS W/Envelopes 50 Sheets for 100 Recipients	
95944E	4 PART SET includes: 50 Sheets EA Laser 1099R Copy A, B, C, D + 100 DWMR
95946E	6 Part set includes: 50 Sheets EA Laser 1099R Copy A, B, C, D, 1, 2 + 100 DWMR

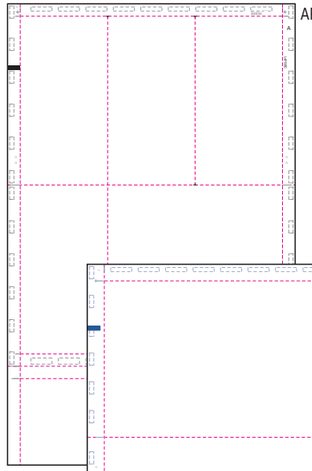
PRE-PRINTED AND BLANK 1099 FORMS

PRESSURE SEAL 1099 | 1098 | 5498 FORMS

APEX PS353
TFP 5113

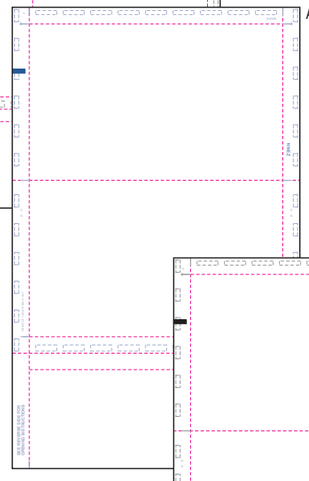


APEX PS80650

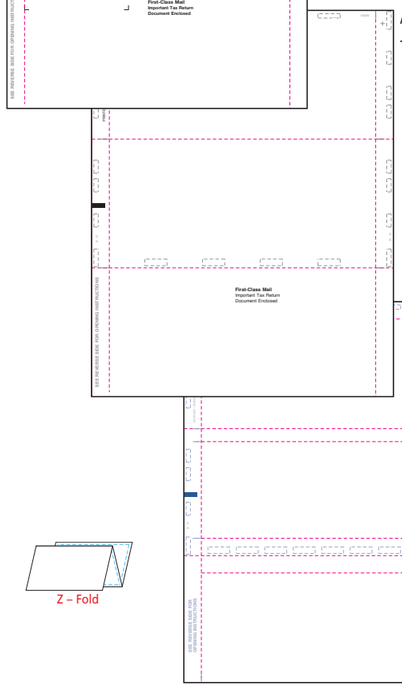


Forms marked with this asterisk have had significant changes that may require reprogramming

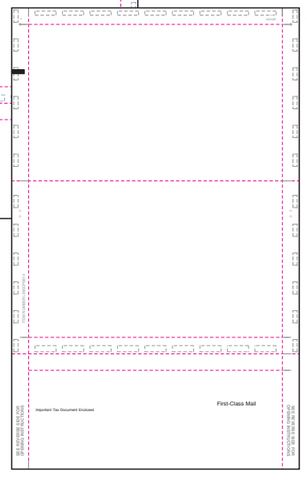
APEX PSN14EZ



APEX PSBMISC
TFP 5501 *



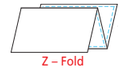
APEX PB814MB



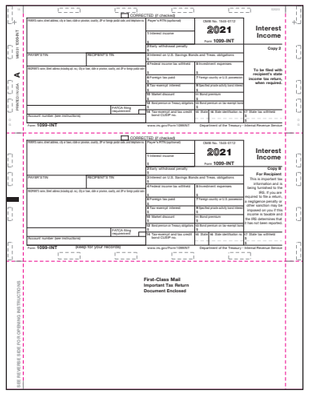
TFP 5229

Z – Fold

Z – Fold



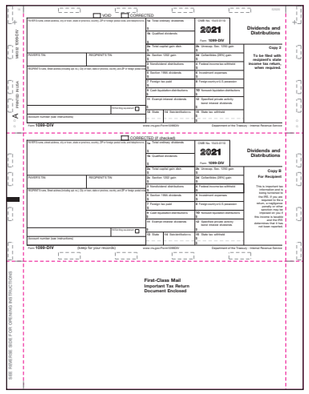
APEX Sheets per pack	TFP Forms per pack	
500's	**500's**	**FORM DESCRIPTION**
PS353	5113	11" Printed 1099Misc Copies B, 2 – Z-Fold Simplex – 1 page equals 1 form
NECPS353	NEC5113	11" Printed 1099NEC 2-Up Horizontal Copies B, 2 – Z-Fold Simplex – 1 page equals 1 form *
N/A	5119	11" Blank 1099 3-Up Horizontal – Z-FOLD – 1 page equals 1 form
PSBMISC	5501	11" Blank 1099MISC with Backer Copies B, 2 – Z-FOLD – 1 page equals 1 form
NECPSBMISC	NEC5501	11" Blank 1099NEC with Backer Instructions – Z-FOLD – 1 page equals 1 form
PSN11Z	5229	11" Blank 1099 Copy 2-Up – Z-Fold Simplex – 1 page equals 1 form
PS814MB	N/A	14" Blank 1099Misc with backer – Z-FOLD – 1 page equals 1 form
PSN14EZ	N/A	14" Blank 1099 Multi-Purpose 2-Up with Screened Back – Eccentric Z-Fold – 1 page equals 1 form
PSB80650	N/A	14" Blank UNIVERSAL – 1 page equals 1 form
PSB99Z	N/A	11" Blank 1099 3-Up WITH SCREENED BACK – 1 page equals 1 form



APEX PS351

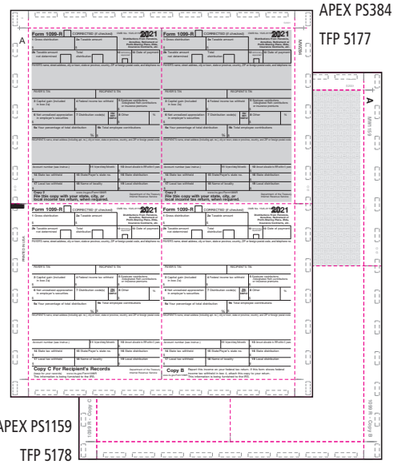
TFP 5115

Z – Fold



APEX PS352

Z – Fold



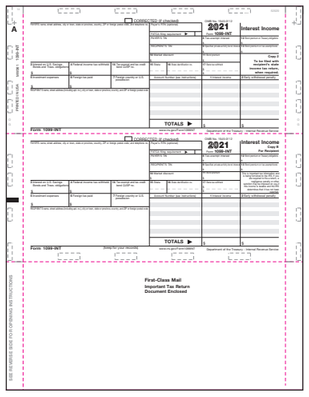
APEX PS384

TFP 5177

APEX PS1159

TFP 5178

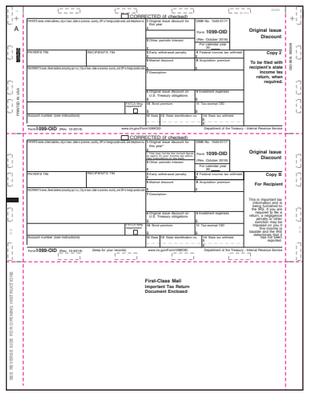
V – Fold



APEX PS361

TFP 5502

Z – Fold

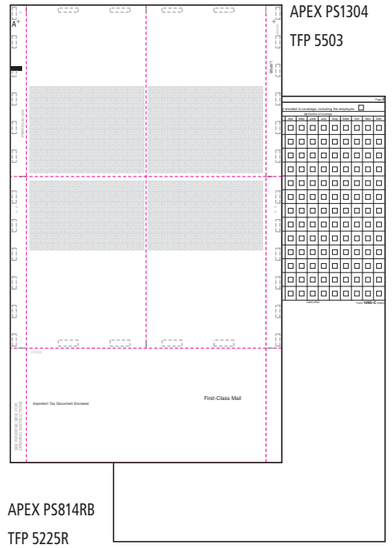


APEX PS350

APEX Sheets per pack	TFP Forms per pack	
500's	**500's**	**FORM DESCRIPTION**
PS351	5115	11" 1099 Interest Copy B – Z-Fold Simplex – 1 Page Equals 1 Form
PS361	5502	11" 1099 Interest Multiple Account Copy B – Z-Fold Simplex – 1 Page Equals 1 Form
PS352	N/A	11" 1099 Dividend Copy B – Z-Fold Simplex – 1 Page Equals 1 Form
PS360	N/A	11" 1099B Copy B – Z-Fold Simplex – 1 Page Equals 1 Form
PS355	N/A	11" 1099G Copy B – Z-Fold Simplex – 1 Page Equals 1 Form
PS350	N/A	11" 1099OID Copy B – Z-Fold Simplex – 1 Page Equals 1 Form
PS284	5177	11" 1099R 4-Up Box Copies B, C, 2, 2 – V-Fold Duplex – 1 Page Equals 1 Form
PS1159	5178	11" 1099R 4-Up Box Blank With Instructions – V-Fold Duplex – 1 Page Equals 1 Form

PRE-PRINTED AND BLANK 1099 FORMS

PRESSURE SEAL 1099 | 1098 | 5498 FORMS



APEX PS1304

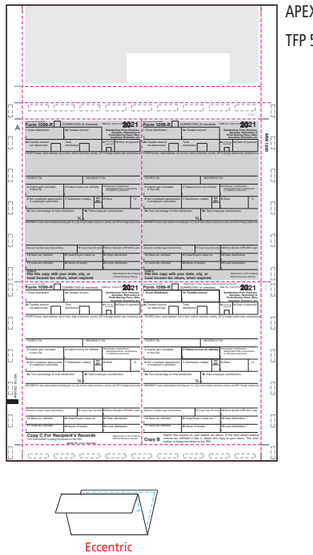
TFP 5503

APEX PS814RB

TFP 5225R

Eccentric

Z – Fold

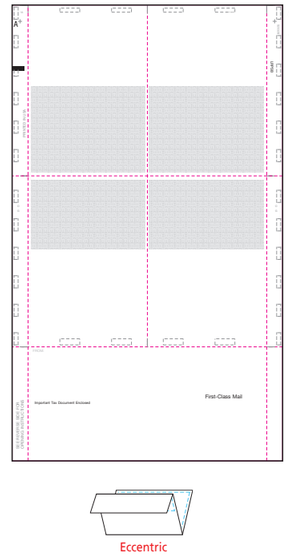


APEX PS1240

TFP 5504

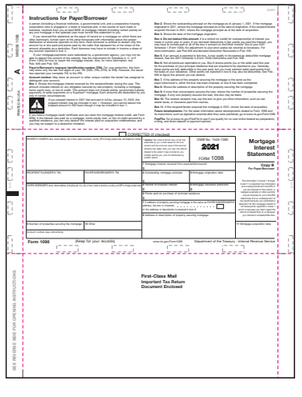
Eccentric

Z – Fold



APEX PS814RB

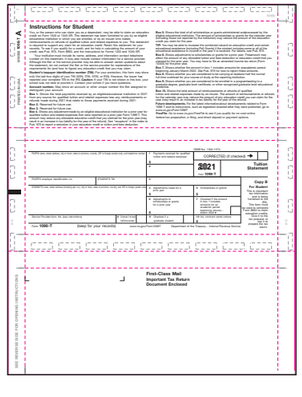
TFP 5225R



APEX PS356

TFP 5116

Z – Fold



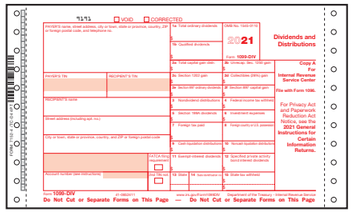
APEX PS359

TFP 5117

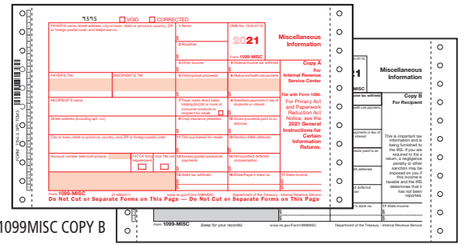
APEX Sheets per pack	TFP Forms per pack	
500's	**500's**	**FORM DESCRIPTION**
PS1304	5503	14" Printed 1099R 3-Up Horizontal Copies B, C, 2 – EZ-Fold Simplex – 1 Page Equals 1 Form
PS814RB	5225R	14" 1099R 4-Up Box Blank With Instructions – 1 Page Equals 1 Form
PS1240	5504	14" Printed 1099R 4-Up Box Copies B, C, 2, 2 – EZ-Fold Duplex – 1 Page Equals 1 Form
PS358	N/A	11" Printed 1099S Copy B – Z-Fold Simplex – 1 Page Equals 1 Form
PS356	5116	11" Printed 1098 Copy B – Z-Fold Simplex – 1 Page Equals 1 Form
PS354	N/A	11" Printed 1098E Copy B – Z-Fold Simplex – 1 Page Equals 1 Form
PS359	5117	11" Printed 1098T Copy B – Z-Fold Simplex – 1 Page Equals 1 Form
PS379	N/A	11" Blank 1098T – Z-Fold Simplex – 1 Page Equals 1 Form
PS357	5505	11" Printed 5498 Copy B – Z-Fold Simplex – 1 Page Equals 1 Form

1 WIDE CONTINUOUS

1099DIV COPY A

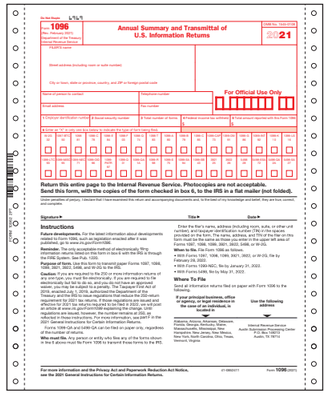


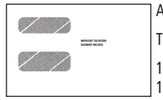
1099MISC COPY A



1099MISC COPY B

1096





APEX	TFP	FORM DESCRIPTION
TC-A4	71584	4-Part 1099A 1 Wide Carbonless Copy A, State, B, C
TC-B4	71574	4-Part 1099B 1 Wide Carbonless Copy A, State, B, C
TC-C4	71844	4-Part 1099C 1 Wide Carbonless Copy A, State, B, C
TC-D4	71524	4-Part 1099DIV 1 Wide Carbonless Copy A, B, C
TC-G4	71534	4-Part 1099G 1 Wide Carbonless Copy A, State, B, C
TC-I4	71504	4-Part 1099INT 1 Wide Carbonless Copy A, B, C
TC-M3	71543	3-Part 1099MISC 1 Wide Carbonless Copy A, B, C *
TC-M4	71544	4-Part 1099MISC 1 Wide Carbonless Copy A, State, B, C *
TC-M5	71545	5-Part 1099MISC 1 Wide Carbonless Copy A, State, B, 2, C *
TC-O4	71564	4-Part 1099OID 1 Wide Carbonless Copy A, State, B, C
TC-P4	71554	4-Part 1099PATR 1 Wide Carbonless Copy A, State, B, C
TC-R4	71594	4-Part 1099R 1 Wide Carbonless Dated Copy A, B, C, D
TC-MR4	86214	4-Part 1099R Carbonless Electronic Filing Dated Copy B, C, 2, D
TC-S4	71604	4-Part 1099S 1 Wide Carbonless Copy A, State, B, C
TC18-3	71683	3-Part 1098 1 Wide Carbonless Copy A, B, C
TC18-4	71684	4-Part 1098 1 Wide Carbonless Copy A, State, B, C
1096	10962	2-Part 1096 Carbonless Annual Summary & Transmittal Of U.S. Information Returns

5 Transmittal 1096 forms are included with each Red Federal Copy A form order

PARTS DESCRIPTION 1099 & 1098 FORMS

1099R

PAYER'S COPIES
- Copy A — For Internal Revenue Service
- Copy 1 — For State, City or Local Tax Dept.
- Copy D — File Copy Recipient's Copies
- Copy B — For Recipient to file with IRS
- Copy C — For Recipient's Records
- Copy 2 — For Recipient to file with State, City or Local Tax Dept.

1099'S

PAYER'S COPIES
- Copy A — For Internal Revenue Service
- State — For State Copy
- Copy C — Filer, Payer, Creditor, Lender or File Copy

RECIPIENT'S COPIES
- Copy B — Transferor, Debtor, Recipient or Borrower
- Copy 2 — For Recipient to file with State

1098

PAYER'S COPIES
- Copy A — For Internal Revenue Service
- State — For State Copy
- Copy C — For Recipient/Lender/Filer/Donor's Records

RECIPIENT'S COPY
- Copy B — For Payer/Borrower/Student/Donor
- Copy D — For Donee

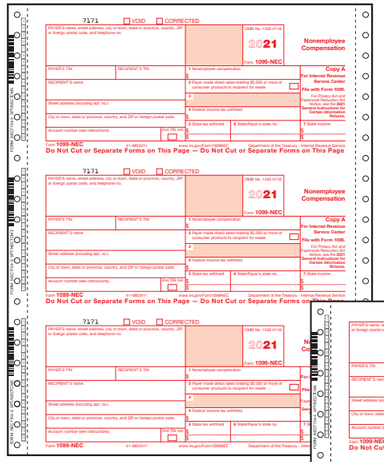
5498

PAYER'S COPIES
- Copy A — For Internal Revenue Service
- Copy C — For Trustee or Issuer

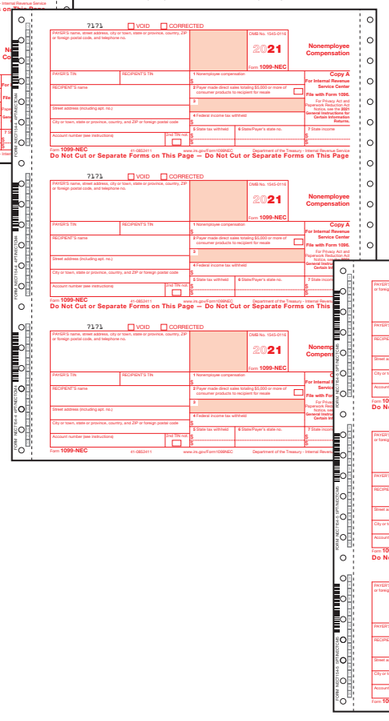
PARTICIPANT'S COPY
- Copy B — For Participant

1 WIDE CONTINUOUS SELF-MAILERS

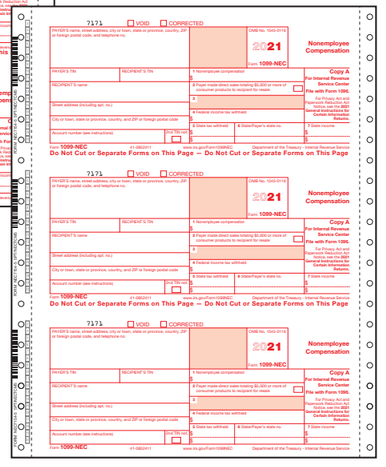
APEX NECTC-M3 TFP NEC71543



APEX NECTC-M4 TFP NEC71544



APEX NECTC-M5 TFP NEC71545



APEX	TFP	FORM DESCRIPTION
NECTC-M3	NEC71543	1099NEC 3-Part 1 Wide Carbonless Copy A, B, C
NECTC-M4	NEC71544	1099NEC 4-Part 1 Wide Carbonless Copy A, B, C, C
NECTC-M5	NEC71545	1099NEC 5-Part 1 Wide Carbonless Copy A, B, C, C, C

PRE-PRINTED 1099 ENVELOPES

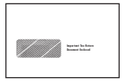
WINDOW ENVELOPES | GUMMED & SELF-SEAL

1099 2-UP DOUBLE WINDOW ENVELOPE

APEX DWMR – GUMMED
APEX DWMRS – SELF-SEAL
APEX DWMRD – GUM/DIAG. SEAM
TFP 77771 – GUMMED
TFP 77772 – SELF-SEAL

Overall Size: 5-5/8" x 9"
Top Window: 3-3/8" x 1-1/8"
Position: 1/2" from left, 3-3/4" from bottom
Bottom Window: 3-3/8" x 1-7/16"
Position: 1/2" from left, 1-1/2" from bottom

1099MISC, R, DIV, Copy B SINGLE WINDOW



APEX SWMR – GUMMED

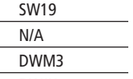
Overall Size: 5-5/8" x 9"
Window: 1-7/16" x 3-3/8"
Position: 1/4" from left, 1-1/2" from bottom

1099 DOUBLE WINDOW ENVELOPE

APEX DW19 – GUMMED
APEX DW19S – SELF-SEAL
TFP 22221 – GUMMED
TFP 22222 – SELF-SEAL

Overall Size: 3-7/8" x 8-3/8"
Top Window: 3-3/8" x 7/8"
Position: 1/2" from left, 2-1/4" from bottom
Bottom Window: 3-3/8" x 1-1/16"
Position: 1/2" from left, 11/16" from bottom

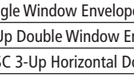
1099 DOUBLE WINDOW ENVELOPE WIDE



APEX DW19W – GUMMED
APEX DW19WS – SELF-SEAL

Overall Size: 3-7/8" x 8-7/8"
Top Window: 7/8" x 3-3/8"
Position: 1/2" from left, 2-1/4" from bottom
Bottom Window: 1-1/16" x 3-3/8"
Position: 1/2" from left, 11/16" from bottom

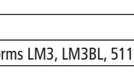
1099 SINGLE WINDOW ENVELOPE



APEX SW19 – GUMMED
TFP 11111 – GUMMED

Overall Size: 3-7/8" x 8-1/4"
Window: 1-1/16" x 3-3/8"
Position: 7/16" from left, 11/16" from bottom

1099 3-UP DOUBLE WINDOW ENVELOPE (Stub On)



TFP 88881 – GUMMED

Overall Size: 3-7/8" x 9"
Top Window: 15/16" x 3/8"
Position: 3/8" from left, 2-3/8" from bottom
Bottom Window: 1-1/8" x 3-3/8"
Position: 3/8" from left, 3/4" from bottom

1099MISC 3-UP HORIZONTAL ENVELOPE

APEX DWM3 – GUMMED
TFP 52521 – GUMMED

Overall Size: 3-7/8" x 8-7/8"
Top Window: 15/16" x 3-3/8"
Position: 7/16" from left, 2-1/4" from bottom
Bottom Window: 13/16" x 3-3/8"
Position: 7/16" from left, 3/4" from bottom

1099 BLANK MULTIPLE BACKERS

APEX DWJH – GUMMED
APEX DWJHS – SELF-SEAL
TFP 12121 – GUMMED
TFP 12122 – SELF-SEAL

Overall Size: 3-7/8" x 9"
Top Window: 3-5/8" x 7/8"
Position: 1/2" from left, 2-3/8" from bottom
Bottom Window: 3-5/8" x 1-9/16"
Position: 1/2" from left, 1/2" from bottom

1099INT LASER MULTIPLE ACCOUNT BACKER

APEX DWU4

Overall Size: 5-7/8" x 9"
Top Window: 2-1/2" x 9/16"
Position: 7/8" from left, 3-5/8" from bottom
Bottom Window: 2-1/2" x 9/16"
Position: 3" from left, 1-7/16" from bottom

NOTE: *Envelopes accommodate our pre-printed forms, when using blank forms that populate data from software output, please request samples to make sure the software output fits the window position dimensions.*

APEX	TFP	ENVELOPE DESCRIPTION
DWMR	77771	1099 2-Up Double Window Envelope Gummed Version – For Forms 1099B, 1099DIV, 1099INT, 1099K, 1099MISC, 1099R, 5498, 1098MTG INT
DWMRS	77772	1099 2-Up Double Window Envelope Self-Seal Version
DWMRD	N/A	1099 2-Up Double Window Envelope Gummed Version, Diagonal Seam – For Forms L4UPW, LR4, 5216, 5175
SWMR	N/A	1099MISC, R, DIV, Copy B, Single Window Envelope Gummed Version
DW19	22221	1099 Double Window Envelope Gummed Version – For Forms 1099A, 1099C, 1099G, 1099PATR, 1099S, 5498SA, 5498ESA, 1099NEC
DW19S	22222	1099 Double Window Envelope Self-Seal Version – For Forms 1099NEC
DW19W	N/A	1099 Double Window Envelope Wide Gummed Version
DW19WS	N/A	1099 Double Window Envelope Wide Self-Seal Version
SW19	11111	1099 Single Window Envelope Gummed Version
N/A	88881	1099 3-Up Double Window Envelope Gummed Version – (Stub On)
DWM3	52521	1099MISC 3-Up Horizontal Double Envelope Gummed Version For Forms LM3, LM3BL, 5114, 5173
DWJH	12121	1099 Blank Multiple Backers Double Window Envelope Gummed Version – For Forms LJH1, LJH2, LJH3, 5104, 5105, 5106
DWJHS	12122	1099 Blank Multiple Backers Double Window Envelope Self-Seal Version
DWU4	N/A	Double Window Envelope For LU4

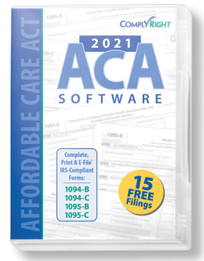
TAX REPORTING SOFTWARE

TaxRight, LASERLINK, LASERLINK XL & ACA

Title: **TaxRight 20.21**
Description: **Windows CD-ROM**
Item Number: **11014**

Title: **LASERLINK 20.21**
Description: **Windows CD-ROM**
Item Number: **12034**

Title: **LASERLINK XL 20.21**
Description: **Windows CD-ROM**
Item Number: **1203450**



Title: **ACA 20.21**
Description: **Windows CD-ROM**
Item Number: **14035**

Take the headache out of tax time! Tax software from ComplyRight helps small to large businesses comply IRS form regulations. Backed by reliable Window-based functionality, all of our tax software titles are user friendly and guide you step-by-step through the filing process. Best of all, they each offer e-file capabilities, making filing with the IRS and SSA quicker and easier than ever.

- TaxRight offers the 10 most commonly filed forms (1099-MISC, DIV, INT, B, C, R, S, 1098, 1098-T, W-2) plus the 1096 and W-3 transmittal. TaxRight also comes with 5 FREE filings.**
- LaserLink and LaserLink XL offer the 10 most commonly filed forms plus an additional 18 forms, including ACA forms and transmittals along with 1096, W-3 and W-3C transmittals. LaserLink comes with 15 FREE filings.** LaserLink XL comes with 210 FREE e-filings for W2 and 1099 Forms when e-filing through the software.
- ACA Software offers the 1095-B, 1095-C and 1094-B, 1094-C. Transmittals, efile available for an additional fee. ACA also comes with 15 FREE filings.**

Systems Requirements: Windows® 10 and up (no longer support Windows 8.1 or lower. 2 GHz processor or higher, 2 GB RAM, 100 MB of disk space, CD-ROM drive. Display optimized for 1024 x 768 screen resolution or higher. Internet access for updates and e-filing process, MS Excel 2007 or newer required to e-file. Works with most Windows® compatible printers (laser printers are recommended), Admin rights required.

COMPATIBLE FORMS

FORM	PRE-PRINTED	BLANK FORMS
1094-B	1094BT	
1094-C	1094CT	
1095-B	1095BIRS, 1095B, 1095BC	1095BCBLK
1095-C	1095CIRS, 1095C, 1095CC	1095BCBLK
*1096	5100	
*1098	5150, 5151, 5152	5174
1098-E	5185, 5186, 5187	5174
*1098-T	5180, 5181, 5182	5174
1099-A	5146, 5147, 5148	5174
*1099-B	5153, 5154, 5155	5144, 5174
*1099-C	5137, 5138, 5139	5174
1099-CAP	5197, 5198, 5199	5174
*1099-DIV	5130, 5131, 5132	5144, 5174
1099-G	5156, 5157, 5158	5174
*1099-INT	5120, 5121, 5122	5174
1099-LTC	5190, 5191, 5192, 5193	5174
*1099-MISC	5110, 5111, 5112	5144, 5174
1099-OID	5163, 5164, 5165	5174
1099-PATR	5166, 5167, 5168	5174
1099-Q	5194, 5195, 5196	5174
*1099-R	5140, 5141, 5142, 5143	5144
*1099-S	5160, 5161, 5162	5174
1099-SA	5123, 5124, 5125	5174
3921	3921A, 3921B, 3921C, 3921D	5174
3922	3922A, 3922B, 3922C	5174
5498	5170, 5171, 5172	5144
5498-ESA	5126, 5127, 5128	5174
5498-SA	5133, 5134, 5135	5174
*W-2	5201, 5202, 5203, 5204, 5205, 5210, 5218	5207, 5208 5209, 5222
W-2C	5313, 5314, 5315, 5316	
W-2G	5230, 5231, 5232, 5233	5144
*W-3	5200	
W-3C	5309	5211

BONUS LASER SETS WITH ENVELOPES

W-2	5645E, 5650E, 5655E	
1099-MISC	6102E, 6103E	

CONVENIENCE LASER SETS

W-2	*5645, 5650, 5655*	*5746*
W-2C	*5317, 5318*	
1099-MISC	*6102, 6103, 6105*	*6174*
1099-INT	*6104, 6106*	
1099-DIV	*6107*	
1099-R	*5644, 5646*	

*Forms available in TaxRight 20.21, LaserLink 20.21 and 2021 LaserLink XL
** Free e-filing only available when submitted from the software.
Extra filings and print & mail service available for additional fees.
*** Use catalog index to cross reference Apex Compatible Sku#

ACA FORMS

ORDERING ACA FORMS

WHAT ARE THE AFFORDABLE CARE ACT (ACA) FORMS?				
Form	**What's Reported?**	**Who Issues?**	**Submit to IRS?**	**Recipient Copies?**
1095-B Health Coverage	Which months the insured and his or her family was covered under the plan	**Insurance carrier**, for employers with employer-sponsored group health plans	Insurance carrier submits: Feb. 28 paper; March 31 electronic*	Yes, by January 31* Insurance carrier *sends* to recipients
1095-B Health Coverage	Which months the insured and his or her family was covered under the plan	**Self-insured employers**, with fewer than 50 full-time employees, that provide health plans	Feb. 28 paper; March 31 electronic*	Yes, by January 31*
1094-B Transmittal of Health Coverage Information Returns	Summary transmittal record of 1095-Bs	Accompanies 1095-B forms when mailed to IRS	Feb. 28 paper; March 31 electronic*	#N/A
1095-C Employer-Provided Health Insurance Offer and Coverage	Whether or not the employer offered health coverage to employees	**Employers with 50 or more full-time employees** (Applicable Large Employers) Both insured and self-insured issue 1095-C	Feb. 28 paper; March 31 electronic*	Yes, by January 31*
1094-C Transmittal of Employer Provided Health Insurance Offer and Coverage Information Returns	Summary transmittal record of 1095-Cs	Summary transmittal record of 1095-Cs	Feb. 28 paper; March 31 electronic*	#N/A
1095CIRSC Employer-Provided Health Insurance Offer and Coverage (Continuation Form)	***(explanation pending)***	**Employers with 50 or more full-time employees** (Applicable Large Employers) Both insured and self-insured issue 1095-C	Feb. 28 paper; March 31 electronic*	Yes, by January 31*

*Due to the uncertain status of the ACA, dates are subject to change. If any date shown falls on a Saturday, Sunday, or legal holiday, the due date is the next business day.

WHAT FORMS ARE AVAILABLE

IRS REPORTING

Only the official IRS landscape format can be submitted when reporting to the Internal Revenue Service (IRS).

EMPLOYER FILE COPY AND REPORTING

Employers file with the IRS landscape format only. The employer must keep a copy file and provide the recipient a copy for their records.

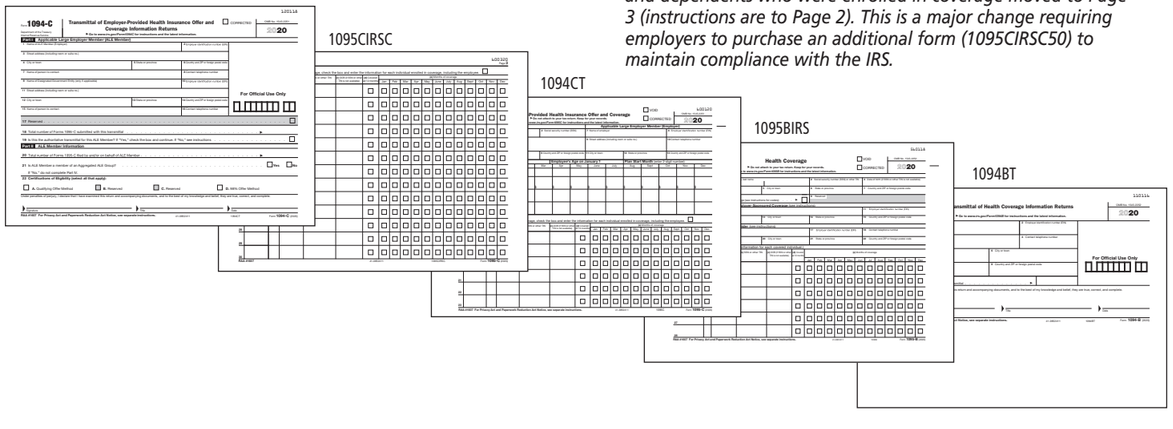
RECIPIENT REPORTING

Employers provide the employee/recipient the approved Portrait format. These are available in pre-printed or blank form version designed to accommodate envelope 77771 or DWMR. We recommend you review software compatibility.

IRS LANDSCAPE FORMAT IS NOW TWO PAGES

Please note, Form 1095-C (IRS Landscape Format) is now two pages. Part III, for self-insured coverage that lists the employee and dependents who were enrolled in coverage moved to Page 3 (instructions are to Page 2). This is a major change requiring employers to purchase an additional form (1095CIRSC50) to maintain compliance with the IRS.

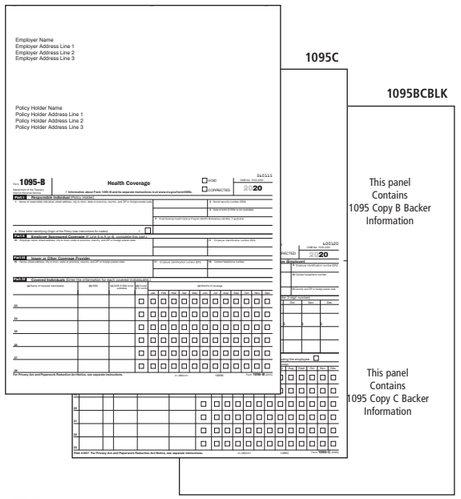
1095CIRS



PRE-PRINTED ACA FORMS

LASER & PRESSURE SEAL

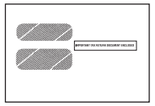
1095B



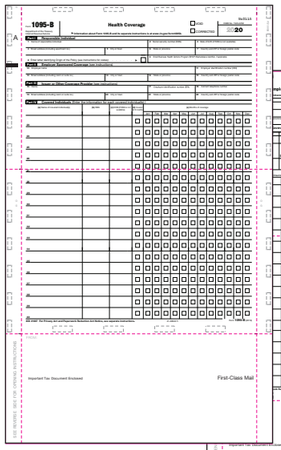
1095C

1095BCBLK

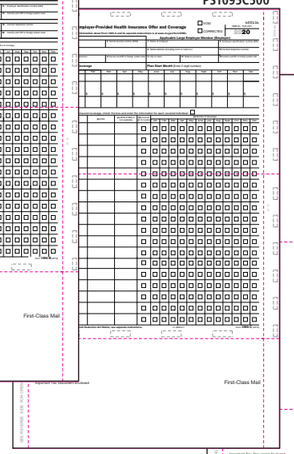
TFP 7777-2



PS1095B500



PS1095C500



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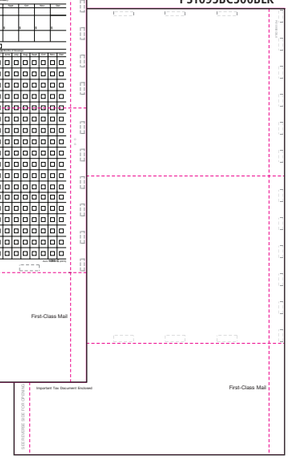
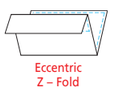


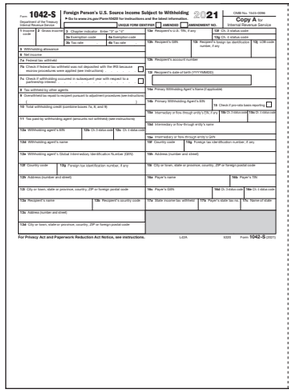
14035



MFG SKU Sheets per pack		MFG ID Forms per pack		
50's	**500's**	**100's**	**500's**	**FORM DESCRIPTION**
1095B HEALTH COVERAGE				
1095B50	1095B500	1095B	1095B500	Laser 1095B "Employee/Employer" Copy Health Coverage
1095BIRS50	1095BIRS500	1095BIRS	1095BIRS500	Laser 1095B "IRS" Copy Health Coverage
1094BT50	1094BT500	1094BT	1094BT500	Laser 1094B Transmittal Of Health Coverage Information Returns Transmittal For Form 1095B
#N/A	PS1095B500	#N/A	PS1095B500	14" Pressure Seal EZ-Fold 1095B Employee's Copy Health Coverage Bulk Pack
1095B CONTINUATION				
1095BC50	#N/A	1095BC	#N/A	Laser 1095B Continuation "Employee/Employer" Copy Health Coverage
1095BIRSC50	#N/A	1095BIRSC	#N/A	Laser 1095B "IRS" Continuation Copy Health Coverage
1095C EMPLOYER PROVIDED HEALTH INSURANCE OFFER & COVERAGE				
1095C50	1095C500	1095C	1095C500	Laser 1095C "Employee/Employer" Copy Employer-Provided Health Insurance Offer And Coverage
1095CIRS50	1095CIRS500	1095CIRS	1095CIRS500	Laser 1095C "IRS" Copy Employer-Provided Health Insurance Offer And Coverage
1094CT50	1094CT500	1094CT	1094CT500	Laser 1094C Transmittal Of Employer-Provided Health Insurance Offer And Coverage Information Returns For Form 1095C-3 Page Form
#N/A	PS1095C500	#N/A	PS1095C500	14" Pressure Seal EZ-Fold 1095C Employee's Copy Employer Health Insurance Offer And Coverage Bulk Pack
1095C CONTINUATION				
1095CC50	#N/A	1095CC	#N/A	Form 1095C Continuation "Employee/Employer" Copy Employer-Provided Health Insurance Offer And Coverage
1095CIRSC50	#N/A	1095CIRSC	#N/A	Form 1095C "IRS" Continuation Copy Employer-Provided Health Insurance Offer And Coverage
1095B OR C BLANK				
1095BCBLK50	1095BCBLK500	1095BCBLK	1095BCBLK500	Laser 1095B And/Or 1095C Blank W/Printed Backer Instructions
#N/A	PS1095BC500BLK	#N/A	PS1095BC500BLK	14" Pressure Seal EZ-Fold 1095B and/or 1095C Blank w/Printed Backer Instructions Bulk Pack
SOFTWARE & CD				
14035	2019 ACA Software: Includes ACA Forms & Transmittals; Can Create, Print And E-File Forms Through the Software. Allows You To Output Data On The Pre-Printed Vertical Format Forms.			

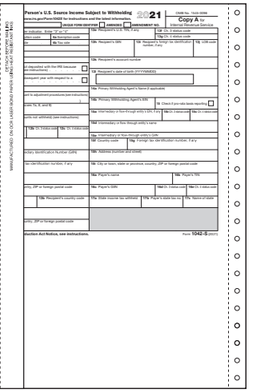
1042S LASER

APEX L42A21 – TFP 532021



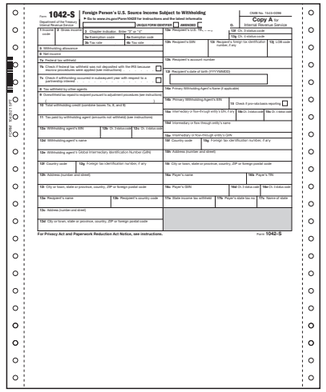
1042S CONTINUOUS – DATED

APEX 1042S21 – TFP 10425D21



1042S CONTINUOUS – DATELESS

TFP 1042521



1042S

Used to report all income and/or tax withheld for non-resident aliens and foreign corporations with United States income. (However, resident aliens are treated the same as U.S. citizens; thus a regular W2 Form may be used for reporting. If in doubt whether employee qualifies as a resident or non-resident, check with local IRS offices.)

Dated forms are available in Laser and Continuous formats. Dateless forms are only available in Continuous format. Require envelope Apex SW42 or TFP 21211.

Order by year:

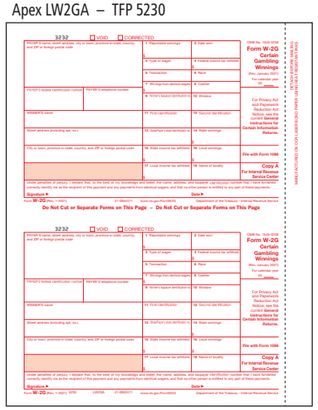
2021 = 21

2022 = 22

To IRS/SSA and to Recipient Paper Filing due date: March 15

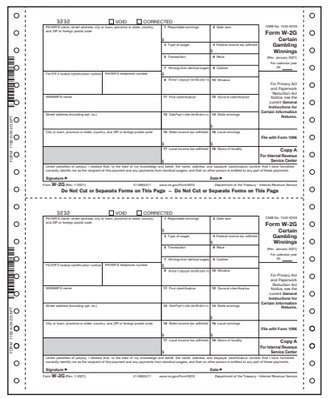
W2G LASER

Apex LW2GA – TFP 5230



W2G CONTINUOUS – DATELESS

TFP 71936



W2G

Form W2G is used to report gambling winnings and any Federal income tax withheld on those winnings. The requirements for reporting and withholding depend on the type of gambling, the amount of the gambling winnings, and generally the ratio of the winnings to the wager. The types of gambling are grouped as follows: 1. Horse Racing, Dog Racing, Jai Alai, and Other Wagering Transactions, 2. Sweepstakes, Wagering Pools, and Lotteries, 3. Bingo, Keno, and Slot Machines.

Due to recent IRS changes we only offer Dateless forms, available in both laser and continuous formats. Requires envelope DWW2G.

1042S FOREIGN PERSON'S U.S. SOURCE INCOME SUBJECT TO WITHHOLDING

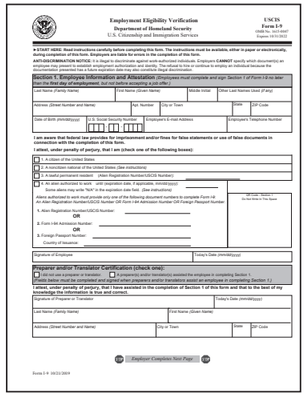
APEX		TFP		
LASER FORMS				
L42A21	L42A22	532021	532022	LASER 1042S Copy A
L42B21	L42B22	532121	532122	LASER 1042S Copy B
L42C21	L42C22	532221	532222	LASER 1042S Copy C
L42D21	L42D22	532321	532322	LASER 1042S Copy D
L42E21	L42E22	532421	532422	LASER 1042S Copy E
2021	2022	2021	2022	
CONTINUOUS FORMS				
1042S21	1042S22	10425D21	10425D22	1042S 5-Part 1 Wide Continuous Dated
N/A	N/A	1042521	1042522	1042S 5-Part 1 Wide Continuous Dateless

W2G CERTAIN GAMBLING WINNINGS

APEX	TFP	
LASER FORMS		
LW2GA	5230	LASER W2G COPY A
LW2GB	5231	LASER W2G COPY B
LW2GC	5232	LASER W2G COPY 2 AND/OR C
LW2GD	5233	LASER W2G COPY D
CONTINUOUS FORMS		
1N/A	71936	W2G 6-Part 1 WIDE CONTINUOUS DATELESS

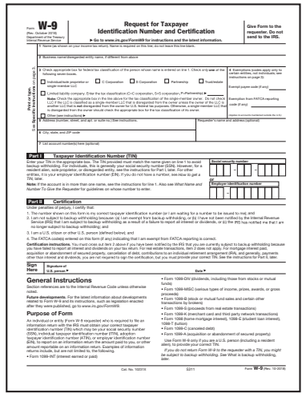
I-9

APEX I-9 – TFP 10251



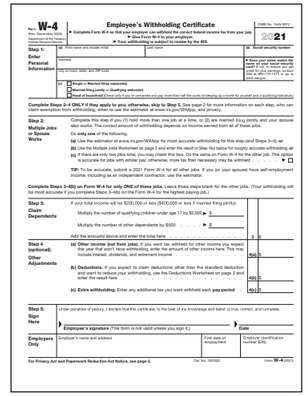
W9

APEX LW9 – TFP 5311



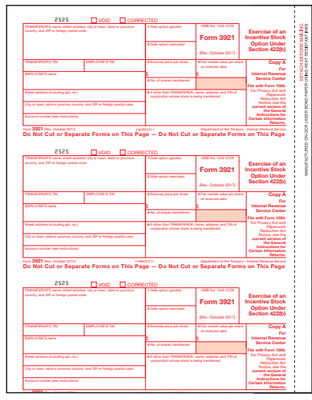
W4

APEX W-421 – TFP 102021



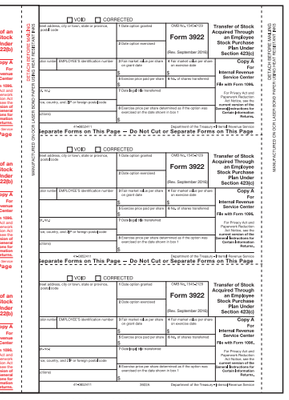
3921

TFP 3921A



3922

TFP 3922A



Required envelope Apex DW19/s, SW19 or TFP 22221 or 22222, 11111

MISCELLANEOUS FORMS

APEX	TFP	DESCRIPTION
I-9	10251	I-9 Laser – 1 page equals 1 form (20 Sheets per form/50 per pack)
LW9	5311	W9 Laser – 1 page equals 1 form
W-421	102021	W4 Laser 2021– 1 page equals 1 form (2 Sheets per form/50 per pack)
W-422	102022	W4 Laser 2022 – 1 page equals 1 form (2 Sheets per form/50 per pack)
3921A50	3921A	3921 Laser Copy A – 1 page equals 3 forms
3921B50	3921B	3921 Laser Copy B – 1 page equals 3 forms
3921C50	3921C	3921 Laser Copy C – 1 Page Equals 3 Forms
3921D50	3921D	3921 Laser Copy D – 1 Page Equals 3 Forms
3922A50	3922A	3922 Laser Copy A – 1 Page Equals 3 Forms
3922b50	3922B	3922 Laser Copy B – 1 Page Equals 3 Forms
3922C50	3922C	3922 Laser Copy C – 1 Page Equals 3 Forms

I-9 EMPLOYMENT ELIGIBILITY VERIFICATION

The Department of Homeland Security: Requires employers to use this form to document that each new employee (both citizens and noncitizens) hired after November 6, 1986, is authorized to work in the United States. This form must be completed no later than the time of hire, which is the actual beginning of employment. Both employer and employee are required to fill in information to complete an I-9 form.

W9 PAYER'S REQUEST FOR TAXPAYER IDENTIFICATION NUMBER

Form W9 is used by payers required to file information returns (for example – income paid, real estate transactions, mortgage interest, acquisition or abandonment of secured property, cancellation of debt, or contributions made to an IRA) with the IRS to get the payee's correct Taxpayer Identification Number (TIN). Payees use Form W9 to give their correct TIN to the person requesting it and, when applicable to:

1. Certify the TIN given is correct,

2. Certify payee is not subject to backup withholding, or

3. Claim exemption from backup withholding. For more information on backup withholding and requirements, obtain IRS Pub. 1679 "A Guide to Backup Withholding," or Pub. 1281 "Backup Withholding on Missing and Incorrect TINs."

W4 EMPLOYEE'S WITHHOLDING ALLOWANCE CERTIFICATE

Employers are required to furnish W4 Certificates to all new employees. This form incorporates IRS instructions to employees for filing exemption allowances.

3921 EXERCISE OF STOCK FORMS

Every corporation which in any calendar year transfers to any employee a share of stock pursuant to that employee's exercise on an incentive stock option described in section 422(b) must, for that calendar year, file Form 3921 for each transfer made during the year.

3922 TRANSFER OF STOCK FORMS

Every corporation which in any calendar year records, or has by its agent recorded, a transfer of the legal title of a share of stock acquired by the employee pursuant to the employee's exercise of an option granted under an employee stock purchase plan and described in section 423(c) (where the exercise price is less than 100% of the value of the stock on the date of grant, or is not fixed or determinable on the date of grant), must, for that calendar year, file Form 3922 for each transfer made during the year.

2021 IRS FORM CHANGES

FORM	POSTED OR REV	2021 TAX FORM IRS CHANGES
1042-S	11/10/20	No Reprograming necessary. Minor verbiage changes on backers to include text additions, text deletions, year updates, and date changes.
1094-B	2021 Form not released by IRS	2021 forms Not Available at this time
1094-C	2021 Form not released by IRS	2021 forms Not Available at this time
1095-B	2021 Form not released by IRS	2021 forms Not Available at this time
1095-C	2021 Form not released by IRS	2021 forms Not Available at this time
1096	2/10/21	**No Reprograming necessary. Minor verbiage changes on backers to include text additions, text deletions, year updates, and date changes.**
1097-BTC	12/19 Revision	Current Format of Form up to date since last Revision
1098	09/15/20	**No Reprograming necessary. Minor verbiage changes on backers to include text additions, text deletions, year updates, and date changes.**
1098-C	11/19 Revision	Current Format of Form up to date since last Revision
1098-E	10/20/20	No Reprograming necessary. Minor verbiage changes on backers to include text additions, text deletions, year updates, and date changes.
1098-F	12/19 Revision	**Current Format of Form up to date since last Revision**
1098-MA	09/19 Revision	Current Format of Form up to date since last Revision
1098-T	10/20/20	No Reprograming necessary. Minor verbiage change in Box 8 from "Check" to "Checked." Additional minor verbiage changes on backers to include new caution box, text additions, text deletions, year updates, and date changes.
1098-Q	12/19 Revision	Current Format of Form up to date since last Revision
1099-A	11/4/20	**No Reprograming necessary. Minor verbiage changes on backers to include text additions, text deletions, year updates, and date changes.**
1099-B	12/01/20	No Reprograming necessary. Minor verbiage changes on backers to include text additions, text deletions, year updates, and date changes.
1099-C	11/4/20	No Reprograming necessary. Minor verbiage changes on backers to include text additions, text deletions, year updates, and date changes.
1099-CAP	09/19 Revision	Current Format of Form up to date since last Revision
1099-DIV	3/8/21	Reprograming necessary. New boxes 2e & 2F added, including verbiage. Minor verbiage changes on backers to include text additions, text deletions, year updates, and date changes.
1099-G	10/30/20	**No Reprograming necessary. Minor verbiage changes on backers to include text additions, text deletions, year updates, and date changes.**
1099-INT	8/24/20	**No Reprograming necessary. Minor verbiage changes on backers to include text additions, text deletions, year updates, and date changes.**
1099-K	11/24/20	**No Reprograming necessary. Minor verbiage changes on backers to include text additions, text deletions, year updates, and date changes.**
1099-LTC	10/19 Revision	**Current Format of Form up to date since last Revision**
1099-LS	12/19 Revision	**Current Format of Form up to date since last Revision**
1099-MISC	11/19/20	**Reprograming necessary. Box 7 minor verbiage modification. Box 11, shading removed and verbiage added. Minor verbiage changes on backers to include text additions, text deletions, year updates, and date changes.**
1099-NEC	11/18/20	**Reprograming necessary. Form layout changed from 2-Up to 3-Up per page. Shading removed from box 2, added verbiage. FATCA Filing checkbox deleted & shading removed from Account Number box. Minor verbiage changes on backers to include text additions, text deletions, year updates, and date changes.**
1099-OID	10/19 Revision	Current Format of Form up to date since last Revision
1099-PATR	11/25/20	**No Reprograming necessary. Minor verbiage changes on backers to include text additions, text deletions, year updates, and date changes.**
1099-Q	11/19 Revision	Current Format of Form up to date since last Revision
1099-R	12/30/20	No Reprograming necessary. Minor verbiage changes on backers to include text additions, text deletions, year updates, and date changes.
1099-S	10/30/20	No Reprograming necessary. Minor verbiage changes on backers to include text additions, text deletions, year updates, and date changes.
1099-SA	11/19 Revision	Current Format of Form up to date since last Revision
1099-SB	12/19 Revision	Current Format of Form up to date since last Revision
5498	12/30/20	No Reprograming necessary. Minor verbiage changes on backers to include text additions, text deletions, year updates, and date changes.
5498-ESA	9/30/20	No Reprograming necessary. Minor verbiage changes on backers to include text additions, text deletions, year updates, and date changes.
5498-SA	11/4/20	No Reprograming necessary. Minor verbiage changes on backers to include text additions, text deletions, year updates, and date changes.
W-2	12/17/20	No Reprograming necessary. Minor verbiage changes on backers to include text additions, text deletions, year updates, and date changes.
W-2 VI	12/17/20	No Reprograming necessary. Minor verbiage changes on backers to include text additions, text deletions, year updates, and date changes.
W-2AS	1/25/21	No Reprograming necessary. Minor verbiage changes on backers to include text additions, text deletions, year updates, and date changes.
W-2GU	12/17/20	No Reprograming necessary. Minor verbiage changes on backers to include text additions, text deletions, year updates, and date changes.
W-2C	08/14 Revision	Current Format of Form up to date since last Revision
W-2G	12/16/20	No Reprograming necessary. Minor verbiage changes on backers to include text additions, text deletions, year updates, and date changes.
W-3	12/31/20	No Reprograming necessary. Minor verbiage changes on backers to include text additions, text deletions, year updates, and date changes.
W-3C	11/15 Revision	Current Format of Form up to date since last Revision
W-3SS	1/7/21	No Reprograming necessary. Minor verbiage changes on backers to include text additions, text deletions, year updates, and date changes.
W-4	12/31/20	No Reprograming necessary. Minor verbiage changes on backers to include text additions, text deletions, year updates, and date changes.
3921	10/17 Revision	Current Format of Form up to date since last Revision
3922	09/16 Revision	Current Format of Form up to date since last Revision
W-9	10/18 Revision	Current Format of Form up to date since last Revision

NOTE: This document was last updated on: **JUNE 15, 2021**

PRODUCT DIRECTORY BY FORM NUMBER

APEX SKU#	TFP ID#	DESCRIPTION	PAGE
I-9	1025	Form I-9	55
L42	1042	Series Form 1042S	54
	1094	ACA Summary Transmittals	53
	1095	Affordable Care Act (ACA)	53
	1096	Series Form 1096	48
	3921	Exercise of Stock	55
	3922	Transfer of Stock	55
L1096	5100	Laser Form 1096 Transmittal	30
LJH	5104	5104TAX1, 5105TAX2, 516TAX3 1099-Blank Multiple Backers	39
LMBL	5108	Laser 1099MISC 2-Up Blank	30, 39
LMA, LMB, LMCLM2	5110, 5111, 5112	Laser 1099MISC	30
PS353	5113	Laser 1099MISC Pressure Seal	45
LM3 Horizontal	5114	Laser 1099MISC 3-Up	30
PS351	5115	Laser 1099INT Pressure Seal	46
PS354	5116	Laser 1098 Pressure Seal	47
PS359	5117	Laser 1098T Pressure Seal	46
	5119	Laser 1099 Blank 3-Up Horizontal 11" Pressure Seal	45
LIA, LIB, LIC	5120, 5121, 5122	Laser 1099INT	31
LSAA, LSAB, LSAC	5123, 5124, 5125	Laser 1099SA	34
LDA, LDB, LDC	5130, 5131, 5132	Laser 1099DIV	31
L58SAA, L58SAB, L58SAC	5133, 5134, 5135	Laser 5498SA	38
LCA, LCB, LCC	5137, 5138, 5139	Laser 1099C	38
LRA, LRB, LRCLR2 1099R	5140, 5141, 5142, 5143	Laser	35
	5144	Laser 1099R Blank	39
L9BLH Perf)	5145	Laser 1099 Blank (no Vertical	39
LAA, LAB, LAC	5146, 5147, 5148	Laser 1099A	32
L18A, L18B, L18C	5150, 5151, 5152	Laser 1098	36
LBA, LBB, LBC	5153, 5154, 5155	Laser 1099B	32
LGA, LGB, LGC	5156, 5157, 5158	Laser 1099G	33
	5159	Laser 1099MISC 2-Up Blank (with Backer)	30, 39
LSA, LSB, LSC	5160, 5161, 5162	Laser 1099SA	36
LOA, LOB, LOC	5163, 5164, 5165	Laser 1099OID	34
LPA, LPB,	5166, 5167,		

APEX SKU#	TFP ID#	DESCRIPTION	PAGE
LPC	5168	Laser 1099PATR	35
L58A, L58B, L58C	5170, 5171, 5172	Laser 5498	38
LM3BL	5173	Laser 1099MISC 3-Up Horiz. Blank	30, 39
L9BL	5174	Laser 1099 Blank	16, 39
LR4 Copy	5175	Laser 1099R 4-Up Recipient	36
LR4R	5176	Laser 1099R 4-Up Payer Copy	36
PS284	5177	Laser 1099R Pressure Seal	46
LR4BL	5179	Laser 1099R 4-Up Blank (with Backer)	39
L18TA, L18TB, L18TC	5180, 5181, 5182	Laser 1098T	37
L18EA, L18EB, L18EC	5185, 5186, 5187	Laser 1098E	37
LLTCA, LLTCB, LLTCC, LLTCD 1099LTC	5190, 5191, 5192, 5193	Laser	34
LQA, LQB, LQC	5194, 5195, 5196	Laser 1099Q	35
LCAPA, LCAPB, LCAPC	5197, 5198, 5199	Laser 1099CAP	33
LW3	5200	Laser W3 Transmittal	12
LW2A, LW2B, LW2CLW22, LW2D1 W2	5201, 5202, 5203, 5204	Laser	12
L4UP	5205	Laser W2 4-Up	13
L4UPA	5205A	Laser W2 4-Up (P-Style)	15
L87	5206	Laser W2 4-Up Horizontal (Employee)	13
LW2NB	5207	Laser W2 Stock Blank	12, 16, 39
L87B Horizontal	5208	Laser W2 Blank 4-Up	16
L4BL	5209	Laser W2 Blank 4-Up	16
L3UP	5210	Laser W2 3-Up Horizontal	15
L3BL Horizontal	5211	Laser W2 Blank 3-Up	16
LW2BC	5212	Laser W2 Employee Copies	12
	5213	Laser W2 4-Up (T-Style)	14
L275 (M-Style)	5214	Laser W2 4-Up Employee	14
L276 (M-Style)	5215	Laser W2 4-Up Employer	14
L4UPW (W-Style)	5216	Laser W2 4-Up Employee	14
L4UPWR (W-Style)	5217	Laser W2 4-Up Employer	14
L4DN (N-Style)	5218	Laser W2 4-Up Horizontal	15
PS285	5220	Laser W2 4-Up Pressure Seal	19
L4BLNB	5221	Laser 1099R Blank 4-Up (no Backer)	16, 39
LW2BL	5222	Laser W2 Blank 2-Up (with Backer)	12, 16
PS1287 Seal	5224	Laser W2 4-Up 14" Pressure	19
PS1289	5225	Laser W2 Blank 4-Up Box 14" Pressure Seal	19
PS814RB	5225R	Laser 1099R Blank 4-Up Box 14" Pressure Seal	47
PS1288	5227	Laser W2 Blank 4-Up Horizontal 14" Pressure Seal	20
PS1286	5228	Laser W2 4-Up Horizontal 14" Pressure Seal	20
PSN11Z	5229	11" Blank Pressure Seal	45
LW2GA, LW2GB,	5230, 5231,		

APEX SKU#	TFP ID#	DESCRIPTION	PAGE
LW2GC, LW2GD W2G	5232, 5233	Laser	54
LW3C	5309	Laser W3C	12
LW9	5311	Laser W9	55
LW2CA, LW2CB, LW2CC/2, LW2CD1 W2C	5313, 5314, 5315, 5316	Laser	12
L42A, L42B, L42C, L42D, L42E	5320, 5321, 5322, 5323, 5324	Laser 1042S	54
LKA, LKB, LKC	5325, 5326, 5327	Laser 1099K	33
L4UPR	5405	Laser W2 4-Up Employer's	13
L4UPAR (P-Style)	5405A	Laser W2 4-Up Employer's	15
L87R Employer	5406	Laser W2 4-Up Horizontal	13
PSBMISC	5501	Laser 1099MISC Blank 11" Pressure Seal (with Backer)	45
PS1304	5503	Laser 1099R Horizontal 14" Pressure Seal	47
PS1240	5504	Laser 1099R 4-Up Box 14" Pressure Seal	47
W2C	5522	Series Form W2C	22
L18CA, L18CB, L18CC, L18CD	5901, 5902, 5903, 5904	Laser 1098C	37
TC-R4	7150	Series Form 1099INT	48
TC-D4	7152	Series Form 1099DIV	48
TC-G4	7153	Series Form 1099G	48
TC-M4	7154	Series Form 1099MISC	48
TC-P4	7155	Series Form 1099PATR	48
TC-O4	7156	Series Form 1099OID	48
TC-B4	7157	Series Form 1099B	48
TC-A4	7158	Series Form 1099A	48
TC-R4	7159	Series Form 1099R	48
TC-S4	7160	Series Form 1099S	48
TC18-4	7168	Series Form 1098MTG INT	48
TC-C4	7184	Series Form 1099C	48
	7193	Form W2G Dateless	54
X41	7521	Series Form W2	22
X13	7600	Series Form W2 Employer	22
X13A	7640	Series Form W2 Employee	22
W3	7933	Series Form W3	22
W3C	7954	Series Form W3C	22
TC-MR4	8621	Series Form 1099R	48
X4	8888	W2 Two Wide	22
X17, X18	9811	Series Form W2	22
		Laser W2 Sets	17, 18
		Laser 1099MISC Sets	40, 43
		Laser 1099INT Sets	41, 43
		Laser 1099DIV Sets	42, 44
		Laser 1099R Sets	42, 44
		Laser W2 Electronic Filing Sets	1 7
		Laser 1099MISC Electronic Filing Sets	41